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PnC Correspondence Register Extract for Meeting

Date	From	To	Subject
2022-03-26T04:00:42+00:00	caschie@mylittlefriends.com.au	president@capalabascpandc.com.au	Fwd: P&C Membership Form
2022-03-24T10:40:32+00:00	adorablehelga@hotmail.com	president@capalabascpandc.com.au	Re: P&C Membership Form
2022-03-25T04:42:25+00:00	zslavins@gmail.com	secretary@capalabascpandc.com.au	PnC application
2022-03-17T10:57:28+00:00	r_pav1@hotmail.com	secretary@capalabascpandc.com.au	P&C - expression of interest form - Renee Pavlovic
2022-03-06T03:18:24+00:00	info@classicicecreams.com.au	secretary@capalabascpandc.com.au	Re: Capalaba State College Fete 2022
2022-03-28T04:24:41+00:00	rebecca@iam.qld.edu.au	president@capalabascpandc.com.au	RE: P&C Membership Form
2022-03-03T02:26:00+00:00	wendytully@iinet.net.au	secretary@capalabascpandc.com.au	Re: Second Hand Uniform Shop
2022-03-04T03:42:44+00:00	emma.duckering@pcyc.org.au	secretary@capalabascpandc.com.au	RE: Application
2022-03-04T07:05:18+00:00	karensa@capalabascpandc.com.au	lthat4@eq.edu.au	C4C Drive Days 2022
2022-03-10T03:24:14+00:00	education@angelospasta.com.au	secretary@capalabascpandc.com.au	Angelo's Pasta Drive and Other School Events
2022-03-25T04:41:27+00:00	elyanyta@gmail.com	secretary@capalabascpandc.com.au	Membership form
2022-03-24T04:34:22+00:00	cfree2@eq.edu.au	pandcexecutive@capalabasc.eq.edu.au	P&C Agenda
2022-03-22T02:34:25+00:00	greg@freshberriesdirect.com.au	president@capalabascpandc.com.au	Healthy Choice Fundraisers
2022-03-22T11:39:51+00:00	r_pav1@hotmail.com	secretary@capalabascpandc.com.au	Re: P&C - expression of interest form - Renee Pavlovic
2022-03-28T01:10:18+00:00	r_pav1@hotmail.com	secretary@capalabascpandc.com.au	Re: P&C - expression of interest form - Renee Pavlovic
2022-03-10T00:41:57+00:00	r_pav1@hotmail.com	secretary@capalabascpandc.com.au	P&C - expression of interest form - Renee Pavlovic
2022-03-27T23:40:11+00:00	cmw1991@live.com.au	president@capalabascpandc.com.au	Re: P&C Membership Form
2022-03-28T01:34:20+00:00	shoul16@eq.edu.au	secretary@capalabascpandc.com.au	RE: Your membership lapses on Monday 28th March
2022-03-23T14:16:37+00:00	karensa@capalabascpandc.com.au	lthat4@eq.edu.au	C4C Drive - Harmony Day winners and wrap up
2022-03-07T14:14:49+00:00	karensa.gock@gmail.com	secretary@capalabascpandc.com.au	Volunteer EOI 2022
2022-03-22T23:08:26+00:00	tbask4@eq.edu.au	secretary@capalabascpandc.com.au	P&C Membership
2022-03-22T23:06:30+00:00	tbask4@eq.edu.au	secretary@capalabascpandc.com.au;members@capalabascpandc.com.au	RE: Your membership lapses on Monday 28th March
2022-03-27T10:10:47+00:00	TStewart@ARTC.com.au	secretary@capalabascpandc.com.au	RE: Your membership lapses on Monday 28th March
2022-03-03T23:22:09+00:00	ljtaylor@teaching.com.au	pandcexecutive@capalabasc.eq.edu.au	Flood Assistance
2022-03-07T22:31:42+00:00	cfree2@eq.edu.au	secretary@capalabaswimmingclub.org.au	RE: Pool
2022-03-24T06:21:46+00:00	president@capalabascpandc.com.au	cfree2@eq.edu.au;pandcexecutive@capalabasc.eq.edu.au	Re: P&C Agenda
2022-03-09T05:34:58+00:00	ljtaylor@teaching.com.au	pandcexecutive@capalabasc.eq.edu.au	A little webinar full of BIG time-saving ideas
2022-03-03T02:06:31+00:00	Capalaba@parliament.qld.gov.au	secretary@capalabascpandc.com.au	RE: P&C Meeting dates for 2022
2022-03-15T05:18:29+00:00	Capalaba@parliament.qld.gov.au	secretary@capalabascpandc.com.au	FW: P&C Meeting dates for 2022
2022-03-22T03:18:29+00:00	president@capalabascpandc.com.au	secretary@capalabascpandc.com.au	Re-nominations
2022-03-22T03:22:00+00:00	secretary@capalabascpandc.com.au	members@capalabascpandc.com.au	Your membership lapses on Monday 28th March
2022-03-22T03:14:50+00:00	president@capalabascpandc.com.au	fundraising.wg@capalabascpandc.com.au	Fundraising Working Group
2022-03-22T03:16:20+00:00	president@capalabascpandc.com.au	swimclub.subcommittee@capalabascpandc.com.au	Swim Club Sub-Committee
2022-03-20T12:28:01+00:00	secretary@capalabascpandc.com.au	Capalaba@parliament.qld.gov.au;secretary@capalabascpandc.com.au	RE: P&C Meeting dates for 2022
2022-03-28T00:58:18+00:00	president@capalabascpandc.com.au	lthat4@eq.edu.au;pandcexecutive@capalabasc.eq.edu.au	RE: Front of building is flooding

PnC Correspondence Register Extract for Meeting

2022-03-16T14:10:13+00:00	karena@capalabascpandc.com.au	lthat4@eq.edu.au	Re: C4C Drive Days 2022
2022-03-20T09:42:36+00:00	president@capalabascpandc.com.au	lthat4@eq.edu.au	URGENT - Feb Principals Report Required
2022-03-14T09:55:35+00:00	karena@capalabascpandc.com.au	lthat4@eq.edu.au	Re: C4C Drive Days 2022
2022-03-20T12:25:58+00:00	secretary@capalabascpandc.com.au	r_pav1@hotmail.com;secretary@capalabascpandc.com.au	RE: P&C - expression of interest form - Renee Pavlovic
2022-03-28T00:57:00+00:00	lthat4@eq.edu.au	pandcexecutive@capalabasc.eq.edu.au	Front of building is flooding
2022-03-16T04:17:51+00:00	president@capalabascpandc.com.au	secretary@capalabaswimmingclub.org.au;secretary@capalabascpandc.com.au;vicepresident@capalabascpandc.com.au;treasurer@capalabascpandc.com.au	Re: Trophy quote
2022-03-24T10:31:18+00:00	president@capalabascpandc.com.au	secretary@capalabascpandc.com.au	P&C Membership Form
2022-03-27T03:10:55+00:00	laurenphillips1983@gmail.com	secretary@capalabascpandc.com.au	2022 Membership Form
2022-03-20T08:48:43+00:00	vicepresident@capalabascpandc.com.au	secretary@capalabascpandc.com.au	AGM Application forms
2022-03-20T08:55:13+00:00	vicepresident@capalabascpandc.com.au	secretary@capalabascpandc.com.au	Nomination for President
2022-03-16T11:22:38+00:00	vicepresident@capalabascpandc.com.au	Treasurer@capalabascpandc.com.au;president@capalabascpandc.com.au;secretary@capalabaswimmingclub.org.au;secretary@capalabascpandc.com.au	Re: Trophy quote
2022-03-24T10:47:38+00:00	iris@bigpond.net.au	president@capalabascpandc.com.au	Re: P&C Membership Form
2022-03-15T02:43:03+00:00	lthat4@eq.edu.au	karena@capalabascpandc.com.au	RE: C4C Drive Days 2022
2022-03-21T11:35:35+00:00	president@capalabascpandc.com.au	secretary@capalabascpandc.com.au	Exec Nom Forms - Treasurer & VP
2022-03-31T01:48:20+00:00	president@capalabascpandc.com.au	secretary@capalabascpandc.com.au	Sad to see you go - School Fundraising Working Group
2022-03-11T18:01:20+00:00	info@crazycamel.com.au	pandcexecutive@capalabasc.eq.edu.au	Early Bird Special - Up to 22% Off 🐦 😊
2022-03-11T23:24:09+00:00	info@crazycamel.com.au	pandcexecutive@capalabasc.eq.edu.au	Early Bird Special - Up to 22% Off 🐦 😊
2022-03-23T01:31:28+00:00	c_scalvenzi@hotmail.com	secretary@capalabascpandc.com.au	Application
2022-03-17T01:28:19+00:00	karena@capalabascpandc.com.au	lthat4@eq.edu.au	Re: C4C Drive Days 2022
2022-03-17T02:34:22+00:00	lthat4@eq.edu.au	karena@capalabascpandc.com.au	RE: C4C Drive Days 2022
2022-03-20T05:59:36+00:00	Treasurer@capalabascpandc.com.au	secretary@capalabascpandc.com.au	Volunteer EOI - Michelle Martin
2022-03-10T01:08:04+00:00	mharr399@eq.edu.au	pandcexecutive@capalabasc.eq.edu.au	FW: UPDATE: P&Cs Qld is offering our support to you and your school community
2022-03-13T23:26:13+00:00	mharr399@eq.edu.au	pandcexecutive@capalabasc.eq.edu.au	FW: P&C contact details for Capalaba State College
2022-03-28T03:12:31+00:00	karena@capalabascpandc.com.au	president@capalabascpandc.com.au	Re: 2022 Membership Form
2022-03-28T03:36:08+00:00	president@capalabascpandc.com.au	fundraising.wg@capalabascpandc.com.au;members@capalabascpandc.com.au	P&C Meetings tonight - Safety for in-person attendance
2022-03-24T01:18:02+00:00	nicoled_brown@hotmail.com	secretary@capalabascpandc.com.au	Membership Renewal
2022-03-20T10:47:41+00:00	president@capalabascpandc.com.au	members@capalabascpandc.com.au	P&C AGM 2022
2022-03-20T10:46:20+00:00	president@capalabascpandc.com.au	fundraising.wg@capalabascpandc.com.au;members@capalabascpandc.com.au	P&C General Meeting - March
2022-03-31T05:06:24+00:00	l_paneda@hotmail.com	president@capalabascpandc.com.au	Re: Sad to see you go - School Fundraising Working Group
2022-03-20T22:04:23+00:00	lthat4@eq.edu.au	president@capalabascpandc.com.au	RE: URGENT - Feb Principals Report Required
2022-03-16T06:08:26+00:00	Treasurer@capalabascpandc.com.au	president@capalabascpandc.com.au;secretary@capalabaswimmingclub.org.au;secretary@capalabascpandc.com.au;vicepresident@capalabascpandc.com.au	Re: Trophy quote
2022-03-28T02:37:52+00:00	cfree2@eq.edu.au	president@capalabascpandc.com.au;lthat4@eq.edu.au;pandcexecutive@capalabascpandc.com.au	RE: Front of building is flooding
2022-03-25T00:57:09+00:00	casctie@mylittlefriends.com.au	president@capalabascpandc.com.au	Re: P&C Membership Form
2022-03-15T02:17:02+00:00	karena@capalabascpandc.com.au	lthat4@eq.edu.au	Re: C4C Drive Days 2022
2022-03-26T18:21:09+00:00	karen.bool@bigpond.com	secretary@capalabascpandc.com.au	Membership form
2022-03-28T03:07:52+00:00	secretary@capalabascpandc.com.au	cfree2@eq.edu.au;lthat4@eq.edu.au;pandcexecutive@capalabascpandc.com.au	RE: Front of building is flooding

PnC Correspondence Register Extract for Meeting

2022-03-24T00:54:31+00:00	lthat4@eq.edu.au	karena@capalabascpandc.com.au;shoul16@eq.edu.au	RE: C4C Drive - Harmony Day winners and wrap up
2022-03-15T06:44:09+00:00	karena@capalabascpandc.com.au	lthat4@eq.edu.au	Re: C4C Drive Days 2022
2022-03-14T23:49:57+00:00	lthat4@eq.edu.au	karena@capalabascpandc.com.au	RE: C4C Drive Days 2022
2022-03-04T07:00:20+00:00	lthat4@eq.edu.au		Prep to Year 03 Easter Hat Parade
2022-03-03T22:00:16+00:00	lthat4@eq.edu.au		First parade for 2022! March 10th @ 8:45am
2022-03-17T22:00:41+00:00	lthat4@eq.edu.au		Additional photo day March 21st 2022
2022-03-22T04:34:01+00:00	trish@biggsfamily.com.au	secretary@capalabascpandc.com.au	Re: Your membership lapses on Monday 28th March
2022-04-29T00:03:04+00:00	lthat4@eq.edu.au	karena@capalabascpandc.com.au;shoul16@eq.edu.au;tbank4@eq.edu.au	Re: Term 2 Containers 4 Change drive day - 8 June
2022-04-22T10:00:18+00:00	caldcroft@gmail.com	secretary@capalabascpandc.com.au	Fwd: Training Certificate - Australia Wide First Aid
2022-04-26T03:31:36+00:00	noreply@messaging.squareup.com	president@capalabascpandc.com.au	Your transfer schedule has been changed
2022-04-24T06:41:42+00:00	Treasurer@capalabascpandc.com.au	shoul16@eq.edu.au;tbank4@eq.edu.au;lthat4@eq.edu.au	New refrigerated water bubbler and water bottle filler - Library precinct (Junior Campus)
2022-04-24T04:53:45+00:00	operations@rafflelink.com.au	Treasurer@capalabascpandc.com.au;president@capalabascpandc.com.au	RaffleLink - Your Fundraiser has been activated
2022-04-26T10:28:05+00:00	wix-team@notifications.wix.com	president@capalabascpandc.com.au	Enjoy Your New Wix Premium Plan
2022-04-26T06:07:45+00:00	president@capalabascpandc.com.au	zoya@capalabascpandc.com.au;Treasurer@capalabascpandc.com.au	RE: Invoice 1146 from Orterra Pty Ltd
2022-04-28T07:23:56+00:00	karena@capalabascpandc.com.au	lthat4@eq.edu.au;shoul16@eq.edu.au;tbank4@eq.edu.au	Term 2 Containers 4 Change drive day - 8 June
2022-04-28T04:28:50+00:00	education@angelospasta.com.au	secretary@capalabascpandc.com.au	Angelo's Pasta Drive and Pasta Truck for all your school events
2022-04-26T23:56:47+00:00	cfree2@eq.edu.au	grants@capalabascpandc.com.au;shoul16@eq.edu.au	RE: Request for updated WAP for working bee - Proposed Sandpit Area - Capalaba State College Junior Campus
2022-04-26T20:40:56+00:00	president@capalabascpandc.com.au	lthat4@eq.edu.au;tbank4@eq.edu.au;shoul16@eq.edu.au	FW: PnC Welcome Email - Staff ONLY.docx
2022-04-25T22:55:07+00:00	lthat4@eq.edu.au	president@capalabascpandc.com.au	RE: Disco planning
2022-04-08T19:56:19+00:00	melbennett2020@gmail.com	secretary@capalabascpandc.com.au	Membership Form
2022-04-26T08:07:06+00:00	Treasurer@capalabascpandc.com.au	vicepresident@capalabascpandc.com.au;president@capalabascpandc.com.au	Re: Invoice 1146 from Orterra Pty Ltd
2022-04-26T11:24:59+00:00	grants@capalabascpandc.com.au	cfree2@eq.edu.au;shoul16@eq.edu.au	Request for updated WAP for working bee - Proposed Sandpit Area - Capalaba State College Junior Campus
2022-04-03T23:42:10+00:00	madison.mortimer@gmail.com	president@capalabascpandc.com.au	Re: Secretary position
2022-04-06T22:24:53+00:00	Capalaba@parliament.qld.gov.au	secretary@capalabascpandc.com.au	RE: P&C Meeting dates for 2022
2022-04-04T03:52:34+00:00	Katrina@pandcsqld.com.au	president@capalabascpandc.com.au	RE: Life Members
2022-04-10T07:38:10+00:00	melbennett2020@gmail.com	secretary@capalabascpandc.com.au	Re: Membership Form
2022-04-07T20:41:11+00:00	president@capalabascpandc.com.au	fundraising.wg@capalabascpandc.com.au	Disco T2 2022
2022-04-29T01:19:33+00:00	president@capalabascpandc.com.au	lthat4@eq.edu.au	PnC MD 2022 Email 2 - Junior Families
2022-04-23T22:13:51+00:00	president@capalabascpandc.com.au	lthat4@eq.edu.au	Disco planning
2022-04-27T12:27:11+00:00	vicepresident@capalabascpandc.com.au	lthat4@eq.edu.au	Re: Election Day BBQ
2022-04-18T02:19:32+00:00	vicepresident@capalabascpandc.com.au	lthat4@eq.edu.au	Election Day BBQ
2022-04-22T10:33:55+00:00	vicepresident@capalabascpandc.com.au	lthat4@eq.edu.au	Re: Election Day BBQ
2022-04-05T01:30:37+00:00	Treasurer@capalabascpandc.com.au	pandcexecutive@capalabascpandc.com.au	FW: online website enquiry
2022-04-26T07:53:33+00:00	vicepresident@capalabascpandc.com.au	president@capalabascpandc.com.au;zoya@capalabascpandc.com.au	Re: Invoice 1146 from Orterra Pty Ltd
2022-04-22T02:51:20+00:00	lthat4@eq.edu.au	secretary@capalabascpandc.com.au	Re: Principal's March Report
2022-04-29T00:09:01+00:00	lthat4@eq.edu.au	president@capalabascpandc.com.au;tbank4@eq.edu.au;shoul16@eq.edu.au	Re: PnC Welcome Email - Staff ONLY.docx

PnC Correspondence Register Extract for Meeting

2022-04-07T20:58:39+00:00	adorablehelga@hotmail.com	president@capalabascpandc.com.au;fundraising.wg@capalabasc	Re: Disco T2 2022
2022-04-29T01:21:37+00:00	lthat4@eq.edu.au	president@capalabascpandc.com.au	Re: PnC MD 2022 Email 2 - Junior Families
2022-04-27T20:22:21+00:00	lthat4@eq.edu.au	vicepresident@capalabascpandc.com.au	Re: Election Day BBQ
2022-04-19T05:23:01+00:00	lthat4@eq.edu.au	vicepresident@capalabascpandc.com.au	Re: Election Day BBQ
2022-04-28T23:56:23+00:00	lachlanhatcher@me.com	secretary@capalabascpandc.com.au	AGM Report
2022-04-28T23:56:25+00:00	lthat4@eq.edu.au	secretary@capalabascpandc.com.au	AGM Report
2022-04-05T04:54:49+00:00	madison.mortimer@gmail.com	president@capalabascpandc.com.au	Re: Secretary position
2022-04-27T00:09:29+00:00	president@capalabascpandc.com.au	shoul16@eq.edu.au	2022 Mothers Day Stall Booking Sheet
2022-04-29T01:22:52+00:00	president@capalabascpandc.com.au	lthat4@eq.edu.au	RE: PnC MD 2022 Email 2 - Junior Families
2022-04-21T10:33:30+00:00	vicepresident@capalabascpandc.com.au	lthat4@eq.edu.au	Re: Election Day BBQ
2022-04-05T00:01:20+00:00	Redlands@parliament.qld.gov.au	Capalaba@parliament.qld.gov.au;Redlands@parliament.qld.gov.a	Grants Night Workshop
2022-04-22T04:03:33+00:00	lthat4@eq.edu.au	vicepresident@capalabascpandc.com.au	RE: Election Day BBQ
2022-04-26T10:26:39+00:00	wix-team@emails.wix.com	president@capalabascpandc.com.au	capalabascpandc.com.au is Now Connected

Treasurer Report to P&C Meeting 23/05/2022

General Business

March 2022 - March was an exciting month:

- ❖ With the great Booklist rebate of \$2,637.40 received for 2022. This was up \$150.00 from last years rebate.
- ❖ Amazing fundraising C4C initiative lead by Karensa Gock
- ❖ The continued success of our 2ndhand uniform shop – supporting school families
- ❖ Then the sourcing of some very exciting Mother Days gifts for the school stall. Focus this year was on purchasing items from small businesses and to supporting locals.

April 2022

- ❖ Mother's Day online sales started very well this month with \$535 in sales so far...
- ❖ The Homestyle Bake fundraiser proved to be a nice success
- ❖ Big thanks to our Fence Advertisers for their continued support
- ❖ Some of our major expenses were due this month.
- ❖ Floats provided for events: Election BBQ \$200 and Book Fair \$200

Bank Reconciliation Statement for the Month of March 2022

Opening Balance (MAIN ACC)		\$88,196.06
RECEIPTS		
Sales	2ndhand Uniform Shop	\$ 227.00
	Fence Advertising	\$ 661.50
Fundraising	Container 4 Change	\$ 496.60
Other	Mt Cotton Rd News agent Booklist Rebate	\$ 2,637.40
	Scholastic Bookclub Issue 2	\$ 144.00
ADD: Total Receipts processed and presented		\$ 4,166.50
PAYMENTS		
	Funds transfer to P&C Debit card account (for Mother's Day stall purchases)	\$ 656.04
	Xero Accounting Subscription	\$ 40.50
	Book Club Issue 2	\$ 144.00
	Square fees- 2ndhand Uniform	\$ 3.84
	Pacific Trophies- remaining balance	\$ 269.31
Mothers Day Stall Purchases		
	Smart Gifts	\$ 510.90
	Stomping Elephants Pty Ltd	\$ 190.00
	Modern Karisma	\$ 150.00
	Cake in a Mug	\$ 114.00
	Naturally Quirky	\$ 120.00
	Ivys Trading Co Pty Ltd	\$ 404.25
	Fuzzbom	\$ 223.50
	Reimbursement to Cassandra Aldcroft Fluffy Crunch	\$ 575.55
	Reimbursement to Cassandra Aldcroft- C4C prize winners	\$ 28.00
	Reimbursement to Michelle Martin - P&C Pricing Gun	\$ 99.00
LESS: Total Payments processed and presented		\$ 3,528.89
Closing Balance (MAIN ACC)		\$88,833.67

Opening Balance (DEBIT CARD)		\$216.94
Funds Transfer from P&C Main Account - Mothers Day stall purchases	\$	656.04
Reimbursement from Swim Club (for purchases made)	\$	280.36
ADD: Total Receipts	\$	936.40
Commbiz fee	\$	3.00
Coles- Swim Club Purchases for swim night	\$	212.36
IGA - Swim Club Purchases for swim night	\$	20.00
Amazon - Purchase of bulk packaging	\$	18.99
Mothers Day Stall Purchases		
MIX FOR COLOUR	\$	140.00
REBECCA JANE SINGH Mugs	\$	125.00
BARE LIVING CO	\$	98.45
VITALIA AUS	\$	85.90
LESS: Total Payments	\$	703.70
Closing Balance (DEBIT CARD)		\$449.64

Bank Reconciliation Statement for the Month of April 2022

Opening Balance (MAIN ACC)		\$88,833.67
RECEIPTS		
Sales	2ndhand Uniform Shop	\$ 20.00
	Fence Advertising	\$ 2,205.00
Fundraising	Mothers Day Stall (pre-sales)	\$ 535.00
Other	HomeStyle Bake	\$ 421.00
	Credit Refund (IVYS for out of stock items)	\$43.90
ADD: Total Receipts processed and presented	\$	3,224.90
PAYMENTS		
Funds transfer to P&C Debit card account	\$	700.00
Xero Accounting Subscription	\$	40.50
Book Club Issue 2		
Square fees- 2ndhand Uniform	\$	0.39
Square fees- Mothers Day Stall	\$	11.77
Orterra - Connection Corridor	\$	236.50
Marsh Insurance - Public Liability Cover	\$	3,093.25
Metro Audit Fees	\$	990.00
Mothers Day Stall Purchases		
Reimbursement to Cassandra Aldcroft - Freckle Berry chocolates	\$	421.55
LESS: Total Payments processed and presented	\$	5,493.96
Closing Balance (MAIN ACC)		\$86,564.61

Opening Balance (DEBIT CARD)		\$449.64
Funds Transfer from P&C Main Account	\$	700.00
ADD: Total Receipts	\$	700.00
PIZZA FEST (pizza party for C4C winners)	\$	89.00
Ventraip- Domain Renewal	\$	29.50
Amazon - Stationary (printable tickets)	\$	22.20
Disco Purchases		
Amazon - Superhero masks	\$	195.40
Kaspersky Antivirus	\$	95.97
Australian First Aid - President, Cass Aldcroft	\$	59.00
Connecting Up Incorp (discount subscription)	\$	41.80
LESS: Total Payments	\$	532.87
Closing Balance (DEBIT CARD)		\$616.77

Overall Financial position of Association (sum of all P&C accounts-include sub-committee accounts)

- As at 31st March 2022: **\$106,390.05**
- As at 30th April 2022: **\$104,307.62[^]**

[^] Allocated funds of \$50,345.50 is for: Connection Corridor (\$15,345.50) and Softfall Project (\$35,000)



SWIM CLUB (Final Reconciliation for Swim Club)

General Business

April 2022:

- ❖ Swim Club season and operations have now concluded for 2022. This report is to finalise the last transactions for the accounts and to complete reconciliation.
- ❖ These included the cash float return and banking of final canteen cash sales for the season.

CAPALABA STATE COLLEGE AMATUER SWIMMING CLUB Main Account (as at 30th April 2022)	
Opening Balance	\$16,891.54
Deposits	
Float Returned	\$150.00
Canteen Sales (final cash banked)	\$19.50
Total Deposits	\$169.50
Expenses	
Nil	
Total Expenses	\$0.00
Closing Balance	\$17,061.04

CAPALABA STATE COLLEGE AMATUER SWIMMING CLUB Debit Card Account (as at 30th April 2022)	
Opening Balance	\$0.00
Deposits	
Nil	
Total Deposits	\$0.00
Expenses	
Nil	
Total Expenses	\$0.00
Closing Balance	\$0.00

P and C Meeting

Monday, May 23rd 2022

Principal's Report

Acknowledgement of country

I would like to pay my respect to the Aboriginal People of Australia and related island communities and the Torres Strait Islanders as the First Peoples of this Country. I acknowledge the respective Traditional Owners on whose countries we live and work.

NAPLAN

- We have successfully completed our first fully online NAPLAN testing (with the exception of year three writing)
- I look forward to seeing the results, as online testing gives much more specific information for each student
- Thank you to Trent Perry and Elliott Duncanson for their seamless introduction of online testing (I forgot it was on some days)

Other events

We've successfully had a downplayed under 8's day, and look forward to our upcoming athletics carnival, with parent communication going home soon.

We are doing quite well in the sporting arena at the moment as well, as seen on Facebook. The new school hall is getting under way, with final design briefs etc being done for the final tender process.

Our challenge to be more environmentally friendly continues, we have our containers for change term 2 coming up, with both campuses up for the challenge. We also had our school clean up day on the Junior Campus last week, with over 2000 pieces of rubbish collected! Our printing is significantly down in the last quarter as well, as we haven't been printing lots of learning from home resources this year!

Teaching

- We are looking at the new Australian curriculum recently released.
- Decisions need to be made around 2023 or 2024 roll out.
- We are using the changes to review the systems that we use to record our curriculum, with a goal of centralising all of our curriculum and assessment for all programs, including parent portals / communication about the learning being done.

Capability

- Working with Apple on the Senior Campus to develop training based on the needs of our staff.
- Rather than a planned training session, the team from Apple are currently observing our lessons and designing training to suit our needs
- We are also investing a bit of time and money at the moment on the state wide roll out program increasing the support to students with un-verified learning difficulties that I'll discuss in a moment.

Partners

- We are partnering with our local schools to explore how they are implementing the roll out
- We are also re-energising the secondary partnership to plan working smarter together. We have discussed it for a couple of years, however, ended up in survival mode more so than any strategic mode.

Inclusion

- The roll out of Nationally Consistent Collection of Data on School Students with Disability (NCCD) has been discussed for a few years now, and is slowly coming to fruition. There isn't much information about actual process at the moment, but the idea is to better document the support needed for students with learning challenges beyond what the department currently recognises as a disability (including challenges like anxiety, dyslexia, etc)
- It doesn't mean additional funding as such, but better structures around all of the learning structures.

Wellbeing

- Wellbeing is a bit of a hot topic as we emerge from covid, still with lots of covid, and in to flu season.
- Staff are definitely burnt out and we count down to the holidays, fingers crossed, without issue.
- We are exploring 'pulse survey programs' that allow us to better gauge how students and staff are travelling with their wellbeing.
- A wellbeing session is planned for day one of term three, with a parent session as well (similar to the cyber safety talks).
- Years 5 - 9 attended a bullying workshop last week, as part of our continued approach to respond to bullying. Information about how the College can support parents with these topics is scheduled to be sent tonight.
- Our team attends the big course in two weeks, so I look forward to having something more meaty for the next meeting.

Performance

- 2023 enrolments have begun with invitation only at this stage, soon opening up to the existing families and then the public
- Our attendance rate sits on 89.2% for the year, just under our target of 92%.
- We don't have any new academic data to share at this stage in the year.

Are there any questions about my report?



CAPALABA STATE COLLEGE
PARENTS & CITIZENS ASSOCIATION

Grants Update – May 2022

Join the grants working group

If you're interested in writing grants, volunteering from just 15 minutes a week matched with your interests and skills, we'd love to hear from you – email grants@capalabascpandc.com.au.

Upcoming grants

Grant Program	Amount	Application Ideas and Purpose of Grant	Due Date
Planting Trees for the Queen's Jubilee	\$20,000	For community-based tree planting events. Aligns with the Connection Corridor project.	16.05.22
QLD Mental Health Commission	\$10,000	Sponsorship for events/activities that align with Strategic Plan	31.05.22

Active grant projects

Grant Program	Funds	Status	Acquit by
Gambling Community Benefit Fund	\$35,000	Senior campus fitness upgrade planned for April.	30.08.22
Redland City Council Conservation Grant	\$10,000	Planning underway to revege & revert drainage channel (between campuses) to a natural channel	16.11.22



Connection Corridor 2021/2022 ("The Walk")

CONNECTION CORRIDOR SUMMARY		Open Balance	Balance \$	
P&C Approved Contribution		\$6,600.00		
	Less: Payments made		\$6,600.00	\$0.00
P&C Fundraising		\$10,188.25		
	Less: Payments made		\$4,842.75	\$5,345.50
Successful Grants Applications		\$10,000.00		
	Less: Payments made		\$0.00	\$10,000.00
Total Amount Remaining				\$15,345.50

P&C Approved Contributions			
Budget (approved GM March 2021)			\$6,600.00
16.09.21	Orterra Pty Ltd- Stage 2 Consultation Fees	\$825.00	
08.10.21	Site Surveys Pty Ltd - Partial Site Plan - survey of part of existing	\$3,800.00	
12.11.21	Stage 1 Site Visit and Part Payment for Stage 3 Draft Concept De:	\$1,705.00	
04.12.21	MINJERRIBAH MOORGUMPIN ELDERS-IN-COUNCIL	\$160.00	
13.05.22	Orterra-consultation (part payment Inv 1156)	\$110.00	
Total Expenses			\$6,600.00
Balance Remaining			\$0.00

P&C FUNDRAISING (see below)			
Total Fundraising contribution			
	Fundraising Contributions 2021	\$9,210.18	
	Fundraising Contributions 2022	\$978.08	
			<u>\$10,188.25</u>
04.12.21	Orterra: Corridor connection - Final Concept design & report	\$4,345.00	
27.04.22	Orterra: Consultation fees	\$236.50	
13.05.22	Orterra-consultation (part payment Inv 1156)	\$261.25	
Total Expenses			\$4,842.75
Balance Remaining			\$5,345.50

Fundraising Event 2021	Profit 2021	Fundraising Event 2022^	Profit 2022
Term 1		Term 1	
Disco P-6	\$1,922.16	Easter Fundraiser	Nil
Easter Raffle Fundraiser	\$842.41		
Term 2		Term 2	
Mother's Day Stall	\$1,256.22	Mother's Day Stall	
Mother's Day Raffle	\$193.05	Mother's Day Raffle (Total \$1086.75)	\$978.08
		Disco P-6	
Term 3		Term 3	
Father's Day Stall	\$1,839.91	Father's Day Stall	
Father's Day Raffle	\$1,129.43	Father's Day Raffle	
		Colour Fun Run	
Term 4		Term 4	
Christmas Raffle	\$1,804.00	Movie Night	
Berry Fundraiser	\$223.00	Christmas Raffle	
		Santa Photos	
		Parent End of Year Dinner	
TOTAL RAISED	\$9,210.18	TOTAL RAISED	\$978.08

[^] 10% of all funds raised from P&C events will be allocated to P&C general funds (approved GM March 2022)

Successful Grant Applications		\$
12.01.22	CS-211-009 Round 1 Conservation Grant	\$10,000.00
TOTAL		\$10,000.00



CAPALABA STATE COLLEGE PARENTS & CITIZENS ASSOCIATION

Request for Discretionary Funding

Rounds 1 & 2 2022 Application Form

Round 1 – closes Friday 13th May

Round 2 – closes Friday 12th August

The Capalaba State College P&C Association has funding available for initiatives that promote the interests of the school or provide benefit to students at the school. Teachers and non-teaching staff are welcome to apply for discretionary funding.

Rounds consist of \$3000 each, with teaching and non-teaching staff able to apply for one-off funding of up to \$800 for their project or resource. If your project / resource is above \$800 you are encouraged to still apply as your application may be eligible for partial funding. In this instance, please provide quotes for the entirety of your project / resource cost.

Successful applications determined at the Monday 23rd May (Round 1) and Monday 22nd August (Round 2) P&C General Meetings.

How to Apply:

1. Complete the attached form. Include any quotes, photographs etc. as required. Incomplete applications will be ineligible for funding.
2. Discuss and have your application co-signed by the College Principal.
3. **Scan and email your final applications (signed with attachments) by the closing date to secretary@capalabascpandc.com.au**
4. You will be notified upon receipt of your application to the P&C.

Purchasing Policy Documentation:

Provision of Quoting documentation should be consistent with the Department of Educations minimum quoting requirements and sourcing requirements <https://ppr.qed.qld.gov.au/pp/purchasing-and-procurement-procedure>

Value of Purchase: \$0-\$5,000 (ex GST)

Obtain at least 1 verbal/internet/catalogue quote.

Where a decision is made to obtain more than 1 quote, document offers received and the reasons for selecting a particular quote.

Value of Purchase: \$5,001 - \$20,000 (ex GST)

Obtain at least 2 written quotes from suppliers.

Document offers received and the reason for selecting a particular quote. 2 supplier quote evaluators required.

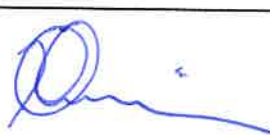

Requirements of successful applicants:

- Acknowledge the funding source on any digital, printed or promotional material relating to the initiative, including websites.
- Complete a final report including a financial acquittal within 6 month from the date of the funding approval. Applicants who fail to meet this requirement will have their funding withdrawn; and
- Provide related video and/or photographs to the P&C. You must confirm you have obtained consent from people in the video or photograph to share the material.

**Capalaba State College P&C Association
2022 Request for Discretionary Funding form**

Date of request:		
Contact person:		
Contact phone & email:		
Brief description of the item to be purchased or activity to be undertaken:		
Brief description of how this project will support the objectives of the P&C: Promote the interests of the College to facilitate the development and further improvement of the College.		P&C Evaluation
Proposed benefits to the students, staff and/or community:		
Funding amount requested:		
Brief description of sustainability: Will more funds be required at a later date?		
Summary of supporting financial documentation:		
If discussed with the College administration team, please write their name.		
Signature of person requesting funds:	___ / ___ / 2022 Date	
Principal's signature:	___ / ___ / 2022 Date	

Capalaba State College P&C Association 2022 Request for Discretionary Funding form

Date of request:	13 May 2022	
Contact person:	Mick Quinn	
Contact phone & email:	0434 195 987 mquin46@eq.edu.au	
Brief description of the item to be purchased or activity to be undertaken:	125w/100v PA amplifier to be used in powering a chain of speakers throughout the senior campus to continue a lunchtime radio program. Old amplifier was over 20 years old and stopped working.	
Brief description of how this project will support the objectives of the P&C: Promote the interests of the College to facilitate the development and further improvement of the College.	The lunchtime radio initiative was started by teachers, Mick Quinn & Mark Deere in 2020 initially to engage at-risk and SEP students and to provide skills and purpose via the program. The student radio team provided lunchtime music for other students and teachers, played requests and made school announcements. The radio room had been set up many years ago (including amp/speaker network, but since long abandoned). The program is linked to music (Quinn) and media (Deere) subjects and includes regular radio protocol (e.g. checking appropriate content, APRA time, date, play records) and have even established a relationship with BAY FM 100.3 (Thornlands) re work experience/traineeship opportunities.	P&C Evaluation
Proposed benefits to the students, staff and/or community:	<ul style="list-style-type: none"> - Engage at-risk SEP students and give skills, purpose, esteem - Link to Music & Media subjects - Provides lunchtime background music and announcements - Provides work-experience/traineeship opportunities with local radio station 	
Funding amount requested:	\$826.00	
Brief description of sustainability: Will more funds be required at a later date?	This amplifier should last for many years to come. The last one was 20 years old - so no ongoing costs expected.	
Summary of supporting financial documentation:	2 online price snips + 1 full quote from 3 separate companies. Quotes are \$945, \$880 & \$826	
If discussed with the College administration team, please write their name.	I originally spoke with Brad French, who referred me to P&C.	
Signature of person requesting funds:		12 / 05 / 2022 Date
Principal's signature:		13 / 05 / 2022 Date

CUSTOMER:
CAPALABA STATE COLLEGE
SCHOOL ROAD

CAPALABA QLD 4157

DELIVER To:
CAPALABA STATE COLLEGE
SCHOOL ROAD

CAPALABA QLD 4157

CUSTOMER Acc: 3005648
DELIVER To Acc: 3005648
ORDER No: A4370A
TERMS: CREDIT CARD
OPERATOR: 171

QUOTATION

TRANSACTION TYPE: Quotation
TRANSACTION DATE: 11 May 22
TRANSACTION NUMBER: 64122 **PAGE:** 1
** Quote Only **

PRODUCT	DESCRIPTION	BARCODE	RRP	QTY ORDERED	QTY SHIPPED	QTY B/ORDER	Ex GST UNIT PRICE	UNIT	DISC	Ex GST NET PRICE	GST	EXTENSION
A 4370A	AMP PA PHASE4 BOOSTER 125W Freight Insurance	9321758235348	880.000	1.00	1.00	0.00		EA		727.273	10.00	727.273
											10.00	16.360
											10.00	7.270
										NON TAXABLE AMOUNT		0.000
										TAXABLE AMOUNT (Ex GST)		750.903
										GST		75.097
										TOTAL Inc GST		826.00
<p>For any enquiries relating to this invoice please contact our sales staff on: Ph: 1300 797 007. Fax: 1300 789 777. mailorder@altronics.com.au</p>				<p>For any enquiries regarding your statement or payments please contact our accounts department on: Ph: 1300 797 007. Fax: 1300 789 777. accounts@altronics.com.au</p>				<p>This quotation remains valid for 30 days. Prices quoted are based on current exchange rates and are exclusive of Freight and Insurance. We reserve the right to alter quoted prices in the event of significant exchange rate variations. Stock availability shown is correct at the time of quoting, however stock can only be reserved against your firm order.</p>				

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- Cooling for AV ▼
- CD/DVD & Blu-Ray ▼
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- Headphones ▼

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A 4370A



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Redback Phase4 PA Amplifier/Mixer with 6 Inputs

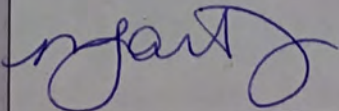
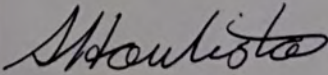
Regular price \$945.00 Sale

Quantity

1

Add to cart

**Capalaba State College P&C Association
2022 Request for Discretionary Funding form**

Date of request:	12 May 2022	
Contact person:	Melanie Armstrong	
Contact phone & email:	marms68@eq.edu.au Junior Campus - 3823 9111	
Brief description of the item to be purchased or activity to be undertaken:	The Indigenous Education Action Committee would like to purchase and install four flagpoles to fly the Australian, Queensland, Aboriginal and Torres Strait Islander Flags on the Junior Campus.	
Brief description of how this project will support the objectives of the P&C: Promote the interests of the College to facilitate the development and further improvement of the College.	This project will help to support the community of Capalaba State College by building confidence in our First Nations families that we value and welcome them into our school. As there are already flagpoles installed on Senior but many families start their learning journey on Junior, we would like them to start knowing that support for their children is there from the beginning.	P&C Evaluation
Proposed benefits to the students, staff and/or community:	Positive culture of the school and acknowledgement of diversity of our staff, students and their families.	
Funding amount requested:	refer quote attached	
Brief description of sustainability: Will more funds be required at a later date?	No more funds will be needed at a later date, unless the poles need to be relocated or repaired at any time.	
Summary of supporting financial documentation:		
If discussed with the College administration team, please write their name.	Stuart Houliston	
Signature of person requesting funds:	 13 / 5 / 2022 Date	
Principal's signature:	 13 / 5 / 2022 Date	

QUOTATION

Capalaba State College Junior Campus

Flagpoles:

- Option 1: 6m x 80mm Non-Tapered Aluminium Flagpole
White powder coated finish
Finial with external halyard rope
Galvanised steel foundation spigot
Engineer designed for Region B.
to comply with relevant Australian Standards
\$450.00 each + GST
- Option 2: 6m x 80mm Tapered Aluminium Flagpole
White powder coated finish
Cast aluminium finial, external halyard rope
Galvanised steel foundation spigot with plate
Hold down bolts (in template assembly)
Engineer designed for Region B
to comply with relevant Australian Standards
\$1059.00 each + GST
- Addition: Lock away Internal Halyard rope.
Option 1 also includes spigot with base plate & hold down bolts.
Option 1: Add \$320.00 per pole + GST Option 2: Add \$220 per pole + GST.
- Footings: Provided by Sub Contractor (If required)
Footings into soil only Price may vary if rock or other difficulties are encountered
\$360.00 per pole + GST
- Delivery: Deliver 4 flagpoles & install on footings
\$380.00 + GST

QUOTATION

Capalaba State College

Total: Includes 4 flagpoles as above + footings, delivery & installation

External halyard flagpoles

Option 1:

\$3620.00 + GST

\$ 362.00 GST

\$3982.00 Inc. GST

Option 2:

\$6056.00 + GST

\$ 605.60 GST

\$6661.60 Inc. GST

Internal halyard flagpoles

Option 1:

\$4900.00 + GST

\$ 490.00 GST

\$5390.00 Inc. GST

Option 2:

\$6936.00 + GST

\$ 693.60 GST

\$7629.60 Inc. GST

Additional charges may apply to any specific compliance requirements.

Quotation valid for 3 months

Further Assistance contact Don Mac Cormack 0447 696 393

Examples of Drop and Go signs for ideas

