

Agenda – General Meeting

Date & Time: Monday 22nd April 2024 7:00 pm

Chair: Cass Aldcroft P&C President

Minutes: Cassie Wagstaff & Caitlin Taynton - P&C Secretaries

Location: ONLINE ONLY [Meeting Link](#) Meeting ID: 493 538 152 691 Passcode: N9CFgW

ONLINE ETIQUETTE: Please join TEAMS with your Given Name and Surname visible, please turn your camera on.

Meeting Opening

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| <p>1. Welcome</p> <p>Acknowledgement of Country Apologies</p> | <p>Quorum: Meeting opened: Attendees: Guests: Apologies:</p> |
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The SUPER SPEEDY SECTION – i.e. READ before the meeting please!

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| <p>2. Confirmation of minutes from previous meetings February GM 2024</p> | <p>Amendments: Y/N Approved: Y/N</p> |
| <p>3. Correspondence Refer to Register – see Att 1 Feb & Mar 2024</p> | <p>Questions: Y/N Approved: Y/N</p> |
| <p>4. Matters arising from previous meeting. For more information refer to the Actions Register – see Att 2 <i>For discussion:</i></p> <ul style="list-style-type: none"> • Repairs to the canteen roller door in the pool area were due to be completed over the coming Christmas holidays – this has now been complete and is amazing!! • Year 6 Polo Shirts – any updates regarding ETA? | <p>Questions/Discussion: Y/N</p> |
| <p>5. Table Executive Committee’s Report and decisions Exec Decisions since last meeting:</p> <ul style="list-style-type: none"> • Approved expenses: <ul style="list-style-type: none"> ○ Capalaba Outpost \$203: Catering 1st 2024 general meeting to celebrate CSC new hall ○ Wild Web Solutions \$109: CSC P&C pull up banner ○ Reimbursements of \$560 for Mother’s Day purchasing ○ Increasing debit card to \$1000 for Mother’s Day purchasing ○ Expenditures \$456 for Election BBQ ○ Wireless modem battery replacement \$24.95 ○ AGM catering – contacted PCYC who kindly donated to cover the costs ○ Purchase of router for the room (wireless batteries keep swelling) \$143 | <p>Questions/Discussion: Y/N</p> |
| <p>6. Treasurer’s Report and Financial Statement See attached Treasurer report (includes the Connection Corridor Budget updates) – see Att 3 (will be sent later)</p> | <p>Questions/Discussion: Y/N</p> |
| <p>7. Sub-Committee Reports and Financial Statements</p> <p>Swim Club Treasurer Report (Feb) – see Att 4</p> <p>Swim Club Treasurer Report (Mar) – see Att 5</p> | <p>Reports attached for discussion.</p> <p>Questions/Discussion: Y/N</p> |

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| <p>Swim Club Update (Mar) – see Att 6</p> <p>2024-25 Season Information Booklet – see Att 7</p> <p>Swim Club Budget – see Att 8</p> <p>Any business arising from Sub-Committee Reports and Financial Statements?</p> <ul style="list-style-type: none"> • BBQ at the Junior Athletics Carnival 13th June. Noting this has been approved by the school. A risk assessment will be completed closer to the time. The aim is to have this fully covered by donations however as submitted in the budget we have allocated a max of \$1000 to set up such BBQs if we are unable to get donations, this would then be repaid following the event; and • Bunnings Sausage Sizzle - 7th September. Noting the date of the 7th September has been locked in with Bunnings. The aim is to have this fully covered by donations however as submitted in the budget we have allocated a max of \$1000 to set up such BBQs if we are unable to get donations, this would then be repaid following the event. | <p>Motion to be moved: To approve the Swim Club hosting a fundraising BBQ at the Junior Athletics Carnival on the Junior Campus to raise funds for the Piranhas Swimming Club. If donations unable to be secured - budget to be allocated up to \$1,000 to be repaid out of raised funds. To be moved by: Amie Baldwin Approved: Y/N</p> <p>Motion to be moved: To approve the Swim Club hosting a fundraising BBQ at Bunnings Capalaba to raise funds for the Piranhas Swimming Club. If donations unable to be secured - budget to be allocated up to \$1,000 to be repaid out of raised funds. To be moved by: Amie Baldwin Approved: Y/N</p> |
| <p>8. Second-Hand Uniform Shop – Coordinator Kass Carter</p> | <p>Questions/Discussion: Y/N</p> |
| <p>9. Scholastic Book Club – Coordinator Nicole Nicholls</p> <p>Update from Nicole: Term one of Book Club was a successful one.</p> <p><u>Issue 1</u> Sales \$1079.50 Rewards \$161.92</p> <p><u>Issue 2</u> Sales \$661.00 Rewards \$99.15</p> <p>Thank you to everyone for the support. We'll be back term 2 with two more awesome catalogues!</p> <p>Also mark your diaries for our annual scholastic book fair - May 15th, 16th and 17th in the junior campus library. Morning and afternoon purchasing sessions. More information will come as the date gets closer.</p> | <p>Questions/Discussion: Y/N</p> |

| <p>The College and Campus Principals'</p> | |
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| <p>10. College Principals' Report – see Att 9 (will be sent later)</p> <p>Includes standing agenda item of Anti-Bullying</p> <p>- see Att 10 2024 Annual Implementation Plan</p> | <p>Principal Notes:</p> <p>Questions/Discussion: Y/N</p> |

| The FUN stuff | |
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| <p>11. Projects and Initiatives</p> <p>11.1. Connection Corridor</p> <ul style="list-style-type: none"> • Yarning circles Junior and Senior Campuses <p>11.2. Mural Artwork / Floor Paintings</p> <ul style="list-style-type: none"> • Containers for Change – Coordinators Julia Delaforce & Caitlin Taynton • Wave of Change Program • Subgroup update – Coordinator Cathy Howie <p>11.3. Toilet Transformations Project – Coordinator Michelle Martin</p> <p>11.4. Wish List (Discretionary) Funding</p> <ul style="list-style-type: none"> • Round 1 Acquittals pending (was due 8 December 2023) extended due date 18 March 2024: <ul style="list-style-type: none"> - Y. Gee - Hospitality Equipment purchase up to \$800.00 (excluding GST) – forfeited funding - A. Cahill - Yungaburra Room Items purchase up to \$550.00 (excluding GST) – still awaiting correspondence as to where this is at - J. Quinn - Junior Library Furniture purchase up to \$650.00 (excluding GST) – Acquitted • Round 2 Acquittal pending due 21 February 2024: <ul style="list-style-type: none"> - S. Houliston – Metal signage for Jnr campus purchase up to \$800.00 (excluding GST) – Acquitted <p>There are two rounds per calendar year 2024 dates are: <u>Round 1 2024 closing Term 2, Week 3, Thursday 2 May</u> – with successful applications determined at May GM on Monday 20 May – acquittal due by 20 November 2024; and <u>Round 2 2024 closing Term 3, Week 4, Friday 2 August</u> – with successful applications determined at August GM on 19 August – acquittal due 19 February 2025. (Please note that the P&C has been advised that the College requires all purchasing plans to be completed by Week 9 of Term 3.)</p> <p>Download Round 1 Application Form - due Term 2, Week 3, Thursday 2 May 2024.</p> | <p>Connection Corridor Notes:</p> <p>Questions/Discussion: Y/N</p> |
| 12. Other Activities and Reports | |

12.1. Grants – No Coordinator

12.2. Yr 6 Working Group

- Pie Drive –
The year 6 working group has begun discussions for the end of year celebrations for our grade 6 cohort.
There is a pie drive fundraiser planned for May/June (ordering and distribution over the course of 6 weeks.) To raise funds for the graduation.
- Forms set to be distributed for 29th April. – *Does this clash with anything?*
- Orders and money due back - Tuesday May 21st
- Email totals to Gisler - Friday May 24th
- Pie delivery day - Friday June 7th
2:00pm-4:00pm pick up times from New Hall – OSHC Room

12.3. Fundraising Calendar

Term 1 2024

- W3 Disco (Fri 9th Feb)
- W8 Election BBQ (Sat 16th March)
- W9 Movie Night (Sat 23rd March)

Term 2 2024

- W4 Mother’s Day (8-9th May)
- W5 Book Fair (15-17th May)
- Bunnings BBQ (June TBA)
- W9 Athletics day BBQ (Swim Club) (13 June)
- Krispy Kremes (TBA)
- TBA Paint & Sip Tester (Carried over from T1)
- Paint & Sip

Term 3 – 2024

- W8 Father’s Day Stall (30 – 31 August)
- Father’s Day event ? (TBC)
- Bunnings BBQ (Swim Club 7th September)
- Disco P-6 (potentially) (TBA)

Term 4 – 2024

- Christmas Concert P-3 BBQ (TBA)
- Christmas Raffle (TBA)
- Santa Photos (TBA)
- Booklists (TBA)
- Parent End of Year Dinner

Other potential fundraising events include: Bake Sales, Trivia Night

Questions/Discussion: Y/N

Questions/Discussion: Y/N

Questions/Discussion: Y/N

| Let's wrap this up..... | |
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| <p>13. Motions on Notice</p> <p>13.1. To accept and approve all reports and updates presented at the general meeting: Executive, Treasurer, Swim Club, 2nd Hand Uniform Shop, Principal, Projects, Grants, Year 6 WG, and Fundraising (General).</p> | <p>To be moved by: Lauren Phillips Any objections: Y/N Approved: Y/N</p> |
| <p>14. New and General Business</p> <p>14.1. The Athlete's Foot rewards - \$450 - <i>We can claim our current rewards tally towards Hart Sports equipment or The Athlete's Foot vouchers which families can use in our store. Vouchers in \$50 or \$100 increments. Any remaining balance will carry over until our next claim.</i></p> <p>14.2. Clarity on Sports Houses colours and names?</p> <p>14.3. Junior Campus grounds / buildings maintenance – discuss the idea of a once per term P&C general clean working group to help</p> <p>14.4. Any other General Business?</p> | |
| <p>15. Applications for membership and recording of new members</p> <ul style="list-style-type: none"> • B.Hall (parent of student) • B.Morgan (parent of student) <i>(EOI: FAO, 2nd Hand uniform shop help)</i> • S.Houliston (staff member of the school) • J.Robinson (staff member of the school) • L.Jorgensen (parent of student) | |
| <p>16. Date of next meeting May GM on Monday 20th May from 7pm</p> | |
| <p>17. Close</p> | |

| 2024 Meeting Schedule – so you never have to miss another meeting again!!! | | | |
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| Term 1 | | Term 3 | |
| January | No General Meeting | July | No General Meeting |
| February | Monday 19 th – 5:30pm Hall Welcoming | August | Monday 19 th - 7pm |
| March | Monday 18 th - 6pm meet & greet, 7pm AGM kick-off. | September | No General Meeting |
| Term 2 | | Term 4 | |
| April | Monday 22 nd – 7pm | October | Monday 21 st – 7pm |
| May | Monday 20 th – 7pm | November | Monday 18 th – 7pm |
| June | Monday 17 th – 7pm | December | TBD – Volunteer lunch celebration |