




# Agenda – General Meeting

Date & time: Monday 24<sup>th</sup> October 7:00pm  
 Chair: Cass Aldcroft P&C President  
 Minutes: Cassie Wagstaff P&C Secretary  
 Location: Online only – [Meeting Link](#)

Meeting Opening	
<p><b>1. Welcome</b></p> <p>Acknowledgement of Country            Apologies</p> <p>**** Icebreaker SHOUTOUT!!! **** Come prepared! Are there any members you want to give a special shout out to?</p>	<p><b>Quorum: *FUN FACT*</b> A quorum for a general meeting of the Association is seven members of the Association. Thank you for your attendance!</p> <p><b>Meeting opened:</b>  <b>Attendees:</b>  <b>Guests:</b>  <b>Apologies:</b></p>

The SPEEDY SECTION – ie. <u>READ</u> before the meeting please!	
<p><b>2. Confirmation of minutes from previous meeting</b>            August 2022 Minutes sent out on 15 September 2022</p>	<p><b>Amendments:</b> Y/N  <b>Approved:</b> Y/N</p>
<p><b>3. Correspondence</b>            Refer to Register – <i>see Att 1</i></p>	<p><b>Questions:</b> Y/N  <b>Approved:</b> Y/N</p>
<p><b>4. Matters arising from previous meeting</b>            For more information refer to the Actions Register – <i>see Att 2</i></p> <p><b>4.1 Actions Complete</b></p> <ul style="list-style-type: none"> <li>• Volunteer is on board to design Senior Campus welcome book</li> <li>• R2 2022 Discretionary fund – changes marked for 2023</li> <li>• 2nd hand uniform shop payout of completed and partially completed consignments processed.</li> </ul> <p><b>4.2 Actions for updating – <i>only items with an update or progression to be included. All others remain in the master file.</i></b></p> <ul style="list-style-type: none"> <li>• School photos 2023 – school tender is underway – Lachlan has confirmed P&amp;C rep will be on the panel – P&amp;C has yet to be involved in the review.</li> <li>• Christmas concert booked in December 7<sup>th</sup>.</li> <li>• P&amp;C after school sports program delayed to Term 1 2023.</li> </ul>	
<p><b>5. Table Executive Committee’s Report and decisions</b></p> <p>Exec Decisions since last meeting (August &amp; September)</p> <ul style="list-style-type: none"> <li>• Approved expenses:               <ul style="list-style-type: none"> <li>- Fathers Days stall total purchases of \$731.55 from various stores</li> <li>- Aldi WIFI mobile plan - \$95.00</li> </ul> </li> </ul> <p>P&amp;C Conference 2022 takeaways – <a href="#">video</a> (available to LinkedIn account holders)</p> <ul style="list-style-type: none"> <li>• <a href="#">Bullyproof Australia</a></li> <li>• Strategic Planning – match the goals of P&amp;C with College. Also set our intention and matching our activities to this.</li> </ul>	 

<ul style="list-style-type: none"> <li>• Volunteer engagement strategy – videos shared <a href="#">BECOME A GAME MAKER</a> AND <a href="#">THANKYOU GAMES MAKERS</a></li> <li>• Being a panellist – Cass representing our P&amp;C! <a href="#">Cass on the panel!</a></li> </ul>																					
<p><b>6. Treasurer’s Report and Financial Statement</b></p> <p>See attached treasurer report – <i>see Att 3</i> (includes the Connection Corridor Budget update) – <b>noting these figures will not be read out in the GM</b></p> <p><u>31<sup>st</sup> Aug 2022</u></p> <table border="0"> <tr> <td><u>MAIN ACC</u></td> <td><u>DEBIT CARD</u></td> </tr> <tr> <td>Opening balance \$ 77,845.78</td> <td>Opening balance \$ 538.88</td> </tr> <tr> <td>Total Income \$ 21,379.82</td> <td>Total Income \$ 963.52</td> </tr> <tr> <td>Total Expenses \$ 6,299.78</td> <td>Total Expenses \$ 1,244.89</td> </tr> <tr> <td>Closing Balance \$ 92,925.82</td> <td>Closing Balance \$ 257.51</td> </tr> </table> <p><u>30th Sep 2022</u></p> <table border="0"> <tr> <td><u>MAIN ACC</u></td> <td><u>DEBIT CARD</u></td> </tr> <tr> <td>Opening balance \$ 92,925.82</td> <td>Opening balance \$ 257.51</td> </tr> <tr> <td>Total Income \$ 9,690.30</td> <td>Total Income \$ 1,203.22</td> </tr> <tr> <td>Total Expenses 4,841.10</td> <td>Total Expenses \$ 460.73</td> </tr> <tr> <td>Closing Balance \$ 97,775.02</td> <td>Closing Balance \$ 1,000.00</td> </tr> </table> <p>- Overall Financial position of the Association, as at 30<sup>th</sup> September 2022: \$98,840.22^ Allocated funds of \$34,014.07 towards the Connection Corridor</p>	<u>MAIN ACC</u>	<u>DEBIT CARD</u>	Opening balance \$ 77,845.78	Opening balance \$ 538.88	Total Income \$ 21,379.82	Total Income \$ 963.52	Total Expenses \$ 6,299.78	Total Expenses \$ 1,244.89	Closing Balance \$ 92,925.82	Closing Balance \$ 257.51	<u>MAIN ACC</u>	<u>DEBIT CARD</u>	Opening balance \$ 92,925.82	Opening balance \$ 257.51	Total Income \$ 9,690.30	Total Income \$ 1,203.22	Total Expenses 4,841.10	Total Expenses \$ 460.73	Closing Balance \$ 97,775.02	Closing Balance \$ 1,000.00	
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<p><b>7. Second-Hand Uniform Shop</b></p> <p>Nil report</p>																					
<p><b>8. Scholastic Book Club</b></p> <p>Sharing a photo of the most recent books purchased with rewards!</p> <p>Thank you Nicole and Lesley for sharing!</p> <p><u>Issue 6</u></p> <p>\$442.00 sales \$88.40 rewards</p> <p>Excellent work!</p>																					
<p><b>The College Principal – you get your own section 😊</b></p>																					
<p><b>9. College Principal Report</b> – <i>see Att 4 (will be sent later)</i></p> <p>Includes standing agenda item of Anti-Bullying</p>	<p><b>Principal Notes:</b></p>																				

**The FUN stuff**

**10. Projects and Initiatives**

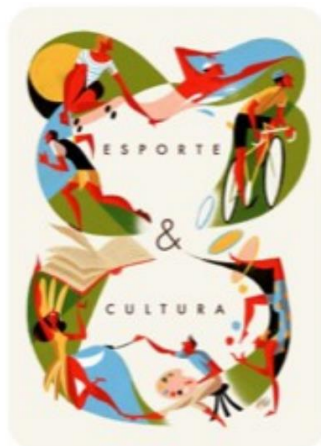
**10.1** Second Water Refill Station for Junior Campus

**10.2** Connection Corridor – see Att 5 Connection Corridor Update

- Yarning circle
- Jubilee grant
- Tree planting

**10.3** Mural Artwork / Floor Paintings

- **Containers for Change update:**
  - Term 4 Containers 4 Change drive day - 28 October. Karensa has asked the College to assist with marketing including email and Facebook communications. For direct drop offs Container ID is C10174266.
  - Term 3 reward date for Cycle 1 needs to be booked – require date from Stuart.
- **Wave of Change Program update:** Karensa has emailed Lachlan asking for additional information including date to commence, number of bins required and support for signage.
- **Design Ideas** Pictures sent out with August minutes – feedback?



**10.4** Toilet transformations Junior and Senior campuses

**11. Other Activities and Reports**

**11.1** Grants – see Att 5 Grants Update

**11.2** Fundraising

Term 3 – 2022 update:

- Father’s Day Fundraising (Cass)



Term 4 – 2022 update:

- Bunnings Sausage Sizzle – completed 15/10/22
- Movie Night Fundraiser –rescheduled to 19/11/22
- Christmas Raffle
- Christmas Concert P-3 BBQ / Santa fundraiser
- Booklists
- Parent End of Year Dinner

Term 1 – 2023 update:

- Hair accessories (weeks 1-2)
- Proposed Term 1 2023 Disco date - Friday 24 March (week 9)
- Easter fundraiser (week 10)



**Let's wrap this up.....**

**12. Motions on Notice**

**12.1** To accept and approve all reports and updates presented at the general meeting: Executive, Treasurer, 2<sup>nd</sup> Hand Uniform Shop, Book Club, Principal, Projects, Grants, and Fundraising.

**To be moved by:** Michelle Martin  
**Any objections:** Y/N  
**Approved:** Y/N

**12.2** To approve the purchase of two World Teacher's Day cakes at the expense of \$TBA.

**To be moved by:** Carlie Freeman  
**Any objections:** Y/N  
**Approved:** Y/N

**12.3** To approve the purchase of a native rosemary tree for Year 12 graduation garden at the expense of \$24.99

**To be moved by:** Cassie Wagstaff  
**Any objections:** Y/N  
**Approved:** Y/N

**12.4 Discretionary Fund Applications R2 2022** – Closed 7<sup>th</sup> Oct. Two applications were received from Bernadette Power

*See Att 6* Refurbishment of Robot Battery \$527.90

*See Att 7* Replace chess boards and pieces. Purchase additional games \$667.24

**Motion** – To accept and approve the two discretionary fund applications received for Round 2 2022 total expenditure at \$1,195.14

**To be moved by:** Cassie Wagstaff  
**Any objections:** Y/N  
**Approved:** Y/N

**13. New and General Business**

**13.1 Handprints from oval September 14 – for discussion**

Each primary student was invited to 'lay their hand' on the oval representing the pledge we take at Capalaba State College to do our part in reconciliation and embedding the culture of our First Nations peoples. With these leftover hands, it has been suggested we may make a mural on a wall at the hall.



**13.2 Any other General Business?**

**14. Applications for membership and recording of new members**

NIL

**15. Date of next meeting**

November 28<sup>th</sup> 7pm

**16. Close**

**2022 Meeting Schedule – so you never have to miss another meeting again!!!**

Term 1		Term 3	
<b>January</b>	No Meeting (school holidays)	<b>July</b>	Monday 25 <sup>th</sup> – 7pm
<b>February</b>	Monday 28 <sup>th</sup> – 7pm	<b>August</b>	Monday 22 <sup>nd</sup> – 7pm
<b>March</b>	Monday 28 <sup>th</sup> (incl. AGM) – 6pm	<b>September</b>	CANCELLED
Term 2		Term 4	
<b>April</b>	No Meeting (public holidays)	<b>October</b>	Monday 24 <sup>th</sup> – 7pm
<b>May</b>	Monday 23 <sup>rd</sup> – 7pm	<b>November</b>	Monday 28 <sup>th</sup> – 7pm
<b>June</b>	Monday 20 <sup>th</sup> – 7pm	<b>December</b>	No Meeting (school holidays)