

PnC Correspondence Register Extract for Meeting

Date	From	To	Subject
2021-07-21T22:53:07+00:00	trish@biggsfamily.com.au	pandcexecutive@capalabasc.eq.edu.au	Where can I find P&C Minutes
2021-07-22T09:23:15+00:00	president@capalabascpandc.com.au	trish@biggsfamily.com.au	Re: Where can I find P&C Minutes
2021-07-22T02:28:01+00:00	secretary@capalabaswimmingclub.org.au	swimclub.subcommittee@capalabascpandc.com.au	FW: RE: Wylas Timing
2021-07-22T03:18:12+00:00	grants@capalabascpandc.com.au	swimclub.subcommittee@capalabascpandc.com.au;secretary@capalabaswimmingclub.org.au	Re: RE: Wylas Timing
2021-07-21T09:08:02+00:00	michellermartin@outlook.com	secretary@capalabascpandc.com.au	RE: Overdue: Asbestos Training and Mandatory Training Key Messages
2021-07-19T12:49:09+00:00	secretary@capalabascpandc.com.au	members@capalabascpandc.com.au	Overdue: Asbestos Training and Mandatory Training Key Messages
2021-07-20T06:29:50+00:00	vicepresident@capalabascpandc.com.au	secretary@capalabascpandc.com.au	Asbestos training
2021-07-13T00:09:10+00:00	president@capalabascpandc.com.au	swimclub.officers@capalabascpandc.com.au	July P&C Meeting - Swim Club Motion - still applicable?
2021-07-13T00:27:27+00:00	president@capalabascpandc.com.au	swimclub.officers@capalabascpandc.com.au	Swim Club Motions/Financial Reports Due
2021-07-13T00:23:40+00:00	president@capalabascpandc.com.au	members@capalabascpandc.com.au	P&C General Meeting
2021-07-12T07:07:41+00:00	noreply-form@smartservice.qld.gov.au	checkin@hpw.qld.gov.au	Check in QLD ZFU1B7ZJ Summary
2021-07-12T21:48:19+00:00	checkin@hpw.qld.gov.au	secretary@capalabascpandc.com.au	Check In Qld Welcome Pack - Capalaba State College P&C
2021-07-12T01:26:37+00:00	president@capalabascpandc.com.au	Treasurer@capalabascpandc.com.au;vicepresident@capalabascpandc.com.au;lthat4@eq.edu.au;melissa@pandcsqld.com.au;trish@biggsfamily.com.au	Capalaba State College P&C Meeting - Trish Biggs
2021-07-07T22:46:01+00:00	stuartnsalli@gmail.com	president@capalabascpandc.com.au	Asbestos awareness
2021-07-06T00:17:36+00:00	ruthjoandyer@gmail.com	president@capalabascpandc.com.au	Fwd: signed documents
2021-07-01T09:42:05+00:00	iris@bigpond.net.au	secretary@capalabascpandc.com.au	Re: Fwd: Asbestos Training and Mandatory Training Key Messages
2021-07-01T04:10:29+00:00	secretary@capalabascpandc.com.au	members@capalabascpandc.com.au	Fwd: Asbestos Training and Mandatory Training Key Messages
2021-07-01T02:17:06+00:00	president@capalabascpandc.com.au	carlylougooon@outlook.com	Meeting Request for Tuesday 27th July 2021 5pm
2021-07-27T02:28:49+00:00	president@capalabascpandc.com.au	trish@biggsfamily.com.au;secretary@capalabascpandc.com.au	Re: Where can I find P&C Minutes
2021-07-27T01:48:15+00:00	trish@biggsfamily.com.au	secretary@capalabascpandc.com.au	Re: Where can I find P&C Minutes
2021-07-26T07:14:32+00:00	cfree2@eq.edu.au	pandcexecutive@capalabasc.eq.edu.au	P&C Meeting
2021-07-29T07:17:01+00:00	cfree2@eq.edu.au	pandcexecutive@capalabasc.eq.edu.au	Capalaba SC
2021-07-25T23:50:36+00:00	samantha.robyn01@gmail.com	secretary@capalabascpandc.com.au	Re: Overdue: Asbestos Training and Mandatory Training Key Messages
2021-07-24T06:38:21+00:00	secretary@capalabascpandc.com.au	members@capalabascpandc.com.au	Monday's Meeting Papers - Updated
2021-07-24T00:34:45+00:00	Treasurer@capalabascpandc.com.au	secretary@capalabascpandc.com.au	FW: Capalaba State College P&C Association (January)
2021-07-24T00:33:31+00:00	Treasurer@capalabascpandc.com.au	cfree2@eq.edu.au	Capalaba State College P&C Association (June)
2021-07-24T00:32:49+00:00	Treasurer@capalabascpandc.com.au	cfree2@eq.edu.au	Capalaba State College P&C Association (May)
2021-07-24T00:32:11+00:00	Treasurer@capalabascpandc.com.au	cfree2@eq.edu.au	Capalaba State College P&C Association (April)
2021-07-24T00:31:23+00:00	Treasurer@capalabascpandc.com.au	cfree2@eq.edu.au	Capalaba State College P&C Association (March)
2021-07-24T00:29:28+00:00	Treasurer@capalabascpandc.com.au	cfree2@eq.edu.au	Capalaba State College P&C Association (February)
2021-07-22T11:44:29+00:00	secretary@capalabascpandc.com.au	members@capalabascpandc.com.au	Monday's Meeting - Papers
2021-07-23T21:43:26+00:00	webstercf@gmail.com	secretary@capalabascpandc.com.au	RE: Monday's Meeting - Papers
2021-07-23T22:00:18+00:00	president@capalabascpandc.com.au	secretary@capalabascpandc.com.au;webstercf@gmail.com	Re: Monday's Meeting - Papers
2021-07-23T02:22:15+00:00	trish@biggsfamily.com.au	secretary@capalabascpandc.com.au	Asbestos form filled
2021-07-23T00:45:06+00:00	lthat4@eq.edu.au	secretary@capalabascpandc.com.au;members@capalabascpandc.com.au	RE: Monday's Meeting - Papers
2021-07-20T00:28:05+00:00	nicole@capalabascpandc.com.au	president@capalabascpandc.com.au	Mandatory Forms

Treasurer Report to P&C Meeting 23/08/2021

General Business

- ❖ Xero: The Not-For-Profit discount of 25% has now been applied for our P&C account. Full Xero Accounting Subscription price is \$52 per month, making it \$39 for us.
- ❖ We had a new fence advertising client join us at the end of June- UCMAS Capalaba. Child Development Program based on Mental Math and the Abacus that boosts brainpower in children aged 4-13. It has been placed on Mt Cotton Rd, near the carpark entrance
- ❖ The Commbank have closed the Fete Account

Bank Reconciliation Statement for the Month of July 2021

Opening Balance (MAIN ACC)	\$79,331.61
RECEIPTS	
Sales	
Secondhand Uniform Income	\$70.00
Fundraising	
School Banking Commission (Final)	\$100.00
Krispy Kreme Donut (Late cash payment)	\$20.00
Fence Advertising (new - UCMAS)	\$220.50
ADD: Total Receipts processed and presented	\$410.50
PAYMENTS	
Xero Accounting Subscription	\$39.00
Square fees- Secondhand Uniform Shop	\$1.34
LESS: Total Payments processed and presented	\$40.34
Closing Balance (MAIN ACC)	\$79,701.77

Opening Balance (DEBIT CARD)	\$113.54
Nil	\$0.00
ADD: Total Receipts processed and presented	\$0.00
Sendle Courier	\$17.40
Australian Wide First Aid (Vice President) CPR annual review	\$45.00
LESS: Total Payments processed and presented	\$62.40
Closing Balance (DEBIT CARD)	\$51.14

Overall Financial position of Association (sum of all P&C accounts-include sub-committee accounts)

- As at 31st July 2021: **\$92,996.60**

**CAPALABA STATE COLLEGE AMATUER SWIMMING CLUB
FINANCIAL REPORT FOR July 2021**

MAIN ACCOUNT

OPENING BALANCE @1st July 2021		\$12,350.49
Deposits		
Total Deposits		\$0.00
Expenses		
Total Expenses		\$0.00
Less outstanding cheques		
Plus outstanding cheques presented		
Book Balance @ 31st July 2021		\$12,350.49

**CAPALABA STATE COLLEGE AMATUER SWIMMING CLUB
FINANCIAL REPORT FOR July 2021**

DEBIT CARD ACCOUNT

OPENING BALANCE @1st July 2021		\$690.70
Deposits		
Refund	Fraud Transaction (17/6)	\$2.72
Refund	Fraud Transaction (18/6)	\$116.88
Refund	Fraud Transaction (24/6)	\$17.70
Total Deposits		\$137.30
Expenses		
Total Expenses		\$0.00
Book Balance @ 31st July 2021		\$828.00

P and C Meeting

Monday, August 23rd 2021

Principal's Report

Acknowledgement of country

I would like to begin by acknowledging the Traditional Custodians of the land on which we all meet on today, both here and at home, and pay my respects to their Elders past and present.

Operational

I started the day wanting to provide a small report, but everyone kept adding!

It is a shame that we can't meet in the meeting room; the walls are currently decorated with Year 12 artwork for assessment. Some stunning art that I hope they forget about and leave behind for my office...

So 19 days to go, and then another 49!

A lot to squeeze in.

Thank you to everyone for support with the restrictions. It was definitely a different vibe walking in this morning.

Air Conditioning Update:

Air conditioning is going in to the second week of work being done.

Senior Campus has started their program, still working in their first building for another week after this one. Junior Campus won't start until 9th September. The work will take until Christmas holidays to be completed.

I'd like to remind everyone that the air conditioning units aren't turned on upon installation - it's all done at the end of the project.

New Hall Update:

The Sports Team sat down with me to look at the designs of other school halls; and picked out the best and worst of them. Most had been to the halls that we were reviewing which was beneficial.

The next step for me is to provide the wish list to the project manager. We are still looking for a 2024 completion date; and probably need another \$50 million on top of the \$8 million already allocated to accommodate the wish list. We are putting a preference on sporting space; over ceremonial and performing spaces (stages, dressing rooms etc)

Carlie is back on board as of today after sudden surgery, so some of the work around bringing surveyors on site will start to proceed a little more now.

Teaching

Kylie is working with the Teachers in our growing High Capacity and Montessori programs to plan next steps.

Capability

We continue with our work in professional development for literacy skills and case management; Topics include neuroplasticity and crisis intervention and prevention training.

We also have training around vocal care. A number of Teachers are losing their voice, more than usual this year.

Partners

Koko is settling in well, and will soon be working on the Senior Campus.

We unfortunately had to cancel our Science Week activities and visitors.

We have postponed book week until later in the year as it was a little risky to host it this week.

In terms of our biggest partnership; parents - a big thank you to everyone for being so respectful with the restrictions imposed. It is challenging on both sides of the fence.

I am hoping that the increased communication flowing from the College has been noticed this year.

The goal for consistency is:

- information posted on our website; with
- Parents texted a link to the information on the website (limited to residential parents)
- Information emailed home (going to both residential and non-residential parents)

Wellbeing

We are one of the few schools in the Redlands that is providing paid time to go and get vaccinations done. It's very difficult to find appointments outside of school hours. The cost of releasing everyone is offset by the reduction in events and excursions requiring relief staff.

For our wellbeing, we will soon be announcing that we have decided to reduce the significance of the award ceremony again. The venue restrictions around seating (ticketed, pre-determined seating) is a major component of the workload. Brad French and Meagan Harris have the ceremony planned down to the minute; but we aren't prepared to invest that much effort, venue hire, truck hire, staff released, seating plans, relocate musical equipment etc; with such a high level of cancellation risk attached. We are working on a smaller, nice ceremony at school; recipients and staff only; streamed to classrooms for siblings; and an edited, polished copy available for parents.

Performance

Some very preliminary data around where students go to once they've finished High School. Interestingly high numbers going in to health, which may be because of the Health Academy.