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PnC Actions Register Extract

Current Status	Actions from the meeting and those outstanding:	Resp Person	Initiated	August Meeting Update
3. PROGRESSING	The hosting renewal for the Swim Club website is due 11th August.	Brad	25/07/2022	Agreement made that we should allow it to expire and transfer any swim club related content to P&C website instead. Update required.
3. PROGRESSING	Drop n Go Signs Michelle, Desma & Lauren to contact Main Roads & Police, looking at the other schools' campaign, looking at what we could do as a road safety blitz (flyers etc) and signs. (Lachlan to also possibly send an email)	Michelle, Desma & Lauren	23/05/22	16/08/22 - Lauren sent request info through to Lachlan & Carlie to follow up, as RCC has advised they need the school's direct involvement to proceed.
3. PROGRESSING	Junior Disco- Term 1 2023. Can we lock in a date by the end of Term 3 2022 so that planning can commence in Term 4. Lachlan recommended we speak with Deb Wall, re: older students may be able to incorporate ArtsFest assessments with our disco night.	Desma	25/07/2022	Nil update for August.
3. PROGRESSING	Cool water bubbler at Junior library. Michelle to organise quotes etc.	Michelle	25/07/2022	Other suggested areas to consider bubbler placement are in the Red Area or similar vicinity for students on the oval. Still waiting for reps from Civiq, Urban FF and Waterlogic to provide dates and times, they can come out - that matches my availability.
3. PROGRESSING	Cassie Wagstaff to be added as a signatory as P&C Secretary. JUNE GM UPDATE – Also include Lauren Phillips as a signatory.	Cassie, Lauren & Michelle	23/05/22	Michelle actioned her part in proceedings. Cassie has been to the bank for ID verification. Lauren still to visit branch to complete hers.
3. PROGRESSING	To apply an \$800 contribution to Mick Quinn's request for the amplifier purchase as part of discretionary funding round 1 2022.	Cassie & Michelle	23/05/22	Waiting on confirmation of completion
3. PROGRESSING	To apply an \$800 contribution to Mel Armstrong's request for the flag poles for junior campus purchase as part of discretionary funding round 1 2022.	Cassie & Michelle	23/05/22	Waiting on confirmation of completion
3. PROGRESSING	Rewards from Book club . Lachlan to include this as a standard newsletter item to showcase what the College receives.	Lachlan	23/11/20	16/08/22 - Lauren emailed Nicole to query if photos of recent rewards could be collected and shared. Will share further update when received.
3. PROGRESSING	Motion approved to make changes to extend close of R2 discretionary funding and a change of name (to Wishlist Funding). Cass to log request to organise P&C rep to attend staff meetings to market the funding and increase awareness of its availability .	Cass	25/07/2022	ASANA request submitted 16/8/22 for date listing - will liaise with P&C volunteers to nominate a date and attend.
3. PROGRESSING	Student Welcome Handbook- looking for a volunteer for Senior Booklet.	Cass	25/07/2022	In progress - email sent.
4. COMPLETE	Approved purchase of a Deskmate Inkpadd for Mini Dater for use on Scholastic Book Catalogues	Nicole	25/07/2022	Item ordered and received 16/08/22.
4. COMPLETE	Mandatory Asbestos & Key Messages Training 2022 for P&C members due	Lauren	25/07/2022	Lauren to create a register of members who have completed training & forward list to Carlie. Action complete.
4. COMPLETE	Motion approved for Bunnings BBQ allocation to be modified from the discretionary fund to Murals/Artwork Project for the current AOP. Michelle advised the discretionary fund can already fund up to & including R1 2023.	Michelle	25/07/2022	Motion approved 25/7/22. AOP updated. Action complete.
4. COMPLETE	Containers for Change prize (from Term 2 drive) for Cycle 1. Karensa to liaise with Stuart to determine best date and campus location to set up prize for C1 students.	Karensa	20/06/22	Prize day delivered 12/08/22.

PnC Correspondence Register Extract for Meeting

Date	From	To	Subject
2022-07-01T00:54:38+00:00	adorablehelga@hotmail.com	sponsorship@redballoon.com.au	Capalaba State College Sponsorship Application
2022-07-01T22:23:21+00:00	belindapaterson13@gmail.com	secretary@capalabascapandc.com.au	Fence advertising
2022-07-02T03:47:54+00:00	president@capalabascapandc.com.au	vicepresident@capalabascapandc.com.au;Treasurer@capalabascapandc.com.au;assistantsecretary@capalabascapandc.com.au;secretary@capalabascapandc.com.au	Approval REQD: Battery for portable modem
2022-07-02T07:34:29+00:00	assistantsecretary@capalabascapandc.com.au	president@capalabascapandc.com.au;vicepresident@capalabascapandc.com.au;Treasurer@capalabascapandc.com.au;secretary@capalabascapandc.com.au	Re: Approval REQD: Battery for portable modem
2022-07-02T08:08:31+00:00	Treasurer@capalabascapandc.com.au	president@capalabascapandc.com.au;vicepresident@capalabascapandc.com.au;assistantsecretary@capalabascapandc.com.au;secretary@capalabascapandc.com.au	RE: Approval REQD: Battery for portable modem
2022-07-03T06:10:35+00:00	secretary@capalabascapandc.com.au	Treasurer@capalabascapandc.com.au	FW: Fence advertising
2022-07-03T07:16:15+00:00	secretary@capalabascapandc.com.au	members@capalabascapandc.com.au;fundraising.wg@capalabascapandc.com.au	RE: June 2022 general meeting documents
2022-07-05T10:11:06+00:00	president@capalabascapandc.com.au	ctrethewey@capalabascapandc.com.au	Re: Regular Strategy Meetings
2022-07-06T03:58:31+00:00	Treasurer@capalabascapandc.com.au	belindapaterson13@gmail.com	RE: Fence advertising
2022-07-06T08:56:47+00:00	secretary@capalabascapandc.com.au	kk2you@krispykreme.com.au	RE: [Krispy Kreme] Re: Krispy Kreme Fundraising
2022-07-06T08:57:13+00:00	kk2you@krispykreme.com.au	secretary@capalabascapandc.com.au	[Request received] Untitled ticket 116088
2022-07-07T01:59:33+00:00	kk2you@krispykreme.com.au	secretary@capalabascapandc.com.au	[Krispy Kreme] Re: RE: [Krispy Kreme] Re: Krispy Kreme Fundraising
2022-07-07T22:01:09+00:00	president@capalabascapandc.com.au	Treasurer@capalabascapandc.com.au;zoia@capalabascapandc.com.au	Elders trip
2022-07-11T04:10:49+00:00	marketing@capalabascapandc.com.au	president@capalabascapandc.com.au	RE: Sports Club & Capalaba State College Fundraising
2022-07-11T05:51:18+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Zoya Slavinskaya
2022-07-12T02:03:37+00:00	secretary@capalabascapandc.com.au	members@capalabascapandc.com.au;fundraising.wg@capalabascapandc.com.au	RE: Capalaba State College July P&C general meeting
2022-07-12T11:01:58+00:00	president@capalabascapandc.com.au	Treasurer@capalabascapandc.com.au	Stradbroke Flyer Plus Reimbursement
2022-07-12T11:09:00+00:00	president@capalabascapandc.com.au	marketing@capalabascapandc.com.au	RE: Sports Club & Capalaba State College Fundraising
2022-07-13T03:30:09+00:00	marketing@capalabascapandc.com.au	president@capalabascapandc.com.au	RE: Sports Club & Capalaba State College Fundraising
2022-07-14T02:33:56+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Karena Gock
2022-07-14T07:05:51+00:00	bpowe112@eq.edu.au	secretary@capalabascapandc.com.au	Reimbursement request re discretionary funding
2022-07-14T09:27:26+00:00	assistantsecretary@capalabascapandc.com.au	corro@capalabascapandc.com.au	ASA - Karena Gock access to her own requests
2022-07-14T10:22:12+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Lauren Phillips
2022-07-14T22:28:28+00:00	secretary@capalabascapandc.com.au	mckinley.swift@pcyc.org.au;preya.locke@pcyc.org.au	Re. Capalaba State College KK fund-raiser 17 August
2022-07-16T00:01:46+00:00	adorablehelga@hotmail.com	donations@vrtip.com.au	Capalaba state college Father's Day raffle.
2022-07-16T04:10:56+00:00	president@capalabascapandc.com.au	adam@slushpuppie.com.au	RE: Capalaba State College P&C Slushie Fridge
2022-07-17T07:30:58+00:00	secretary@capalabascapandc.com.au	bookclub@capalabascapandc.com.au	RE: Book Club Stamp
2022-07-17T09:07:25+00:00	secretary@capalabascapandc.com.au	lthat4@eq.edu.au	FW: For the Meeting
2022-07-18T04:07:03+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Yarning Circles (Inr and Snr)
2022-07-18T11:03:50+00:00	president@capalabascapandc.com.au	Charne@slushpuppie.com.au	RE: Invoice 61835 - Capalaba State College P&C
2022-07-18T11:58:52+00:00	secretary@capalabascapandc.com.au	grants@capalabascapandc.com.au	RE: RE: Request for agenda items - 20 June 2022
2022-07-18T12:02:36+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Current approved KK poster locations
2022-07-18T23:13:46+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Karena Gock
2022-07-19T00:12:40+00:00	adorablehelga@hotmail.com	stampyourfeet@accentgr.com.au	Request for community sponsorship
2022-07-19T03:12:56+00:00	assistantsecretary@capalabascapandc.com.au	corro@capalabascapandc.com.au	ASA- Krispy Kreme parents email
2022-07-19T05:32:23+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Free Dress Days - can collection
2022-07-19T07:16:45+00:00	secretary@capalabascapandc.com.au	preya.locke@pcyc.org.au	RE: Re. Capalaba State College KK fund-raiser 17 August
2022-07-19T07:23:37+00:00	secretary@capalabascapandc.com.au	kellymills.taf@gmail.com	RE: Rewards totals 2022 & Back to School 2023 prep
2022-07-19T23:36:38+00:00	zoia@capalabascapandc.com.au	debbie@orterra.com.au	Re: CSC: Reveg Creek Area
2022-07-20T06:08:55+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Carlie Freeman
2022-07-20T06:41:27+00:00	secretary@capalabascapandc.com.au	Capalaba@parliament.qld.gov.au	Re. Capalaba State College Krispy Kreme Fundraiser 2022
2022-07-21T00:22:00+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Carlie Freeman
2022-07-21T06:31:00+00:00	secretary@capalabascapandc.com.au	members@capalabascapandc.com.au	P&C July General Meeting (ONLINE ONLY)
2022-07-21T07:20:42+00:00	adorablehelga@hotmail.com	admin@cinexplex.com.au	Capalaba state college community support
2022-07-21T07:22:17+00:00	adorablehelga@hotmail.com	capalaba@coffeclub.com.au	Capalaba State College Community Support
2022-07-21T07:24:35+00:00	adorablehelga@hotmail.com	fcfoundation@flightcentre.com	Capalaba state college community support
2022-07-21T20:08:46+00:00	adorablehelga@hotmail.com	anaconda.community@anaconda.com.au	Capalaba state college donation requests
2022-07-21T23:30:02+00:00	adorablehelga@hotmail.com	customersupport@target.com.au	Capalaba state college Request for donations
2022-07-22T03:09:09+00:00	adorablehelga@hotmail.com	corro@capalabascapandc.com.au;president@capalabascapandc.com.au	Fwd: [External Email] SeaLink SEQ Donations & Support Application [#71]
2022-07-22T03:20:54+00:00	adorablehelga@hotmail.com	info@straddiekingfishertours.com.au	Request for school donations
2022-07-22T03:31:11+00:00	adorablehelga@hotmail.com	timmy@shakastours.com.au	Request for donations - Capalaba state college
2022-07-22T03:37:51+00:00	adorablehelga@hotmail.com	info@anchorageonstraddie.com.au	Request for donations
2022-07-22T03:40:18+00:00	adorablehelga@hotmail.com	accommanager@stradbrokehotel.com.au	Request for donations
2022-07-22T03:45:41+00:00	adorablehelga@hotmail.com	gm@stradbrokehotel.com.au	Request for donations
2022-07-22T22:51:28+00:00	Treasurer@capalabascapandc.com.au	cath@wildwebprintsign.au	RE: Fence Sign: Falcon Diesel
2022-07-24T22:26:11+00:00	lthat4@eq.edu.au	secretary@capalabascapandc.com.au	RE: For the Meeting
2022-07-24T22:44:25+00:00	zoia@capalabascapandc.com.au	nwhit190@eq.edu.au;rjdye0@eq.edu.au	First school and Native Plants
2022-07-24T23:15:43+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Carlie Freeman
2022-07-24T23:18:38+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Yarning Circles (Inr and Snr)

PnC Correspondence Register Extract for Meeting

2022-07-24T23:20:53+00:00	grants@capalabascpandc.com.au	cfree2@eq.edu.au	For review - Request for Quote - Tree planting and irrigation
2022-07-24T23:23:22+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Yarning Circles (Inr and Snr)
2022-07-24T23:23:57+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Yarning Circles (Inr and Snr)
2022-07-24T23:25:36+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Yarning Circles (Inr and Snr)
2022-07-24T23:56:31+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Yarning Circles (Inr and Snr)
2022-07-25T00:14:27+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Yarning Circles (Inr and Snr)
2022-07-25T00:15:30+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Yarning Circles (Inr and Snr)
2022-07-25T00:33:00+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Yarning Circles (Inr and Snr)
2022-07-25T00:35:05+00:00	grants@capalabascpandc.com.au	lth4@eq.edu.au	Notes from Schools Plus re Smart Giving 2021 Round - grant application submission
2022-07-25T22:26:37+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Current approved KK poster locations
2022-07-25T23:14:53+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Yarning Circles (Inr and Snr)
2022-07-25T23:36:45+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Yarning Circles (Inr and Snr)
2022-07-26T00:51:46+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Carlie Freeman
2022-07-26T01:22:59+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Current approved KK poster locations
2022-07-26T01:27:15+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Free Dress Days - can collection
2022-07-26T01:28:23+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Lauren Phillips
2022-07-26T05:19:17+00:00	secretary@capalabascpandc.com.au	Capalaba@parliament.qld.gov.au	RE: P&C Meetings
2022-07-28T00:42:59+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Karena Gock
2022-07-28T00:48:27+00:00	assistantsecretary@capalabascpandc.com.au	karena@capalabascpandc.com.au	ASA- C4C prize location/date details
2022-07-28T01:12:33+00:00	c_scalvenzi@hotmail.com	president@capalabascpandc.com.au;secretary@capalabascpandc.com.au	Signed paperwork
2022-07-28T01:22:12+00:00	karena@capalabascpandc.com.au	assistantsecretary@capalabascpandc.com.au	Re: ASA- C4C prize location/date details
2022-07-28T01:29:48+00:00	assistantsecretary@capalabascpandc.com.au	karena@capalabascpandc.com.au	RE: ASA- C4C prize location/date details
2022-07-28T01:30:19+00:00	assistantsecretary@capalabascpandc.com.au	corro@capalabascpandc.com.au	ASA- KK fundraiser, last chance email
2022-07-28T02:09:50+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Last Chance to Order prompt - KK fundraiser
2022-07-28T02:17:50+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Carlie Freeman
2022-07-28T02:29:01+00:00	karena@capalabascpandc.com.au	assistantsecretary@capalabascpandc.com.au	Re: ASA- C4C prize location/date details
2022-07-28T10:21:10+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Last Chance to Order prompt - KK fundraiser
2022-07-29T01:44:45+00:00	karena@capalabascpandc.com.au	shoul16@eq.edu.au	Containers for change - T2 reward
2022-07-29T02:44:31+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Last Chance to Order prompt - KK fundraiser
2022-07-29T03:03:44+00:00	adorablehelga@hotmail.com	melisa.molini@accentgr.com.au	Request for donations follow up
2022-07-29T03:08:20+00:00	adorablehelga@hotmail.com	capalaba@coffeeclub.com.au	Request for donations follow up

Treasurer Report to P&C Meeting 22/08/2022

General Business

❖ Nil

Bank Reconciliation Statement for the Month of July

Opening Balance (MAIN ACC)		\$ 114,202.68
RECEIPTS		
Sales	2ndhand Uniform Shop	\$ 134.00
	Fence Advertising- New client Wild Cat Design	\$ 220.50
Fundraising	Scholastic Book Club Issue 5	\$ 30.00
	Container for Change	\$ 17.70
ADD: Total Receipts processed and presented		\$402.20
PAYMENTS		
	Rocky Road House - Fathers Day Stall	\$ 342.04
	MMEIC Aboriginal Corporation – Stradbroke site visit	\$ 700.00
	P&C QLD Conference	\$ 350.00
	Square fees- 2ndhand Uniform	\$ 2.56
	PLAY POLES Pty Ltd- Supply & Install Sandpit	\$ 6,586.80
	PLAY POLES Pty Ltd- Softfall Project	\$ 28,327.20
	Reimbursement- Lauren Phillips for Fathers Day Stall	\$ 164.00
	Reimbursement- Karen Prudy Stradbroke Ferry ticket	\$ 21.00
	Reimbursement - Karensa Gock for Disco lights	\$ 225.00
	Xero	\$ 40.50
LESS: Total Payments processed and presented		\$ 36,759.10
Closing Balance (MAIN ACC)		\$77,845.78

Opening Balance (DEBIT CARD)		\$ 789.49
Nil		
ADD: Total Receipts		\$ -
	Capalaba Sports Club- Planning Day	\$ 117.10
	Stradbroke Ferry- Elder visit Connection Corridor	\$ 70.00
Fathers Day Purchases		
	Big W	\$ 14.00
	Ebay	\$ 24.50
	Amazon	\$ 25.01
LESS: Total Payments		\$ 250.61
Closing Balance (DEBIT CARD)		\$538.88

Overall Financial position of the Association, as at 31st July 2022: **\$95,510.90[^]**

[^] Allocated funds of \$35,004.07 towards the Connection Corridor



CAPALABA STATE COLLEGE
PARENTS & CITIZENS ASSOCIATION

Connection Corridor 2021/2022 ("The Walk")

CONNECTION CORRIDOR SUMMARY	Open Balance	Balance \$
P&C Approved Contribution	\$6,600.00	
Less: Payments made		\$6,600.00
P&C Fundraising	\$13,035.82	
Less: Payments made		\$8,031.75
Successful Grants Applications	\$30,000.00	
Less: Payments made		\$0.00
Total Amount Remaining		\$35,004.07

P&C Approved Contributions		
Budget (approved GM March2021)		\$6,600.00
16.09.21	Orterra Pty Ltd- Stage 2 Consultation Fees	\$825.00
08.10.21	Site Surveys Pty Ltd - Partial Site Plan - survey of part of existing	\$3,800.00
12.11.21	Stage 1 Site Visit and PartPayment for Stage 3 Draft Concept De:	\$1,705.00
04.12.21	MINJERRIBAH MOORGUMPIN ELDERS-IN-COUNCIL	\$160.00
13.05.22	Orterra-consultation (part payment Inv 1156)	\$110.00
Total Expenses		\$6,600.00
Balance Remaining		\$0.00

P&C FUNDRAISING (see below)		
Total Fundraising contribution		
	Fundraising Contributions 2021	\$9,210.18
	Fundraising Contributions 2022	\$3,825.65
		<u>\$13,035.82</u>
04.12.21	(Inv 1103) Orterra - Final Concept design & report	\$4,345.00
27.04.22	(Inv 1146) Orterra: Consultation fees	\$236.50
13.05.22	(Part payment Inv 1156) Orterra-consultation	\$261.25
27.05.22	(Inv 1162) Orterra	\$2,090.00
26.06.22	(Inv 1163) Orterra. Organisation of First Nations Elders meeting	\$308.00
08.07.22	(Inv 2406) MINJERRIBAH MOORGUMPIN ELDERS-IN-COUNCIL	\$700.00
12.07.22	Ferry Trip to Stradbroke Island	\$91.00
Total Expenses		\$8,031.75
Balance Remaining		\$5,004.07

Successful Grant Applications		\$
12.01.22	CS-211-009 Round 1 Conservation Grant	\$10,000.00
	Connection Corridor – Revegetate Drainage Channel	
30.06.22	Planting Trees for the Queen's Jubilee	\$20,000.00
TOTAL		\$30,000.00



CAPALABA STATE COLLEGE
PARENTS & CITIZENS ASSOCIATION

Grants Update – August 2022

Upcoming grants

Grant Program	Amount	Purpose of Grant	Due Date
Schools Plus Smart Giving Grants	\$30,000	Funds strategic projects designed to improve student outcomes.	09.09.22
Redland City Mayor and Councillors Community Benefit Fund	\$3,000	Funding provides small amounts of assistance for items such as equipment or incidental costs – needs to also benefit a partner organisation.	31.05.23

Active grant projects

Grant Program	Funds	Status	Acquit by
Redland City Council Conservation Grant	\$10,000	Requesting approval from funding body to change scope to revegetate the forest school creekline area and to extend acquittal due date to June 2023.	16.11.22
Planting Trees for the Queen's Jubilee	\$20,000	Preparing to request quotes for planting 15 x 200L trees and irrigation along the path to the Blue Area. Commemorative event needs to be held in 2022, aiming for October.	30.11.23

SCHOOL PROGRAMS



Students from across the state are creating innovative ways to improve how they treat plastic waste and become more sustainable at school

Students from Pacific Lutheran College on the Sunshine Coast have been cleaning up their local beach as part of their involvement in Wave of Change. Their work to find creative solutions for recycling at their school led them to receive a highly commended award in our 2021 program.

Getting involved is easy

To implement Wave of Change at your school, we will help you through our simple step set-up process:

1 Expression of Interest received

2 Registration form provided

3 Registration form completed

4 Plastic Oceans curriculum set up

5 School site visit and bin infrastructure drop off

6 Launch and collections begin

For any questions or enquires on Wave of Change, please contact waveofchange@containersforchange.com.au.



Pacific Lutheran College students working hard to clean up their local beach.

If your school would like to learn more about how to reduce plastics visit Plastic Oceans Australasia website at www.plasticoceans.org.au

To increase recycling and raise funds for your school, sign up to the Containers for Change container deposit scheme for free at www.containersforchange.com.au



Tree Retention / Removal

Legend

-  Existing Tree To be Retained Subject to Arborist Report
-  Existing Tree To be Removed Subject to Arborist Report
-  Site Boundary



North

Project Name:
Capalaba State College Sports Hall

Client Name:
QLD DoE

Project No.
2130

Revision:
C

Date:
2022-06-16

DWG No.
004

shepherd
Urban Landscape Architecture