

Att 1 Corro Register (Mar Apr 2023)	2
Att 2 Actions Register (May GM)	11
Att 3 Treasurer & Connection Corridor Report (Apr 2023)	13
Att 4 Treasurer & Connection Corridor Report (May 2023)	17
Att 5 Swim Club Minutes 24.4.23	20
Att 6 2023 2024 Annual Operating Guidelines - Amateur Swim Club	22
Att 7 May 2023 Principal's Report	30
Att 8 202304 Grants Update	32
Att 9 202305 Grants Update	33

PnC Correspondence Register Extract for Meeting

Date	From	To	Subject
2023-02-03T01:38:37+00:00	jared-renee@hotmail.com	vicepresident@capalabascapandc.com.au	2nd hand uniforms
2023-03-01T03:02:58+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Movie Night Rescheduled Email (Cass Aldcroft)
2023-03-01T03:05:34+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Movie Night Reminder Email (Cass Aldcroft)
2023-03-01T03:06:17+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Staff Meetings (Cass Aldcroft)
2023-03-01T03:11:37+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Nicole Nicholls
2023-03-01T03:12:29+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Upcoming RFQ Panel (Cass Aldcroft)
2023-03-01T08:11:22+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	New P&C Membership Trish Biggs
2023-03-01T08:22:05+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	New P&C Membership Brad Aldcroft
2023-03-01T10:21:30+00:00	refunds@humanitix.com	tamikabuckley@hotmail.com.au	Refund for order 1W0405VX for Under the Stars Movie Night and Disco
2023-03-01T13:09:12+00:00	secretary@capalabascapandc.com.au	members@capalabascapandc.com.au;fundraising.wg@capalabascapandc.com.au;grants.wg@capalabascapandc.com.au	Re: Request for Agenda items / Attachments for March GM - by 8 March please.
2023-03-01T21:47:44+00:00	zoya@capalabascapandc.com.au	debbie@orterra.com.au	Hello from Capalaba State College!
2023-03-01T22:10:24+00:00	secretary@capalabascapandc.com.au	Nicole.Loring88@gmail.com	Re: Re: Request for Agenda items / Attachments for March GM - by 8 March please.
2023-03-02T01:37:25+00:00	zoya@capalabascapandc.com.au	pjag60@hotmail.com	Quotation Request - 2 x yarning circles, pathway tree planting
2023-03-02T02:32:56+00:00	zoya@capalabascapandc.com.au	shoul16@eq.edu.au	Fw: yarning circle idea
2023-03-02T03:49:16+00:00	lthat4@eq.edu.au	president@capalabascapandc.com.au;tbsk4@eq.edu.au;shoul16@eq.edu.au	RE: Urgent review - wish list
2023-03-02T03:50:25+00:00	president@capalabascapandc.com.au	lthat4@eq.edu.au;tbsk4@eq.edu.au;shoul16@eq.edu.au	Re: Urgent review - wish list
2023-03-02T07:58:00+00:00	assistantsecretary@capalabascapandc.com.au	corro@capalabascapandc.com.au	ASA: Electrician WAAP request for Red Area Water Bubbler
2023-03-02T08:04:10+00:00	assistantsecretary@capalabascapandc.com.au	corro@capalabascapandc.com.au	ASA: BookClub Issue 2 email to parents (Nicole Nicholls)
2023-03-02T21:50:27+00:00	mmeic@bigpond.com	president@capalabascapandc.com.au	RE: Capalaba State College - Yarning Circle features and design
2023-03-02T21:57:04+00:00	secretary@capalabascapandc.com.au	jade_dalzell@hotmail.com;niamh25cawley@hotmail.com;Amie.baldwin@suncorp.com.au;alishabusoli@gmail.com	RE: Swim Club EOJ results
2023-03-02T22:13:59+00:00	president@capalabascapandc.com.au	mmeic@bigpond.com	RE: Capalaba State College - Yarning Circle features and design
2023-03-02T22:56:18+00:00	president@capalabascapandc.com.au	Adelia.Berridge@redland.qld.gov.au	Formal Invitation to the Connection Corridor Commemorative Event at Capalaba State College - 14 March 2023
2023-03-02T23:49:12+00:00	debbie@orterra.com.au	zoya@capalabascapandc.com.au	Re: Hello from Capalaba State College!
2023-03-03T00:47:04+00:00	mmeic@bigpond.com	president@capalabascapandc.com.au	RE: Capalaba State College - Yarning Circle features and design
2023-03-03T00:56:44+00:00	president@capalabascapandc.com.au	mmeic@bigpond.com	RE: Capalaba State College - Yarning Circle features and design
2023-03-03T00:59:54+00:00	mmeic@bigpond.com	president@capalabascapandc.com.au	RE: Capalaba State College - Yarning Circle features and design
2023-03-03T01:19:55+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	New P&C Membership Lauren Phillips
2023-03-03T01:22:29+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	You received a Expression of Interest from Lauren Phillips
2023-03-03T01:26:53+00:00	president@capalabascapandc.com.au	seq.groupsevents@sealink.com.au	Contact with Matt Burns
2023-03-03T01:30:51+00:00	president@capalabascapandc.com.au	admin@qyac.net	Totem/Yuri for our school Yarning Circles - Advice sought please
2023-03-03T02:39:57+00:00	jade_dalzell@hotmail.com	secretary@capalabascapandc.com.au;niamh25cawley@hotmail.com;Amie.baldwin@suncorp.com.au;alishabusoli@gmail.com	RE: Swim Club EOJ results
2023-03-03T05:16:56+00:00	michael@bclandscapes.com.au	corro@capalabascapandc.com.au	BLC Queensland RFQ response
2023-03-03T06:36:46+00:00	president@capalabascapandc.com.au	michael@bclandscapes.com.au	RE: BLC Queensland RFQ response
2023-03-03T06:42:54+00:00	michael@bclandscapes.com.au	president@capalabascapandc.com.au	RE: BLC Queensland RFQ response
2023-03-03T06:45:19+00:00	seq.groupsevents@sealink.com.au	president@capalabascapandc.com.au	RE: Contact with Matt Burns
2023-03-03T06:46:35+00:00	president@capalabascapandc.com.au	michael@bclandscapes.com.au	RE: BLC Queensland RFQ response
2023-03-03T06:49:36+00:00	president@capalabascapandc.com.au	seq.groupsevents@sealink.com.au	RE: Contact with Matt Burns
2023-03-03T06:49:37+00:00	michael@bclandscapes.com.au	president@capalabascapandc.com.au	RE: BLC Queensland RFQ response
2023-03-03T06:56:27+00:00	seq.groupsevents@sealink.com.au	president@capalabascapandc.com.au	RE: Contact with Matt Burns
2023-03-03T21:04:18+00:00	michael@bclandscapes.com.au	president@capalabascapandc.com.au	RE: BLC Queensland RFQ response
2023-03-04T02:18:09+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Room booking for March GM/AGM
2023-03-05T06:54:31+00:00	amie.baldwin@suncorp.com.au	secretary@capalabascapandc.com.au;jade_dalzell@hotmail.com;niamh25cawley@hotmail.com;alishabusoli@gmail.com	Re: Swim Club EOJ results
2023-03-05T08:26:40+00:00	secretary@capalabascapandc.com.au	amie.baldwin@suncorp.com.au	RE: Swim Club EOJ results
2023-03-05T11:11:40+00:00	secretary@capalabascapandc.com.au	karensa@capalabascapandc.com.au	Re: Re: Request for Agenda items / Attachments for March GM - by 8 March please.
2023-03-05T22:37:17+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	New P&C Membership Desma Hsu
2023-03-05T22:39:07+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	You received a Expression of Interest from Desma Hsu
2023-03-05T22:52:10+00:00	vicepresident@capalabascapandc.com.au	mckinley.swift@pyc.org.au;secretary@capalabascapandc.com.au	Re: Re: AGM platters
2023-03-05T22:54:38+00:00	assistantsecretary@capalabascapandc.com.au	lthat4@eq.edu.au	RE: Flyer for Prep/new families
2023-03-06T00:43:43+00:00	assistantsecretary@capalabascapandc.com.au	grants@capalabascapandc.com.au;corro@capalabascapandc.com.au	ASA - Commemorative Ceremony invitation
2023-03-06T00:46:25+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Invitation to attend CC commemorative event - P&C email (Lauren Phillips)
2023-03-06T00:52:15+00:00	brad@capalabascapandc.com.au	secretary@capalabascapandc.com.au;jade_dalzell@hotmail.com;niamh25cawley@hotmail.com;Amie.baldwin@suncorp.com.au;alishabusoli@gmail.com	RE: RE: Swim Club EOJ results
2023-03-06T02:45:35+00:00	Treasurer@capalabascapandc.com.au	info@glowstix.com.au;accounts@glowstix.com.au	FW: Quote Request - Capalaba State College P&C Association (Tax Invoice: 54585)
2023-03-06T04:42:06+00:00	zoya@capalabascapandc.com.au	shoul16@eq.edu.au;president@capalabascapandc.com.au;corro@capalabascapandc.com.au	Re: yarning circle idea
2023-03-06T05:41:05+00:00	president@capalabascapandc.com.au	zoya@capalabascapandc.com.au;shoul16@eq.edu.au;corro@capalabascapandc.com.au	Re: yarning circle idea
2023-03-06T21:58:43+00:00	amie.baldwin@suncorp.com.au	brad@capalabascapandc.com.au;secretary@capalabascapandc.com.au;jade_dalzell@hotmail.com;niamh25cawley@hotmail.com;alishabusoli@gmail.com	RE: RE: Swim Club EOJ results
2023-03-06T23:36:08+00:00	niamh25cawley@hotmail.com	amie.baldwin@suncorp.com.au	RE: Swim Club EOJ results
2023-03-07T00:21:06+00:00	shoul16@eq.edu.au	president@capalabascapandc.com.au;zoya@capalabascapandc.com.au;corro@capalabascapandc.com.au	RE: yarning circle idea
2023-03-07T01:17:29+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Invitation to attend CC commemorative event - P&C email (Lauren Phillips)
2023-03-07T02:25:57+00:00	zoya@capalabascapandc.com.au	shoul16@eq.edu.au;corro@capalabascapandc.com.au	Re: yarning circle idea
2023-03-07T02:27:04+00:00	president@capalabascapandc.com.au	Renee.Ould@redland.qld.gov.au	\$750 plant donation - seeking to acquire
2023-03-07T03:04:33+00:00	zoya@capalabascapandc.com.au	shoul16@eq.edu.au	Forest School Natural Play Materials
2023-03-07T03:14:50+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Invitation to attend CC commemorative event - P&C email (Lauren Phillips)

PnC Correspondence Register Extract for Meeting

2023-03-07T03:27:40+00:00	Renee.Ould@redland.qld.gov.au	president@capalabascapandc.com.au	RE: \$750 plant donation - seeking to acquire
2023-03-07T03:55:02+00:00	lthat4@eq.edu.au	president@capalabascapandc.com.au	Re: TODAY'S MEETING: RFQ Creeklane Re-Vegetation Evaluation
2023-03-07T04:09:46+00:00	president@capalabascapandc.com.au	lthat4@eq.edu.au	RE: TODAY'S MEETING: RFQ Creeklane Re-Vegetation Evaluation
2023-03-07T04:34:04+00:00	president@capalabascapandc.com.au	joshua.walker@q-coast.com.au	Re: yarning circle name
2023-03-07T05:14:17+00:00	brad@capalabascapandc.com.au	amie.baldwin@suncorp.com.au;secretary@capalabascapandc.com.au;jade_dalzell@hotmail.com;niamh25cawley@hotmail.com;alishabusoli@gmail.com	RE: RE: Swim Club EOJ results
2023-03-07T05:26:54+00:00	amie.baldwin@suncorp.com.au	brad@capalabascapandc.com.au;secretary@capalabascapandc.com.au;jade_dalzell@hotmail.com;niamh25cawley@hotmail.com;alishabusoli@gmail.com	RE: RE: Swim Club EOJ results
2023-03-07T05:30:06+00:00	jade_dalzell@hotmail.com	niamh25cawley@hotmail.com;amie.baldwin@suncorp.com.au	RE: Swim Club EOJ results
2023-03-07T05:52:42+00:00	zoya@capalabascapandc.com.au	president@capalabascapandc.com.au;lthat4@eq.edu.au	Re: TODAY'S MEETING: RFQ Creeklane Re-Vegetation Evaluation
2023-03-07T05:59:44+00:00	zoya@capalabascapandc.com.au	michael@bclandscapes.com.au	Congratulations! BLC's quote for the Creeklane Forest School Revegetation at CSC is Approved
2023-03-07T06:07:52+00:00	zoya@capalabascapandc.com.au	michael@bclandscapes.com.au	BLC Quotation Request - 2 x yarning circles, pathway tree planting
2023-03-07T06:16:53+00:00	president@capalabascapandc.com.au	corro@capalabascapandc.com.au	RE: Quotation Request - 2 x yarning circles, pathway tree planting
2023-03-07T06:19:11+00:00	franks@tlcc.net.au	president@capalabascapandc.com.au	RE: Quotation Request - 2 x yarning circles, pathway tree planting
2023-03-07T06:25:32+00:00	president@capalabascapandc.com.au	jade_dalzell@hotmail.com	RE: Swim Club EOJ results
2023-03-07T06:27:59+00:00	president@capalabascapandc.com.au	assistantsecretary@capalabascapandc.com.au;lthat4@eq.edu.au	RE: Flyer for Prep/new families
2023-03-07T07:07:19+00:00	cheyenne@bclandscapes.com.au	president@capalabascapandc.com.au;corro@capalabascapandc.com.au	RE: Quotation Request - 2 x yarning circles, pathway tree planting
2023-03-08T00:45:24+00:00	president@capalabascapandc.com.au	cheyenne@bclandscapes.com.au;corro@capalabascapandc.com.au	RE: Quotation Request - 2 x yarning circles, pathway tree planting
2023-03-08T00:55:57+00:00	president@capalabascapandc.com.au	tbask4@eq.edu.au;shou16@eq.edu.au	RFQ Yarning circles - Evaluation Panel Meetings
2023-03-08T01:02:04+00:00	karensa@capalabascapandc.com.au	admin@advancedmetalrecyclers.com.au	Capalaba State College Term 1 Containers 4 Change drive day - 21 March
2023-03-08T01:06:06+00:00	president@capalabascapandc.com.au	franks@tlcc.net.au	RE: Quotation Request - 2 x yarning circles, pathway tree planting
2023-03-08T02:17:06+00:00	lthat4@eq.edu.au	president@capalabascapandc.com.au	Re: Flyer for Prep/new families
2023-03-08T02:25:43+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	New P&C Membership Michelle Martin
2023-03-08T02:27:43+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	You received a Expression of Interest from Michelle Martin
2023-03-08T02:30:17+00:00	karensa@capalabascapandc.com.au	secretary@capalabascapandc.com.au	Re: Re. Request for Agenda items / Attachments for March GM - by 8 March please.
2023-03-08T02:40:56+00:00	secretary@capalabascapandc.com.au	grants@capalabascapandc.com.au	Fwd: PHONE MESSAGE FOR: KAREN PURDY
2023-03-08T02:51:22+00:00	grants@capalabascapandc.com.au	secretary@capalabascapandc.com.au	Re: PHONE MESSAGE FOR: KAREN PURDY
2023-03-08T04:03:03+00:00	matt@prestigegroupaus.com.au	corro@capalabascapandc.com.au	Re: Quotation Request - Capalaba State College P&C
2023-03-08T05:23:28+00:00	Treasurer@capalabascapandc.com.au	CapalabaAO@bunnings.com.au	RE: Total BBQ Funds raised 25/02/2023
2023-03-08T06:03:28+00:00	secretary@capalabascapandc.com.au	members@capalabascapandc.com.au	Valued P&C members - Renew your membership now and you won't miss a beat!
2023-03-08T06:13:08+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	You received a Expression of Interest from Brad Aldcroft
2023-03-08T06:15:51+00:00	secretary@capalabascapandc.com.au	rebecca.hales86@outlook.com	Your Recent EOJ - Membership
2023-03-08T06:16:36+00:00	secretary@capalabascapandc.com.au	caitlinmlau@outlook.com	Your recent EOJ - Membership
2023-03-08T06:17:09+00:00	secretary@capalabascapandc.com.au	henry_poutu@hotmail.com	Your recent EOJ - Membership
2023-03-08T06:34:21+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	New P&C Membership Cathy Howie
2023-03-08T06:42:01+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	New P&C Membership Rebecca Hales
2023-03-08T06:43:03+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	New P&C Membership Kassandra Carter
2023-03-08T07:29:06+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Michelle Martin - WAAP request to install frames for water bubblers
2023-03-08T10:18:26+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	New P&C Membership Tina Stewart
2023-03-08T11:58:58+00:00	assistantsecretary@capalabascapandc.com.au	corro@capalabascapandc.com.au	ASA: Michelle Martin - WAAP request to install frames for water bubblers
2023-03-08T22:27:23+00:00	Treasurer@capalabascapandc.com.au	gary.mclean@rocketmail.com	RE: Signage
2023-03-09T09:01:38+00:00	learn@email1.asana.com	corro@capalabascapandc.com.au	Available Now: Your 2023 Anatomy of Work Global Insights
2023-03-09T11:29:59+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	C&C Drive Day/Harmony Day
2023-03-09T11:30:56+00:00	assistantsecretary@capalabascapandc.com.au	corro@capalabascapandc.com.au	ASA: C&C Drive Day/Harmony Day
2023-03-09T23:46:07+00:00	Treasurer@capalabascapandc.com.au	aevan299@eq.edu.au	PnC General Meeting and AGM - 20th March 6pm @ the Met East Room Senior Campus
2023-03-09T23:51:32+00:00	Treasurer@capalabascapandc.com.au	print@wildwebprintsign.au	RE: Quote for printed product
2023-03-09T23:52:27+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	C&C Drive Day/Harmony Day
2023-03-10T00:08:08+00:00	president@capalabascapandc.com.au	Maria.Dotic@redland.qld.gov.au;zoya@capalabascapandc.com.au	Re: \$750 plant donation - seeking to acquire
2023-03-10T00:15:43+00:00	president@capalabascapandc.com.au	Maria.Dotic@redland.qld.gov.au;zoya@capalabascapandc.com.au	Re: \$750 plant donation - seeking to acquire
2023-03-10T02:28:46+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	AGM Notice- Electronic Board
2023-03-10T09:17:51+00:00	secretary@capalabascapandc.com.au	grants@capalabascapandc.com.au	FW: Re. Request for Agenda items / Attachments for March GM - by 8 March please.
2023-03-10T09:53:34+00:00	grants@capalabascapandc.com.au	secretary@capalabascapandc.com.au	RE: Re. Request for Agenda items / Attachments for March GM - by 8 March please.
2023-03-10T14:31:43+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	New P&C Membership Jeremy Downing
2023-03-11T00:09:53+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	All Staff Email (Cass Aldcroft)
2023-03-11T02:20:22+00:00	secretary@capalabascapandc.com.au	Treasurer@capalabascapandc.com.au	FW: Your successful applications (2) for discretionary funding round 2 2022
2023-03-11T04:16:43+00:00	secretary@capalabascapandc.com.au	bpowe112@eq.edu.au	RE: Your successful applications (2) for discretionary funding round 2 2022
2023-03-12T08:12:54+00:00	secretary@capalabascapandc.com.au	members@capalabascapandc.com.au;fundraising.wg@capalabascapandc.com.au;grants.wg@capalabascapandc.com.au	RE: Capalaba State College P&C March General Meeting - 20 March 2023 at 6pm
2023-03-12T08:35:19+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	You received a Expression of Interest from Caitlin Lau
2023-03-12T10:03:05+00:00	secretary@capalabascapandc.com.au	caitlinmlau@outlook.com	Re: Your recent EOJ - Membership
2023-03-13T00:56:59+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	All Staff Email (Cass Aldcroft)
2023-03-13T01:29:19+00:00	karensa@capalabascapandc.com.au	admin@advancedmetalrecyclers.com.au	RE: Capalaba State College Term 1 Containers 4 Change drive day - 21 March
2023-03-13T03:42:07+00:00	cheyenne@bclandscapes.com.au	president@capalabascapandc.com.au;corro@capalabascapandc.com.au	RE: Quotation Request - 2 x yarning circles, pathway tree planting
2023-03-13T03:54:30+00:00	grants@capalabascapandc.com.au	cheyenne@bclandscapes.com.au;president@capalabascapandc.com.au;corro@capalabascapandc.com.au	Re: Quotation Request - 2 x yarning circles, pathway tree planting
2023-03-13T04:14:55+00:00	cheyenne@bclandscapes.com.au	grants@capalabascapandc.com.au;president@capalabascapandc.com.au;corro@capalabascapandc.com.au	RE: Quotation Request - 2 x yarning circles, pathway tree planting
2023-03-13T06:13:18+00:00	bpowe112@eq.edu.au	secretary@capalabascapandc.com.au	RE: Your successful applications (2) for discretionary funding round 2 2022

PnC Correspondence Register Extract for Meeting

2023-03-13T22:15:27+00:00	Maria.Dotic@redland.qld.gov.au	president@capalabascpandc.com.au;zoya@capalabascpandc.com.au	RE: \$750 plant donation - seeking to acquire
2023-03-13T22:16:17+00:00	president@capalabascpandc.com.au	Maria.Dotic@redland.qld.gov.au;zoya@capalabascpandc.com.au	RE: \$750 plant donation - seeking to acquire
2023-03-13T22:53:53+00:00	president@capalabascpandc.com.au	michael@blclandscapes.com.au	Possible Donated Plants
2023-03-14T01:31:00+00:00	Treasurer@capalabascpandc.com.au	accounts@jnz.net.au	Fence Advertising - JMZ Roof Restoration Cleveland
2023-03-14T02:23:51+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	AGM Notice- Electronic Board
2023-03-14T03:23:37+00:00	Treasurer@capalabascpandc.com.au	accounts@jnz.net.au	Re: Fence Advertising - JMZ Roof Restoration Cleveland
2023-03-14T04:11:46+00:00	brad@capalabascpandc.com.au	corro@capalabascpandc.com.au	New P&C Membership Stuart Houliston
2023-03-14T05:49:39+00:00	zoya@capalabascpandc.com.au	michael@blclandscapes.com.au;cheyenne@blclandscapes.com.au	Re: Congratulations! BLC's quote for the Creeklake Forest School Revegetation at CSC is Approved
2023-03-14T06:08:16+00:00	president@capalabascpandc.com.au	franks@tlcc.net.au	RE: Quotation Request - 2 x yarning circles, pathway tree planting
2023-03-14T06:08:54+00:00	president@capalabascpandc.com.au	jason@qscapes.com.au	RE: Quotation Request - 2 x yarning circles, pathway tree planting
2023-03-14T08:43:13+00:00	brad@capalabascpandc.com.au	corro@capalabascpandc.com.au	New P&C Membership Melissa Bennett
2023-03-14T08:45:48+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	AGM Notice- Electronic Board
2023-03-14T08:51:56+00:00	melbennett2020@gmail.com	secretary@capalabascpandc.com.au	Re: Capalaba State College P&C March General Meeting - 20 March 2023 at 6pm
2023-03-14T10:32:52+00:00	president@capalabascpandc.com.au	corro@capalabascpandc.com.au	Quotation Request - Capalaba State College P&C - 3 projects - extension
2023-03-14T11:48:00:00	cheyenne@blclandscapes.com.au	president@capalabascpandc.com.au;corro@capalabascpandc.com.au	RE: Quotation Request - Capalaba State College P&C - 3 projects - extension
2023-03-14T11:38:37+00:00	cheyenne@blclandscapes.com.au	president@capalabascpandc.com.au;corro@capalabascpandc.com.au	RE: Possible Donated Plants
2023-03-14T11:45:22+00:00	president@capalabascpandc.com.au	cheyenne@blclandscapes.com.au;corro@capalabascpandc.com.au	Re: Possible Donated Plants
2023-03-14T11:51:57+00:00	cheyenne@blclandscapes.com.au	zoya@capalabascpandc.com.au;michael@blclandscapes.com.au	RE: Congratulations! BLC's quote for the Creeklake Forest School Revegetation at CSC is Approved
2023-03-14T12:32:54+00:00	franks@tlcc.net.au	president@capalabascpandc.com.au	RE: Quotation Request - 2 x yarning circles, pathway tree planting
2023-03-14T12:44:02+00:00	brad@capalabascpandc.com.au	corro@capalabascpandc.com.au	New P&C Membership Amie Baldwin
2023-03-14T12:46:04+00:00	brad@capalabascpandc.com.au	corro@capalabascpandc.com.au	You received a Expression of Interest from Amie Baldwin
2023-03-14T12:54:42+00:00	grants@capalabascpandc.com.au	Henry.Pike.MP@aph.gov.au	Thank you
2023-03-14T12:57:46+00:00	grants@capalabascpandc.com.au	adelia.berridge@redland.qld.gov.au	Thank you
2023-03-14T13:02:34+00:00	grants@capalabascpandc.com.au	assistantsecretary@capalabascpandc.com.au	Asana request to protect new tree
2023-03-15T00:11:46+00:00	karensa@capalabascpandc.com.au	admin@advancedmetalrecyclers.com.au	Capalaba State College 2023 Containers 4 Change drive day bin bookings
2023-03-15T00:20:25+00:00	brad@capalabascpandc.com.au	corro@capalabascpandc.com.au	New P&C Membership Niamh Cawley
2023-03-15T00:21:13+00:00	brad@capalabascpandc.com.au	corro@capalabascpandc.com.au	You received a Expression of Interest from Niamh Cawley
2023-03-15T00:35:44+00:00	brad@capalabascpandc.com.au	corro@capalabascpandc.com.au	New P&C Membership Zoya Slavinskaya
2023-03-15T00:55:52+00:00	brad@capalabascpandc.com.au	corro@capalabascpandc.com.au	New P&C Membership Karensa Gock
2023-03-15T00:56:12+00:00	zoya@capalabascpandc.com.au	cheyenne@blclandscapes.com.au;michael@blclandscapes.com.au	Re: Congratulations! BLC's quote for the Creeklake Forest School Revegetation at CSC is Approved
2023-03-15T01:00:06+00:00	secretary@capalabascpandc.com.au	bungeye84@gmail.com	Re: Book club
2023-03-15T01:01:54+00:00	nicole@capalabascpandc.com.au	secretary@capalabascpandc.com.au;bungeye84@gmail.com	Re: Book club
2023-03-15T01:15:53+00:00	brad@capalabascpandc.com.au	corro@capalabascpandc.com.au	You received a Expression of Interest from Karensa Gock
2023-03-15T02:45:41+00:00	brad@capalabascpandc.com.au	corro@capalabascpandc.com.au	You received a Expression of Interest from Alisha Busoli
2023-03-15T02:49:33+00:00	brad@capalabascpandc.com.au	corro@capalabascpandc.com.au	New P&C Membership Caitlin Lau
2023-03-15T02:52:11+00:00	brad@capalabascpandc.com.au	corro@capalabascpandc.com.au	You received a Expression of Interest from Caitlin LAU
2023-03-15T03:39:11+00:00	brad@capalabascpandc.com.au	corro@capalabascpandc.com.au	New P&C Membership Eliana Puczkowski
2023-03-15T04:21:42+00:00	cheyenne@blclandscapes.com.au	zoya@capalabascpandc.com.au;michael@blclandscapes.com.au	RE: Congratulations! BLC's quote for the Creeklake Forest School Revegetation at CSC is Approved
2023-03-15T04:49:45+00:00	president@capalabascpandc.com.au	dc373319-d1a3-4fa6-4af-3a6c9a1e1e1e@capalabascpandc.com.au;baldcroft@redspot.com.au;secretary@capalabascpandc.com.au	You got a new lead on Capalaba State College Parents and Citizen Association!
2023-03-15T06:01:45+00:00	brad@capalabascpandc.com.au	corro@capalabascpandc.com.au	New P&C Membership Lukas Spielmann
2023-03-15T06:09:27+00:00	president@capalabascpandc.com.au	grants.wg@capalabascpandc.com.au;fundraising.wg@capalabascpandc.com.au	New Year New Memberships
2023-03-15T06:16:09+00:00	brad@capalabascpandc.com.au	corro@capalabascpandc.com.au	New P&C Membership Nicole Nicholls
2023-03-15T06:18:53+00:00	brad@capalabascpandc.com.au	corro@capalabascpandc.com.au	You received a Expression of Interest from Nicole Nicholls
2023-03-15T07:43:01+00:00	amie.baldwin@suncorp.com.au	mckinley.swift@pcyc.org.au;corro@capalabascpandc.com.au	Nominations Swim Club
2023-03-15T07:46:29+00:00	vicepresident@capalabascpandc.com.au	mckinley.swift@pcyc.org.au;secretary@capalabascpandc.com.au	AGM platters
2023-03-15T08:42:49+00:00	brad@capalabascpandc.com.au	corro@capalabascpandc.com.au	You received a Expression of Interest from Cassandra Carter
2023-03-15T10:42:50+00:00	brad@capalabascpandc.com.au	corro@capalabascpandc.com.au	New P&C Membership Karen Purdy
2023-03-15T10:44:52+00:00	brad@capalabascpandc.com.au	corro@capalabascpandc.com.au	You received a Expression of Interest from Karen Purdy
2023-03-15T13:00:09+00:00	secretary@capalabascpandc.com.au	CaitlinMLau@outlook.com	RE: Your recent EOI - Membership
2023-03-15T22:41:32+00:00	brad@capalabascpandc.com.au	corro@capalabascpandc.com.au	New P&C Membership Celena Stephen
2023-03-16T01:44:33+00:00	assistantsecretary@capalabascpandc.com.au	members@capalabascpandc.com.au	Spotlight on P&C roles with no nominations received prior to AGM
2023-03-16T01:50:22+00:00	brad@capalabascpandc.com.au	corro@capalabascpandc.com.au	You received a Expression of Interest from Cathy Howie
2023-03-16T02:27:54+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Updates in capalabasc.eq.edu.au
2023-03-16T02:32:07+00:00	brad@capalabascpandc.com.au	corro@capalabascpandc.com.au	You received a Expression of Interest from Eliana Puczkowski
2023-03-16T02:40:03+00:00	karensa@capalabascpandc.com.au	k1067m01@kmart.com.au	Capalaba State College P&C Mother's Day Raffle and 2022 Certificate of Appreciation
2023-03-16T03:04:02+00:00	zoya@capalabascpandc.com.au	cheyenne@blclandscapes.com.au;michael@blclandscapes.com.au	Re: Congratulations! BLC's quote for the Creeklake Forest School Revegetation at CSC is Approved
2023-03-16T06:14:40+00:00	president@capalabascpandc.com.au	Maria.Dotic@redland.qld.gov.au	Re: Quotation for plants please
2023-03-16T06:17:09+00:00	mckinley.swift@pcyc.org.au	vicepresident@capalabascpandc.com.au;secretary@capalabascpandc.com.au	RE: AGM platters
2023-03-16T06:17:28+00:00	mckinley.swift@pcyc.org.au	amie.baldwin@suncorp.com.au;corro@capalabascpandc.com.au	RE: Nominations Swim Club
2023-03-16T06:20:20+00:00	cheyenne@blclandscapes.com.au	zoya@capalabascpandc.com.au;michael@blclandscapes.com.au	RE: Congratulations! BLC's quote for the Creeklake Forest School Revegetation at CSC is Approved
2023-03-16T06:22:54+00:00	vicepresident@capalabascpandc.com.au	mckinley.swift@pcyc.org.au;secretary@capalabascpandc.com.au	Re: AGM platters
2023-03-16T10:45:10+00:00	secretary@capalabascpandc.com.au	Lynette.Chambers@redland.qld.gov.au	RE: 20230123 Cr Berridge response re upcoming meeting invites - Capalaba State College P&C
2023-03-16T10:54:56+00:00	secretary@capalabascpandc.com.au	Capalaba@parliament.qld.gov.au	RE: Capalaba State College P&C AGM - 20 March 2023

PnC Correspondence Register Extract for Meeting

2023-03-16T10:54:57+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Room booking for March GM/AGM
2023-03-16T22:34:17+00:00	president@capalabascapandc.com.au	cheyenne@blclandscapes.com.au	RE: Possible Donated Plants
2023-03-16T22:37:00+00:00	Division9Support@redland.qld.gov.au	secretary@capalabascapandc.com.au	RE: 20230123 Cr Berridge response re upcoming meeting invites - Capalaba State College P&C
2023-03-16T22:48:09+00:00	president@capalabascapandc.com.au	mckinley.swift@pcyc.org.au	RE: RE: Membership
2023-03-16T22:50:00+00:00	president@capalabascapandc.com.au	alishabusoli@gmail.com	RE: You received a Expression of Interest from Alisha Busoli
2023-03-16T23:34:54+00:00	Treasurer@capalabascapandc.com.au	bernie@buycarzaustralia.com.au;tracey@buycarzaustralia.com.au;print@wildwebprintsign.au	RE: Fence Advertising enquiry - Capalaba State College P&C
2023-03-16T23:43:08+00:00	Treasurer@capalabascapandc.com.au	accounts@jnz.net.au	RE: Fence Advertising - JMZ Roof Restoration Cleveland
2023-03-16T23:47:54+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	New P&C Membership McKinley Swift
2023-03-16T23:49:29+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	You received a Expression of Interest from McKinley Swift
2023-03-17T01:55:19+00:00	Capalaba@parliament.qld.gov.au	secretary@capalabascapandc.com.au	RE: Capalaba State College P&C AGM - 20 March 2023
2023-03-17T01:57:58+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Current no. of enrolled students per campus
2023-03-17T02:23:17+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	New P&C Membership Alisha Busoli
2023-03-17T03:09:27+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Room booking for March GM/AGM
2023-03-17T03:40:41+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Current no. of enrolled students per campus
2023-03-17T05:11:28+00:00	cheyenne@blclandscapes.com.au	president@capalabascapandc.com.au	Re: Possible Donated Plants
2023-03-17T06:45:43+00:00	president@capalabascapandc.com.au	cheyenne@blclandscapes.com.au	Re: Possible Donated Plants
2023-03-18T20:36:10+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	New P&C Membership Sarah Gibson
2023-03-18T20:39:23+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	You received a Expression of Interest from Sarah Gibson
2023-03-18T20:47:58+00:00	Treasurer@capalabascapandc.com.au	print@wildwebprintsign.au	Re: Quote for printed product
2023-03-19T03:24:22+00:00	president@capalabascapandc.com.au	corro@capalabascapandc.com.au	Meet & Greet RSVP - reminder
2023-03-19T03:44:27+00:00	president@capalabascapandc.com.au	henry_poutu@hotmail.com	RE: Your recent EOI - Membership
2023-03-19T04:34:10+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	New P&C Membership Cathy Howie
2023-03-19T04:37:05+00:00	president@capalabascapandc.com.au	rjdyel0@eq.edu.au;marm568@eq.edu.au;egrug1@eq.edu.au	P&C membership
2023-03-19T04:40:31+00:00	Treasurer@capalabascapandc.com.au	Enquiries.SER@qed.qld.gov.au	P&C Annual Audit reports and compliance documentation
2023-03-19T04:42:22+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	New P&C Membership Breanna Hall
2023-03-19T04:50:52+00:00	Treasurer@capalabascapandc.com.au	cfree2@eq.edu.au	PnC Monthly accounts for 2022 and audited financials for 2022
2023-03-19T05:45:24+00:00	Treasurer@capalabascapandc.com.au	capalaba@parliament.qld.gov.au	Use of MP Don Brown's chilly bins
2023-03-19T06:41:47+00:00	Treasurer@capalabascapandc.com.au	sales@freemanshire.com.au	Chafer dishes x2 for Movie Night - Sat, 25th March 2023
2023-03-19T06:56:32+00:00	Treasurer@capalabascapandc.com.au	jay@snowjoe.com.au;eaglefarm@xpresso.com.au;info@softyandfrosty.com.au;brisvegansinfo@gmail.com	Movie and Disco Night - Capalaba State College Saturday, 25th March 2023
2023-03-19T07:05:32+00:00	info@softyandfrosty.com.au	Treasurer@capalabascapandc.com.au;jay@snowjoe.com.au;eaglefarm@xpresso.com.au;brisvegansinfo@gmail.com	Re: Movie and Disco Night - Capalaba State College Saturday, 25th March 2023
2023-03-19T07:13:01+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Michelle Martin - Help with the preparation of Movie Night/Disco
2023-03-19T07:22:43+00:00	Treasurer@capalabascapandc.com.au	ed@communityconnections.org.au;craig@communityconnections.org.au;craig@luxton.com.au	Movie and Disco Night - Capalaba State College, Saturday, 25th March 2023
2023-03-19T08:46:38+00:00	Treasurer@capalabascapandc.com.au	Debbie.J.Youngs@marshadvantage.com	RE: Capalaba State College P&C Association - Food Spoilage Incident Notification
2023-03-19T10:06:02+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	New P&C Membership Ruth Dyer
2023-03-19T12:36:53+00:00	secretary@capalabascapandc.com.au	mckinley.swift@pcyc.org.au	Online Volunteer Register (Blue Card link)
2023-03-19T12:58:57+00:00	secretary@capalabascapandc.com.au	johntruer@hotmail.com	Important information regarding your membership
2023-03-19T13:03:21+00:00	secretary@capalabascapandc.com.au	nicole@capalabascapandc.com.au	Book Club Issue 2 update
2023-03-19T13:18:25+00:00	secretary@capalabascapandc.com.au	Capalaba@parliament.qld.gov.au	RE: Capalaba State College P&C AGM - 20 March 2023
2023-03-19T13:23:52+00:00	secretary@capalabascapandc.com.au	Melbennett2020@gmail.com	RE: Capalaba State College P&C March General Meeting - 20 March 2023 at 6pm
2023-03-19T21:36:18+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	New P&C Membership Jill Burke
2023-03-19T22:01:10+00:00	cheyenne@blclandscapes.com.au	president@capalabascapandc.com.au	RE: Possible Donated Plants
2023-03-19T22:01:11+00:00	cheyenne@blclandscapes.com.au	president@capalabascapandc.com.au	RE: Possible Donated Plants
2023-03-19T22:16:53+00:00	Capalaba@parliament.qld.gov.au	Treasurer@capalabascapandc.com.au	RE: Use of MP Don Brown's chilly bins
2023-03-19T22:32:29+00:00	Treasurer@capalabascapandc.com.au	Capalaba@parliament.qld.gov.au	Re: Use of MP Don Brown's chilly bins
2023-03-19T23:15:18+00:00	david@innovascape.com.au	president@capalabascapandc.com.au	Re: Quotation Request - Capalaba State College P&C - 3 projects - extension
2023-03-19T23:21:21+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	New P&C Membership JOHN TREUER
2023-03-19T23:34:20+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Michelle Martin - Help with the preparation of Movie Night/Disco
2023-03-19T23:34:23+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Michelle Martin - Help with the preparation of Movie Night/Disco
2023-03-19T23:43:11+00:00	secretary@capalabascapandc.com.au	johntruer@hotmail.com	Re: Important information regarding your membership
2023-03-20T00:24:22+00:00	pandcsqld@marshadvantage.com	Treasurer@capalabascapandc.com.au	RE: Capalaba State College P&C Association - Food Spoilage Incident Notification DY 20.03.2023
2023-03-20T00:30:35+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	New P&C Membership Beth Fishpool
2023-03-20T00:32:24+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Current no. of enrolled students per campus
2023-03-20T00:33:24+00:00	assistantsecretary@capalabascapandc.com.au	corro@capalabascapandc.com.au	ASA: Michelle Martin - Help with the preparation of Movie Night/Disco
2023-03-20T00:35:20+00:00	Treasurer@capalabascapandc.com.au	pandcsqld@marshadvantage.com	RE: Capalaba State College P&C Association - Food Spoilage Incident Notification DY 20.03.2023
2023-03-20T00:37:07+00:00	assistantsecretary@capalabascapandc.com.au	Jasonjillburke@gmail.com	Meet & Greet RSVP - reminder
2023-03-20T00:57:14+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	RE: tree planted at commemorative ceremony 14/3/23
2023-03-20T01:32:36+00:00	secretary@capalabascapandc.com.au	Division9Support@reidland.qld.gov.au	Re: Cr Berridge apology Capalaba State College P&C 20 March 2023
2023-03-20T01:43:35+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	RE: tree planted at commemorative ceremony 14/3/23
2023-03-20T03:14:55+00:00	secretary@capalabascapandc.com.au	rebecca@iam.qld.edu.au	Important information regarding your membership
2023-03-20T04:41:00+00:00	cheyenne@blclandscapes.com.au	zoya@capalabascapandc.com.au;michael@blclandscapes.com.au	RE: Congratulations! BLC's quote for the Creeklane Forest School Revegetation at CSC is Approved
2023-03-20T04:55:21+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	New P&C Membership Rebecca Grugan
2023-03-20T05:30:00+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	New P&C Membership Leisa Smith
2023-03-20T06:27:35+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Movie Night Reminder Email (Cass Aldcroft)

PnC Correspondence Register Extract for Meeting

2023-03-20T06:29:00+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Creeklane Revegetation WAAP (Zoya)
2023-03-20T06:56:15+00:00	assistantsecretary@capalabascapandc.com.au	corro@capalabascapandc.com.au	ASA: Creeklane Revegetation WAAP (Zoya)
2023-03-20T07:45:07+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	First Aid course for Yr 7 cohort
2023-03-20T08:29:05+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	New P&C Membership Don Brown
2023-03-20T09:00:49+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	New P&C Membership Christine Manzano
2023-03-20T09:27:01+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	New P&C Membership Julia Delaforce
2023-03-20T09:31:58+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	New P&C Membership Patricia Castner
2023-03-20T09:32:40+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	New P&C Membership David Hughes
2023-03-20T09:34:39+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	You received a Expression of Interest from Patricia Castner
2023-03-20T10:29:03+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	New P&C Membership Henry Poutu
2023-03-20T10:32:02+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	You received a Expression of Interest from Henry Poutu
2023-03-20T12:20:38+00:00	ed@communityconnections.org.au	Treasurer@capalabascapandc.com.au;craig@communityconnections.org.au;craig@luxton.com.au	RE: Movie and Disco Night - Capalaba State College, Saturday, 25th March 2023
2023-03-20T12:52:37+00:00	secretary@capalabascapandc.com.au	mckinley.swift@pcyc.org.au	Blue Card Register
2023-03-20T13:42:13+00:00	brad@capalabascapandc.com.au	corro@capalabascapandc.com.au	New P&C Membership Jade Edeards
2023-03-20T20:33:53+00:00	Treasurer@capalabascapandc.com.au	ed@communityconnections.org.au;craig@communityconnections.org.au;craig@luxton.com.au	Re: Movie and Disco Night - Capalaba State College, Saturday, 25th March 2023
2023-03-20T23:29:02+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Invite to BLC pre-start meeting (Zoya)
2023-03-21T00:12:32+00:00	nicole@capalabascapandc.com.au	Treasurer@capalabascapandc.com.au	Book Club Issue 2 Payment Request
2023-03-21T00:54:16+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Badge designs (Cass Aldcroft)
2023-03-21T01:54:53+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	P&C Laptop (Cass Aldcroft)
2023-03-21T02:21:05+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Invite to BLC pre-start meeting (Zoya)
2023-03-21T02:43:58+00:00	president@capalabascapandc.com.au	Treasurer@capalabascapandc.com.au	Sim data reimbursement
2023-03-21T02:50:35+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Invite to BLC pre-start meeting (Zoya)
2023-03-21T04:10:31+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Docs Required for WAAP (Creeklane Reveg)
2023-03-21T04:10:31+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Docs Required for WAAP (Creeklane Reveg)
2023-03-21T06:06:37+00:00	assistantsecretary@capalabascapandc.com.au	corro@capalabascapandc.com.au	RE: Invite to BLC pre-start meeting (Zoya)
2023-03-21T09:09:34+00:00	Treasurer@capalabascapandc.com.au	president@capalabascapandc.com.au	Re: Sim data reimbursement
2023-03-21T10:30:02+00:00	Treasurer@capalabascapandc.com.au	bernie@buycarzaustralia.com.au;tracey@buycarzaustralia.com.au	Re: Fence Advertising enquiry - Capalaba State College P&C
2023-03-21T11:32:01+00:00	Treasurer@capalabascapandc.com.au	Henry.Pike.MP@aph.gov.au	Support for our Community Event - Capalaba State College P&C
2023-03-22T00:09:05+00:00	Adelia.Berridge@redland.qld.gov.au	lthat4@eq.edu.au	chance to display art at Capalaba Park Shopping Centre
2023-03-22T01:47:47+00:00	assistantsecretary@capalabascapandc.com.au	hughesandsons@bigpond.com	Welcome to the 2023 P&C Exec Team
2023-03-22T02:12:21+00:00	president@capalabascapandc.com.au	hughesandsons@bigpond.com	FW: New Beginnings Networking lunch
2023-03-22T02:28:56+00:00	Rowanne.McKenzie@redland.qld.gov.au	Treasurer@capalabascapandc.com.au	RE: Cr McKenzie attendance Family night out
2023-03-22T02:31:45+00:00	president@capalabascapandc.com.au	lthat4@eq.edu.au	Post AGM school comms
2023-03-22T02:42:14+00:00	president@capalabascapandc.com.au	hughesandsons@bigpond.com	Image & Facebook Post - Incoming/Outgoing P&C VPs
2023-03-22T03:27:43+00:00	Treasurer@capalabascapandc.com.au	Rowanne.McKenzie@redland.qld.gov.au	Re: Cr McKenzie attendance Family night out
2023-03-22T05:47:45+00:00	Rowanne.McKenzie@redland.qld.gov.au	Treasurer@capalabascapandc.com.au	RE: Cr McKenzie attendance Family night out
2023-03-22T08:28:35+00:00	lthat4@eq.edu.au	president@capalabascapandc.com.au	Re: Post AGM school comms
2023-03-22T09:14:16+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Badge designs (Cass Aldcroft)
2023-03-22T23:14:46+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Michelle Martin - access to HE block on Sat
2023-03-23T00:27:04+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Michelle Martin - Help with the preparation of Movie Night/Disco
2023-03-23T00:30:32+00:00	secretary@capalabascapandc.com.au	businessbankingSME@cba.com.au	Request for Debit Card
2023-03-23T01:21:07+00:00	president@capalabascapandc.com.au	hello@stompingelephants.com.au;corro@capalabascapandc.com.au	RE: Mother's Day Enquiry
2023-03-23T01:23:32+00:00	president@capalabascapandc.com.au	modernkarisma@outlook.com	RE: New customer message on 25 February 2022 at 5:21 pm
2023-03-23T01:25:15+00:00	president@capalabascapandc.com.au	hello@misternobody.com.au	RE: Mister Nobody Earrings
2023-03-23T01:56:10+00:00	president@capalabascapandc.com.au	modernkarisma@outlook.com	RE: New customer message on 25 February 2022 at 5:21 pm
2023-03-23T02:00:51+00:00	BBServicesClientServices_TransactionBankingTriage	secretary@capalabascapandc.com.au	RE: Request for Debit Card
2023-03-23T02:05:26+00:00	cmw1991@live.com.au	BBServicesClientServices_TransactionBankingTriage@cba.com.au	FW: Request for Debit Card
2023-03-23T02:11:11+00:00	modernkarisma@outlook.com	president@capalabascapandc.com.au	Re: New customer message on 25 February 2022 at 5:21 pm
2023-03-23T02:19:34+00:00	president@capalabascapandc.com.au	modernkarisma@outlook.com	RE: New customer message on 25 February 2022 at 5:21 pm
2023-03-23T02:24:48+00:00	president@capalabascapandc.com.au	mejjeffs@outlook.com	Movie Night Refund Instructions
2023-03-23T02:27:25+00:00	president@capalabascapandc.com.au	karensa@capalabascapandc.com.au;assistantsecretary@capalabascapandc.com.au;secretary@capalabascapandc.com.au	Debit Card Top Up
2023-03-23T02:29:16+00:00	assistantsecretary@capalabascapandc.com.au	president@capalabascapandc.com.au;karensa@capalabascapandc.com.au;secretary@capalabascapandc.com.au	RE: Debit Card Top Up
2023-03-23T02:44:01+00:00	president@capalabascapandc.com.au	hughesandsons@bigpond.com	Re: Image & Facebook Post - Incoming/Outgoing P&C VPs
2023-03-23T03:28:21+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Michelle Martin - Help with the preparation of Movie Night/Disco
2023-03-23T03:35:42+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Michelle Martin - Help with the preparation of Movie Night/Disco
2023-03-23T03:43:41+00:00	hughesandsons@bigpond.com	president@capalabascapandc.com.au	Re: Image & Facebook Post - Incoming/Outgoing P&C VPs
2023-03-23T03:50:52+00:00	president@capalabascapandc.com.au	hughesandsons@bigpond.com	RE: Image & Facebook Post - Incoming/Outgoing P&C VPs
2023-03-23T03:53:42+00:00	president@capalabascapandc.com.au	assistantsecretary@capalabascapandc.com.au;karensa@capalabascapandc.com.au;secretary@capalabascapandc.com.au	RE: Debit Card Top Up
2023-03-23T07:42:35+00:00	hughesandsons@bigpond.com	assistantsecretary@capalabascapandc.com.au	Re: Welcome to the 2023 P&C Exec Team
2023-03-23T07:47:30+00:00	hughesandsons@bigpond.com	president@capalabascapandc.com.au	Re: New Beginnings Networking lunch
2023-03-23T08:16:05+00:00	hughesandsons@bigpond.com	president@capalabascapandc.com.au	Re: Image & Facebook Post - Incoming/Outgoing P&C VPs
2023-03-23T10:43:44+00:00	pandcsqld@marshadvantage.com	Treasurer@capalabascapandc.com.au	RE: Capalaba State College P&C Association - Food Spoilage Incident Notification DY 23.03.2023

PnC Correspondence Register Extract for Meeting

2023-03-23T10:47:13+00:00	Treasurer@capalabascapandc.com.au	pandcsqld@marshadvantage.com	Re: Capalaba State College P&C Association - Food Spoilage Incident Notification DY 23.03.2023
2023-03-23T11:00:36+00:00	president@capalabascapandc.com.au	assistantsecretary@capalabascapandc.com.au;secretary@capalabascapandc.com.au;karensa@capalabascapandc.com.au	Payment authorisation request (23/03/2023)
2023-03-23T11:13:24+00:00	pandcsqld@marshadvantage.com	Treasurer@capalabascapandc.com.au	RE: Capalaba State College P&C Association - Food Spoilage Incident Notification DY 23.03.2023 - Close
2023-03-23T11:16:01+00:00	secretary@capalabascapandc.com.au	president@capalabascapandc.com.au;assistantsecretary@capalabascapandc.com.au;karensa@capalabascapandc.com.au	RE: Payment authorisation request (23/03/2023)
2023-03-23T11:17:22+00:00	Treasurer@capalabascapandc.com.au	pandcsqld@marshadvantage.com	Re: Capalaba State College P&C Association - Food Spoilage Incident Notification DY 23.03.2023 - Close
2023-03-23T23:44:37+00:00	cheyenne@bclandscapes.com.au	corro@capalabascapandc.com.au	BLC Submission - PF003 RFQ - Tree Planting & Irrigation Project - Capalaba State College
2023-03-24T00:23:20+00:00	president@capalabascapandc.com.au	desma.hsu@gmail.com	FW: QGov identity created
2023-03-24T01:50:18+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Michelle Martin - WAAP request to install frames for water bubblers
2023-03-24T03:42:50+00:00	BBServicesClientServices_TransactionBankingTriage	cmw1991@live.com.au	FW: Request for Debit Card
2023-03-24T05:26:06+00:00	service@spotlight.com.au	president@capalabascapandc.com.au	Spotlight Customer Service Case Number 01500362
2023-03-24T07:20:05+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Invite to BLC pre-start meeting (Zoya)
2023-03-24T12:09:24+00:00	Treasurer@capalabascapandc.com.au	jay@snowyjoey.com.au;eaglefarm@xpresso.com.au;info@softyandfrosty.com.au;brisvegansinfo@gmail.com;gracefulfaces77@gmail.com	RE: Movie and Disco Night - Capalaba State College Saturday, 25th March 2023
2023-03-24T19:02:57+00:00	Treasurer@capalabascapandc.com.au	Savanna.Labuschagne@aph.gov.au	Re: Support for our Community Event - Capalaba State College P&C
2023-03-24T22:04:15+00:00	president@capalabascapandc.com.au	Treasurer@capalabascapandc.com.au	Payment Details - movie night bake stall
2023-03-25T01:06:15+00:00	grants@capalabascapandc.com.au	cheyenne@bclandscapes.com.au	RE: BLC Submission - PF003 RFQ - Tree Planting & Irrigation Project - Capalaba State College
2023-03-26T04:05:37+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Michelle Martin - collect marquee and raffle prizes on Monday 27th
2023-03-26T11:37:47+00:00	secretary@capalabascapandc.com.au	chairperson@capalabaswimmingclub.org.au	FW: School Sport Program Club Clinic Opportunity
2023-03-26T11:39:35+00:00	secretary@capalabascapandc.com.au	chairperson@capalabaswimmingclub.org.au	FW: 2023 Newest Customize swim gear (Silicone swim caps, swim goggles etc)
2023-03-26T14:08:27+00:00	secretary@capalabascapandc.com.au	lthat4@eq.edu.au	Exec team 2023
2023-03-26T22:41:57+00:00	zoya@capalabascapandc.com.au	michael@bclandscapes.com.au;cheyenne@bclandscapes.com.au	FW: Congratulations! BLC's quote for the Creeklane Forest School Revegetation at CSC is Approved
2023-03-27T00:26:24+00:00	chairperson@capalabaswimmingclub.org.au	jess.schipper@qld.swimming.org.au	RE: School Sport Program Club Clinic Opportunity
2023-03-27T00:29:01+00:00	secretary@capalabascapandc.com.au	social@capalabascapandc.com.au	Fwd: 2023 Change Maker Awards
2023-03-27T00:37:44+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Michelle Martin-access to HE block on Sat
2023-03-27T00:43:13+00:00	Treasurer@capalabascapandc.com.au	jay@snowyjoey.com.au;eaglefarm@xpresso.com.au;info@softyandfrosty.com.au;brisvegansinfo@gmail.com	RE: Movie and Disco Night - Capalaba State College Saturday, 25th March 2023
2023-03-27T01:07:48+00:00	Treasurer@capalabascapandc.com.au	jay@snowyjoey.com.au;eaglefarm@xpresso.com.au;info@softyandfrosty.com.au;brisvegansinfo@gmail.com	RE: Movie and Disco Night - Capalaba State College Saturday, 25th March 2023
2023-03-27T01:35:56+00:00	lthat4@eq.edu.au	secretary@capalabascapandc.com.au	Re: Exec team 2023
2023-03-27T01:53:18+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Michelle Martin - collect marquee and raffle prizes on Monday 27th
2023-03-27T03:34:04+00:00	grants@capalabascapandc.com.au	lthat4@eq.edu.au	Request for comments from Facilities Team - proposed tree planting and irrigation near blue area
2023-03-27T03:40:14+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Michelle Martin - Help with the preparation of Movie Night/Disco
2023-03-27T03:45:49+00:00	Treasurer@capalabascapandc.com.au	eaglefarm@xpresso.com.au	RE: Movie and Disco Night - Capalaba State College Saturday, 25th March 2023
2023-03-27T03:55:28+00:00	grants@capalabascapandc.com.au	cheyenne@bclandscapes.com.au;andrew@bclandscapes.com.au	RE: Request for further information - BLC Submission - PF003 RFQ - Tree Planting & Irrigation Project - Capalaba State College
2023-03-27T05:29:59+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Invite to BLC pre-start meeting (Zoya)
2023-03-27T23:18:04+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	iPads Movie Night (Cass Aldcroft)
2023-03-28T00:32:41+00:00	lthat4@eq.edu.au	grants@capalabascapandc.com.au	Re: Request for comments from Facilities Team - proposed tree planting and irrigation near blue area
2023-03-28T03:51:40+00:00	chairperson@capalabaswimmingclub.org.au	secretary@capalabascapandc.com.au	Fence Signs
2023-03-28T04:01:03+00:00	secretary@capalabascapandc.com.au	chairperson@capalabaswimmingclub.org.au	Re: Fence Signs
2023-03-28T05:36:26+00:00	assistantsecretary@capalabascapandc.com.au	secretary@capalabascapandc.com.au;chairperson@capalabaswimmingclub.org.au	RE: Fence Signs
2023-03-28T06:00:24+00:00	andrew@bclandscapes.com.au	grants@capalabascapandc.com.au;cheyenne@bclandscapes.com.au	Re: Request for further information - BLC Submission - PF003 RFQ - Tree Planting & Irrigation Project - Capalaba State College
2023-03-28T06:32:41+00:00	grants@capalabascapandc.com.au	andrew@bclandscapes.com.au;cheyenne@bclandscapes.com.au	Re: Request for further information - BLC Submission - PF003 RFQ - Tree Planting & Irrigation Project - Capalaba State College
2023-03-28T07:38:01+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Creeklane Revegetation WAAP (Zoya)
2023-03-28T10:45:31+00:00	grants@capalabascapandc.com.au	lthat4@eq.edu.au	RE: Request for comments from Facilities Team - proposed tree planting and irrigation near blue area
2023-03-28T11:47:22+00:00	grants@capalabascapandc.com.au	cfree2@eq.edu.au;zoya@capalabascapandc.com.au	FW: Info for Evaluation Panel - Tree Planting & Irrigation Project (near Blue Area)- Capalaba State College
2023-03-28T20:38:59+00:00	Treasurer@capalabascapandc.com.au	secretary@capalabascapandc.com.au;chairperson@capalabaswimmingclub.org.au	RE: Fence Signs
2023-03-28T22:06:54+00:00	chairperson@capalabaswimmingclub.org.au	Treasurer@capalabascapandc.com.au;secretary@capalabascapandc.com.au	RE: Fence Signs
2023-03-28T22:31:02+00:00	zoya@capalabascapandc.com.au	cheyenne@bclandscapes.com.au	Comms from school regarding Reveg Project
2023-03-28T22:41:29+00:00	cheyenne@bclandscapes.com.au	zoya@capalabascapandc.com.au	RE: Comms from school regarding Reveg Project
2023-03-28T23:24:09+00:00	Treasurer@capalabascapandc.com.au	chairperson@capalabaswimmingclub.org.au;secretary@capalabascapandc.com.au	Re: Fence Signs
2023-03-28T23:31:39+00:00	Treasurer@capalabascapandc.com.au	brisvegansinfo@gmail.com	Re: Movie and Disco Night - Capalaba State College Saturday, 25th March 2023
2023-03-29T03:41:21+00:00	president@capalabascapandc.com.au	admin@pandcsqld.com.au	School Financials
2023-03-29T03:45:29+00:00	president@capalabascapandc.com.au	Treasurer@capalabascapandc.com.au;chairperson@capalabaswimmingclub.org.au;secretary@capalabascapandc.com.au	RE: Fence Signs
2023-03-29T04:12:26+00:00	chairperson@capalabaswimmingclub.org.au	president@capalabascapandc.com.au;Treasurer@capalabascapandc.com.au;secretary@capalabascapandc.com.au	RE: Fence Signs
2023-03-29T06:17:49+00:00	Treasurer@capalabascapandc.com.au	jay@snowyjoey.com.au	Re: Snowy Joey Donation (Junior Disco & Movie night 25/3/2023)
2023-03-29T20:32:04+00:00	grants@capalabascapandc.com.au	cfree2@eq.edu.au;zoya@capalabascapandc.com.au	Meeting summary - Evaluation panel postponed - Tree Planting & Irrigation Project (near Blue Area)
2023-03-29T23:20:26+00:00	zoya@capalabascapandc.com.au	cheyenne@bclandscapes.com.au	Re: Comms from school regarding Reveg Project
2023-03-30T01:08:29+00:00	cheyenne@bclandscapes.com.au	zoya@capalabascapandc.com.au	Re: Comms from school regarding Reveg Project
2023-03-30T03:09:01+00:00	Erika@pandcsqld.com.au	president@capalabascapandc.com.au	Capalaba SC: School Financials
2023-03-30T03:11:36+00:00	Katrina@pandcsqld.com.au	secretary@capalabascapandc.com.au	RE: Registering new / returning executive members
2023-03-30T11:32:36+00:00	president@capalabascapandc.com.au	shoul16@eq.edu.au	Teacher Input - short survey - Thank you :D
2023-04-05T06:15:24+00:00	info@humanitix.com	orders@capalabascapandc.com.au	Humanitix final payment for Under the Stars Movie Night and Disco on Sat 25th Mar 2023, 5:00 pm - 8:30 pm AEST
2023-04-05T10:30:21+00:00	secretary@capalabascapandc.com.au	members@capalabascapandc.com.au	Request for Agenda items / Attachments for April GM
2023-04-05T21:57:16+00:00	secretary@capalabascapandc.com.au	amie.baldwin@suncorp.com.au	Re: Request for Agenda items / Attachments for April GM
2023-04-06T02:08:06+00:00	Treasurer@capalabascapandc.com.au	adorablehlega@hotmail.com	Mother's Day raffle file
2023-04-06T02:54:49+00:00	rebecca@iam.qld.edu.au	secretary@capalabascapandc.com.au;members@capalabascapandc.com.au	RE: Request for Agenda items / Attachments for April GM

PnC Correspondence Register Extract for Meeting

2023-04-08T11:14:30+00:00	president@capalabascpandc.com.au	hughesandsons@bigpond.com	RE: Microsoft access
2023-04-10T23:41:52+00:00	secretary@capalabascpandc.com.au	grants@capalabascpandc.com.au	Re: Request for Agenda items / Attachments for April GM
2023-04-11T04:53:31+00:00	karensa@capalabascpandc.com.au	shoul16@eq.edu.au;that4@eq.edu.au	Wave Of Change Program - T&Cs Access Materials Online
2023-04-11T10:18:59+00:00	hughesandsons@bigpond.com	president@capalabascpandc.com.au	Re: Microsoft access
2023-04-12T15:52:33+00:00	secretary@capalabascpandc.com.au	nicole@capalabascpandc.com.au	RE: Issue 4 2023
2023-04-13T02:41:58+00:00	hughesandsons@bigpond.com	president@capalabascpandc.com.au	Re: Microsoft access
2023-04-13T02:44:40+00:00	cheyenne@bclandscapes.com.au	grants@capalabascpandc.com.au	Re: Request for further information - BLC Submission - PF003 RFQ - Tree Planting & Irrigation Project - Capalaba State
2023-04-13T03:50:35+00:00	nicole@capalabascpandc.com.au	secretary@capalabascpandc.com.au	Re: RE: Issue 4 2023
2023-04-13T20:46:56+00:00	president@capalabascpandc.com.au	hello@fluffycrunch.com.au	Fwd: Transdirect Freight Booking - IRE020718815
2023-04-13T20:59:50+00:00	hello@fluffycrunch.com.au	president@capalabascpandc.com.au	Re: Transdirect Freight Booking - IRE020718815
2023-04-13T21:03:57+00:00	hello@fluffycrunch.com.au	president@capalabascpandc.com.au	Re: Transdirect Freight Booking - IRE020718815
2023-04-13T23:45:42+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Meeting Room booking for P&C GM
2023-04-14T01:05:59+00:00	grants@capalabascpandc.com.au	cheyenne@bclandscapes.com.au	Re: Request for further information - BLC Submission - PF003 RFQ - Tree Planting & Irrigation Project - Capalaba State
2023-04-14T03:57:58+00:00	michael@bclandscapes.com.au	corro@capalabascpandc.com.au	BLC Submission - CC2023YJR- Junior Campus Yarning Circle
2023-04-14T04:02:28+00:00	michael@bclandscapes.com.au	corro@capalabascpandc.com.au	BLC Submission - CC2023YSR- Senior school Yarning Circle
2023-04-14T04:05:28+00:00	president@capalabascpandc.com.au	hello@fluffycrunch.com.au	Re: Transdirect Freight Booking - IRE020718815
2023-04-14T05:18:23+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Meeting Room booking for P&C GM
2023-04-14T05:36:42+00:00	hello@fluffycrunch.com.au	president@capalabascpandc.com.au	Re: Transdirect Freight Booking - IRE020718815
2023-04-14T22:08:55+00:00	president@capalabascpandc.com.au	jesse@smartgiftideas.com.au	Product images
2023-04-14T23:05:13+00:00	president@capalabascpandc.com.au	Treasurer@capalabascpandc.com.au;assistantsecretary@capalabascpandc.com.au;secretary@capalabascpandc.com.au;secretary@capalabascpandc.com.au	Exec approval square terminal
2023-04-15T01:21:18+00:00	assistantsecretary@capalabascpandc.com.au	president@capalabascpandc.com.au;Treasurer@capalabascpandc.com.au;secretary@capalabascpandc.com.au;secretary@capalabascpandc.com.au	RE: Exec approval square terminal
2023-04-15T02:46:43+00:00	Treasurer@capalabascpandc.com.au	assistantsecretary@capalabascpandc.com.au;president@capalabascpandc.com.au;secretary@capalabascpandc.com.au;secretary@capalabascpandc.com.au	Exec approval square terminal
2023-04-15T07:06:57+00:00	president@capalabascpandc.com.au	yessymae@hotmail.com	2nd Hand Uniform Consignment Update Term 1 2023
2023-04-15T07:09:00+00:00	president@capalabascpandc.com.au	wendytully@inet.net.au	2nd Hand Uniform Consignment 18 Update Term 1 2023
2023-04-15T07:10:21+00:00	president@capalabascpandc.com.au	jaimepadgett30@gmail.com	2nd Hand Uniform Consignment 61 Update Term 1 2023
2023-04-15T07:11:54+00:00	president@capalabascpandc.com.au	wsprenger@bigpond.com	2nd Hand Uniform Consignment 151 Update Term 1 2023
2023-04-15T07:13:40+00:00	president@capalabascpandc.com.au	michelledonovan@live.com.au	2nd Hand Uniform Consignment 229 Update Term 1 2023
2023-04-15T07:16:18+00:00	president@capalabascpandc.com.au	djenner@bigpond.net.au	2nd Hand Uniform Consignment 230 Update Term 1 2023
2023-04-15T07:26:32+00:00	president@capalabascpandc.com.au	ldsmummy@gmail.com	2nd Hand Uniform Consignment 232 Update Term 1 2023
2023-04-15T07:27:49+00:00	president@capalabascpandc.com.au	Melbennett2020@gmail.com	2nd Hand Uniform Consignment 234 Update Term 1 2023
2023-04-15T07:30:25+00:00	president@capalabascpandc.com.au	jared-renee@hotmail.com	2nd Hand Uniform Consignment 235 Update Term 1 2023
2023-04-15T07:35:57+00:00	president@capalabascpandc.com.au	pahanunotjolic@yahoo.com.au	2nd Hand Uniform Consignment 241 Update Term 1 2023
2023-04-15T07:38:11+00:00	president@capalabascpandc.com.au	Gay.Hider@racq.com.au	2nd Hand Uniform Consignment 242 Update Term 1 2023
2023-04-15T07:39:30+00:00	president@capalabascpandc.com.au	shevaugn75@gmail.com	2nd Hand Uniform Consignment 243 Update Term 1 2023
2023-04-15T07:41:04+00:00	president@capalabascpandc.com.au	Gay.Hider@racq.com.au	2nd Hand Uniform Consignment 244 Update Term 1 2023
2023-04-15T07:44:50+00:00	president@capalabascpandc.com.au	wsprenger@bigpond.com	2nd Hand Uniform Consignment 246 Update Term 1 2023
2023-04-15T07:46:23+00:00	president@capalabascpandc.com.au	sal_084@live.com.au	2nd Hand Uniform Consignment 248 Update Term 1 2023
2023-04-15T07:47:46+00:00	jared-renee@hotmail.com	president@capalabascpandc.com.au	Re: 2nd Hand Uniform Consignment 235 Update Term 1 2023
2023-04-15T07:48:20+00:00	president@capalabascpandc.com.au	lauren.farnham@hotmail.com	2nd Hand Uniform Consignment 249 Update Term 1 2023
2023-04-15T07:49:46+00:00	president@capalabascpandc.com.au	marni.29@aapt.net.au	2nd Hand Uniform Consignment 250 Update Term 1 2023
2023-04-15T07:51:32+00:00	president@capalabascpandc.com.au	lozza75@live.com.au	2nd Hand Uniform Consignment 251 Update Term 1 2023
2023-04-15T07:53:36+00:00	president@capalabascpandc.com.au	jacklynpanenter@outlook.com	2nd Hand Uniform Consignment Update Term 1 2023
2023-04-15T07:55:19+00:00	president@capalabascpandc.com.au	bvking55@hotmail.com	2nd Hand Uniform Consignment 254 Update Term 1 2023
2023-04-15T07:56:33+00:00	president@capalabascpandc.com.au	grace3011@yahoo.com	2nd Hand Uniform Consignment 255 Update Term 1 2023
2023-04-15T07:57:52+00:00	president@capalabascpandc.com.au	rachellet_03@hotmail.com	2nd Hand Uniform Consignment 257 Update Term 1 2023
2023-04-15T07:58:58+00:00	president@capalabascpandc.com.au	wendytully@inet.net.au	2nd Hand Uniform Consignment 258 Update Term 1 2023
2023-04-15T08:04:50+00:00	president@capalabascpandc.com.au	jared-renee@hotmail.com	RE: 2nd Hand Uniform Consignment 235 Update Term 1 2023
2023-04-15T08:09:58+00:00	Gay.Hider@racq.com.au	president@capalabascpandc.com.au	Re: 2nd Hand Uniform Consignment 242 Update Term 1 2023
2023-04-15T08:09:59+00:00	Gay.Hider@racq.com.au	president@capalabascpandc.com.au	Re: 2nd Hand Uniform Consignment 242 Update Term 1 2023
2023-04-15T08:10:36+00:00	Gay.Hider@racq.com.au	president@capalabascpandc.com.au	Re: 2nd Hand Uniform Consignment 244 Update Term 1 2023
2023-04-15T08:10:37+00:00	Gay.Hider@racq.com.au	president@capalabascpandc.com.au	Re: 2nd Hand Uniform Consignment 244 Update Term 1 2023
2023-04-15T08:12:20+00:00	jared-renee@hotmail.com	president@capalabascpandc.com.au	Re: 2nd Hand Uniform Consignment 235 Update Term 1 2023
2023-04-15T08:17:19+00:00	lauren.farnham@hotmail.com	president@capalabascpandc.com.au	Re: 2nd Hand Uniform Consignment 249 Update Term 1 2023
2023-04-15T08:57:23+00:00	grace3011@yahoo.com	president@capalabascpandc.com.au	Re: 2nd Hand Uniform Consignment 255 Update Term 1 2023
2023-04-15T14:36:01+00:00	djenner@bigpond.net.au	president@capalabascpandc.com.au	Re: 2nd Hand Uniform Consignment 230 Update Term 1 2023
2023-04-15T20:17:33+00:00	nicole_d_brown@hotmail.com	president@capalabascpandc.com.au	Re: 2nd Hand Uniform Consignment 252 Update Term 1 2023
2023-04-15T20:20:03+00:00	president@capalabascpandc.com.au	jared-renee@hotmail.com	RE: 2nd Hand Uniform Consignment 235 Update Term 1 2023
2023-04-15T20:49:06+00:00	president@capalabascpandc.com.au	assistantsecretary@capalabascpandc.com.au;Treasurer@capalabascpandc.com.au;secretary@capalabascpandc.com.au;secretary@capalabascpandc.com.au	RE: Exec approval square terminal
2023-04-16T00:12:33+00:00	jared-renee@hotmail.com	president@capalabascpandc.com.au	Re: 2nd Hand Uniform Consignment 235 Update Term 1 2023
2023-04-16T10:42:55+00:00	president@capalabascpandc.com.au	shoul16@eq.edu.au	Mother's Day Stall Booking Sheet
2023-04-16T10:54:31+00:00	president@capalabascpandc.com.au	shoul16@eq.edu.au	RE: Mother's Day Stall Booking Sheet
2023-04-16T21:59:03+00:00	assistantsecretary@capalabascpandc.com.au	members@capalabascpandc.com.au	Mother's Day stall volunteer opportunities
2023-04-16T22:14:26+00:00	Rebecca.hales86@outlook.com	assistantsecretary@capalabascpandc.com.au;members@capalabascpandc.com.au	Re: Mother's Day stall volunteer opportunities

PnC Correspondence Register Extract for Meeting

2023-04-16T22:41:05+00:00	zoya@capalabascapandc.com.au	cheyenne@bclandscapes.com.au;corro@capalabascapandc.com.au	Re: Comms from school regarding Reveg Project
2023-04-17T00:50:47+00:00	hughesandsons@bigpond.com	assistantsecretary@capalabascapandc.com.au	Re: Mother's Day stall volunteer opportunities
2023-04-17T03:44:17+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Yarning Circle Meeting - Zoya Slavinskaya
2023-04-17T06:30:50+00:00	Cheyenne@bclandscapes.com.au	zoya@capalabascapandc.com.au	Re: Comms from school regarding Reveg Project
2023-04-17T13:02:45+00:00	secretary@capalabascapandc.com.au	bpowe112@eq.edu.au	RE: Your successful applications (2) for discretionary funding round 2 2022
2023-04-17T13:44:35+00:00	secretary@capalabascapandc.com.au	rebecca@iam.qld.edu.au	RE: Request for Agenda items / Attachments for April GM
2023-04-17T20:48:52+00:00	president@capalabascapandc.com.au	Treasurer@capalabascapandc.com.au;assistantsecretary@capalabascapandc.com.au;secretary@capalabascapandc.com.au	Re: Exec approval square terminal
2023-04-17T23:32:14+00:00	secretary@capalabascapandc.com.au	jtidesigns@outlook.com	Re: Mothers Day Stall
2023-04-18T00:37:44+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Updates in capalabasc.eq.edu.au
2023-04-18T00:56:34+00:00	assistantsecretary@capalabascapandc.com.au	chairperson@capalabaswimmingclub.org.au	WAAP - Andersons
2023-04-18T01:43:35+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Swim Club - new flooring
2023-04-18T01:57:39+00:00	president@capalabascapandc.com.au	lthat4@eq.edu.au	ASANA project management
2023-04-18T02:00:43+00:00	chairperson@capalabaswimmingclub.org.au	assistantsecretary@capalabascapandc.com.au	RE: WAAP - Andersons
2023-04-18T03:48:56+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Book Club Issue 3 email
2023-04-18T05:53:09+00:00	president@capalabascapandc.com.au	cfree2@eq.edu.au	RE: Movie Night Hall Hire Keys
2023-04-18T06:22:52+00:00	bpowe112@eq.edu.au	secretary@capalabascapandc.com.au	Discretionary funding
2023-04-18T07:27:29+00:00	cfree2@eq.edu.au	president@capalabascapandc.com.au	RE: Movie Night Hall Hire Keys
2023-04-18T08:16:46+00:00	president@capalabascapandc.com.au	cfree2@eq.edu.au	Re: Movie Night Hall Hire Keys
2023-04-18T11:30:07+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Yarning Circle Meeting - Zoya Slavinskaya
2023-04-18T21:33:05+00:00	secretary@capalabascapandc.com.au	president@capalabascapandc.com.au;social@capalabascapandc.com.au	Fwd: Mothers Day Stall
2023-04-18T21:38:50+00:00	president@capalabascapandc.com.au	shoul16@eq.edu.au	Survey Responses - Disappointing response rate
2023-04-19T01:22:13+00:00	CapalabaO@bunnings.com.au	corro@capalabascapandc.com.au	FW: Friday BBQs
2023-04-19T01:29:23+00:00	president@capalabascapandc.com.au	tbask4@eq.edu.au;shoul16@eq.edu.au;lthat4@eq.edu.au;cfree2@eq.edu.au;grants@capalabascapandc.com.au;zoya@capalabascapandc.com.au	P&C updates - Yarning Circle, Tree Planting and concepts
2023-04-19T04:05:09+00:00	Treasurer@capalabascapandc.com.au	Savanna.Labuschagne@aph.gov.au	Mother's Day Raffle - Taste of Redlands donation
2023-04-19T06:50:11+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Michelle Martin - WAAP request to install frames for water bubblers
2023-04-19T06:51:43+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Docs Required for WAAP (Creekline Reveg)
2023-04-20T01:44:09+00:00	cfree2@eq.edu.au	president@capalabascapandc.com.au;tbask4@eq.edu.au;shoul16@eq.edu.au;lthat4@eq.edu.au;grants@capalabascapandc.com.au;zoya@capalabascapandc.com.au	RE: P&C updates - Yarning Circle, Tree Planting and concepts
2023-04-23T22:30:01+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Book Club Issue 3 email
2023-04-23T23:36:22+00:00	chairperson@capalabaswimmingclub.org.au	assistantsecretary@capalabascapandc.com.au	RE: WAAP - Andersons
2023-04-24T02:57:02+00:00	Treasurer@capalabascapandc.com.au	president@capalabascapandc.com.au;assistantsecretary@capalabascapandc.com.au;secretary@capalabascapandc.com.au	RE: Exec approval square terminal
2023-04-24T03:42:10+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Swim Club query on repairs
2023-04-24T03:42:17+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Swim Club - new flooring
2023-04-24T03:44:58+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Camp Dates 2023 - Cass Aldcroft
2023-04-24T03:46:23+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Staff Meetings (Cass Aldcroft)
2023-04-25T02:46:29+00:00	Treasurer@capalabascapandc.com.au	chairperson@capalabaswimmingclub.org.au;treasurer@capalabaswimmingclub.org.au;secretary@capalabaswimmingclub.org.au;vice-chairperson@capalabaswimmingclub.org.au	Papers 24.4.23
2023-04-25T06:21:39+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Camp Dates 2023 - Cass Aldcroft
2023-04-25T20:47:42+00:00	chairperson@capalabaswimmingclub.org.au	Treasurer@capalabascapandc.com.au;treasurer@capalabaswimmingclub.org.au;secretary@capalabaswimmingclub.org.au;vice-chairperson@capalabaswimmingclub.org.au	RE: Papers 24.4.23
2023-04-25T22:41:23+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Swim Club query on repairs
2023-04-25T22:50:56+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Camp Dates 2023 - Cass Aldcroft
2023-04-25T23:36:48+00:00	chairperson@capalabaswimmingclub.org.au	assistantsecretary@capalabascapandc.com.au	24th & 25th June - Working Bee
2023-04-26T00:11:55+00:00	zoya@capalabascapandc.com.au	shoul16@eq.edu.au;lthat4@eq.edu.au;cfree2@eq.edu.au;egrug1@eq.edu.au;marms68@eq.edu.au;acahi24@eq.edu.au	Creek Reveg Feedback
2023-04-26T00:28:24+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Camp Dates 2023 - Cass Aldcroft
2023-04-26T01:03:21+00:00	president@capalabascapandc.com.au	Treasurer@capalabascapandc.com.au	FW: Invoices
2023-04-26T01:06:16+00:00	president@capalabascapandc.com.au	allurenatural@outlook.com	RE: Allure Natural Price List
2023-04-26T01:27:34+00:00	allurenatural@outlook.com	president@capalabascapandc.com.au	Re: Allure Natural Price List
2023-04-26T04:51:26+00:00	assistantsecretary@capalabascapandc.com.au	kvanderdrift@hotmail.com	Secondhand uniform query
2023-04-26T08:50:49+00:00	assistantsecretary@capalabascapandc.com.au	chairperson@capalabaswimmingclub.org.au	RE: 24th & 25th June - Working Bee
2023-04-26T09:05:53+00:00	chairperson@capalabaswimmingclub.org.au	assistantsecretary@capalabascapandc.com.au	Re: 24th & 25th June - Working Bee
2023-04-26T10:21:28+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Swim Club query on repairs
2023-04-26T11:11:15+00:00	secretary@capalabascapandc.com.au	jtidesigns@outlook.com	RE: Mothers Day Stall
2023-04-26T11:12:00+00:00	no-reply@asana.com	corro@capalabascapandc.com.au	Montessori Cycle 4/High School in 2024
2023-04-26T11:20:54+00:00	secretary@capalabascapandc.com.au	bpowe112@eq.edu.au	RE: Discretionary funding
2023-04-26T12:36:24+00:00	jtidesigns@outlook.com	secretary@capalabascapandc.com.au	Re: Mothers Day Stall
2023-04-27T00:06:30+00:00	secretary@capalabascapandc.com.au	loni.p11@gmail.com	Re: New student uniform
2023-04-27T00:14:39+00:00	secretary@capalabascapandc.com.au	loni.p11@gmail.com	Re: New student uniform
2023-04-27T00:58:38+00:00	secretary@capalabascapandc.com.au	loni.p11@gmail.com	Re: New student uniform
2023-04-27T01:32:00+00:00	bpowe112@eq.edu.au	secretary@capalabascapandc.com.au	RE: Discretionary funding
2023-04-27T01:41:15+00:00	secretary@capalabascapandc.com.au	bpowe112@eq.edu.au	Re: Discretionary funding
2023-04-27T05:37:44+00:00	secretary@capalabascapandc.com.au	loni.p11@gmail.com	Re: New student uniform
2023-04-27T05:46:52+00:00	loni.p11@gmail.com	secretary@capalabascapandc.com.au	Re: New student uniform
2023-04-28T00:28:28+00:00	lthat4@eq.edu.au	zoya@capalabascapandc.com.au;shoul16@eq.edu.au;cfree2@eq.edu.au;egrug1@eq.edu.au;marms68@eq.edu.au;acahi24@eq.edu.au	Re: Creek Reveg Feedback
2023-04-28T00:35:53+00:00	president@capalabascapandc.com.au	frank@tcc.net.au	RE: Quotation Request - Capalaba State College P&C - 3 projects - extension
2023-04-28T00:40:34+00:00	president@capalabascapandc.com.au	michael@bclandscapes.com.au	RE: Resend yarning circle

PnC Correspondence Register Extract for Meeting

2023-04-28T01:15:30+00:00	bpowe112@eq.edu.au	secretary@capalabascpandc.com.au	RE: Discretionary funding
2023-04-28T01:22:49+00:00	secretary@capalabascpandc.com.au	Treasurer@capalabascpandc.com.au	Fwd: Discretionary funding
2023-04-28T01:59:02+00:00	marms68@eq.edu.au	lthat4@eq.edu.au;zoya@capalabascpandc.com.au;shoul16@eq.edu.au;cfree2@eq.edu.au;egrug1@eq.edu.au;acahit24@eq.edu.au	Re: Creek Reveg Feedback
2023-04-28T02:42:17+00:00	bpowe112@eq.edu.au	secretary@capalabascpandc.com.au	Official invoice.
2023-04-28T03:06:36+00:00	secretary@capalabascpandc.com.au	Treasurer@capalabascpandc.com.au	Fwd: Official invoice.
2023-04-28T03:34:23+00:00	Capalaba@parliament.qld.gov.au		You're Invited to a Volunteer Week Thank You Afternoon Tea!
2023-04-28T04:25:22+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	Mother's Day Stall 2023 email for parents
2023-04-28T10:26:11+00:00	secretary@capalabascpandc.com.au	loni.p11@gmail.com	RE: New student uniform
2023-04-28T10:54:21+00:00	secretary@capalabascpandc.com.au	members@capalabascpandc.com.au;swimclub.officers@capalabascpandc.com.au;grants.wg@capalabascpandc.com.au	March GM Draft Minutes and Attachments and April Update
2023-04-28T10:59:10+00:00	secretary@capalabascpandc.com.au	members@capalabascpandc.com.au;swimclub.officers@capalabascpandc.com.au;grants.wg@capalabascpandc.com.au	2023 AGM Draft Minutes and Attachments
2023-04-28T22:34:25+00:00	grants@capalabascpandc.com.au	cheyenne@bclandscapes.com.au	RE: Request for further information - BLC Submission - PF003 RFQ - Tree Planting & Irrigation Project - Capalaba State
2023-04-29T05:12:20+00:00	karen.boot@bigpond.com	Treasurer@capalabascpandc.com.au;president@capalabascpandc.com.au	Evidence for money paid re Council \$10k grant for the creek revege project
2023-04-29T05:13:15+00:00	grants@capalabascpandc.com.au	Treasurer@capalabascpandc.com.au;president@capalabascpandc.com.au	RE: Evidence for money paid re Council \$10k grant for the creek revege project
2023-04-29T07:37:56+00:00	president@capalabascpandc.com.au	corro@capalabascpandc.com.au	Fwd: Transdirect Freight Booking - CPWAGV8K000176650
2023-04-30T05:09:18+00:00	president@capalabascpandc.com.au	corro@capalabascpandc.com.au	Fwd: Claim decision on order 249-0567322-4807851
2023-04-30T10:21:28+00:00	president@capalabascpandc.com.au	corrospondence@capalabascpandc.com.au	Fwd: Refund on order 249-0567322-4807851

Current Status	Actions from the meeting and those outstanding:	Resp Person	Initiated	May Meeting Update	April Meeting Update	March Meeting Update
1. NEW	Second Hand Uniform Shop - Payout of completed and partially completed consignments to next occur during Term 1 holidays, as per our new policy to review each term end.	Karensa	20/03/2023	Carried over. Update to be given at May GM.	Stocktake completed during holidays, and full review of stock in elec system completed. Update to be given at April GM.	N/A
1. NEW	Marsh Insurance Claim- claim submitted for frozen goods (stock from postponed Feb 4th movie night event) were spoiled during a power outage due to an electrical storm.	Michelle/ Karensa	20/03/2023	Vero has granted indemnity under the policy in respect to this incident. Cheque is in the mail for \$168.95 (gross amount of \$468, less \$300 excess)	N/A	N/A
1. NEW	Karensa Gock to be added as a bank signatory as new Treasurer. Michelle to retain access until 16th April to assist with finalising Term 1 activities and reporting and handover to Karensa.	Karensa/ Michelle	20/03/2023	Karensa now added as signatory on main bank accts. Michelle removed from accts from 16th April.	Awaiting signed AGM minutes to be submitted to bank before process can begin.	N/A
1. NEW	Swim Club bank accounts to be reactivated, and swim club subcommittee to be added as signatories alongside exec President and Treasurer.	Karensa	8/05/2023	Progressing. Karensa able to assist swim club with completing relevant paperwork now that she's been made a signatory of P&C main accts.	N/A	N/A
2. UPDATE	Subgroup to be formed for Mural Artwork project	Cass	24/10/22	Cass set up P&C email for Cathy to access Teams files and establish plan for moving forward. No further update as yet on this project.	Cathy Howie appointed as Mural Artwork Coordinator at 2023 AGM.	As per last month, will be revisited after AGM.
3. PROGRESSING	Discretionary Funding R2 2022 successful applications	Cassie	24/10/22	Extension required for acquittal period to allow for receipt of goods, paid invoices received.	Board game acquittal still pending.	Receipt for robot battery has been submitted for acquittal. Second application for board games still pending.
3. PROGRESSING	\$2500 Composting Grant - Zoya & Karen to link up and discuss with Ruth how to approach	Karen	24/10/22	No update as at 09/05/23	Outcome still pending	No update as at 11/3/23
3. PROGRESSING	Yarning Circle - WAAP's to be completed, and landscapers engaged for Yarning Circle work to commence	Cass	28/11/2022	Carried over. Update to be given at May GM.	Update to be shared at April GM	RFQS distributed. P&C reps have been meeting on site with contractors, Evaluation Panel members decided and Evaluations scheduled. Will continue updating as part of normal agenda updates
4. COMPLETE	Wave of Change registration	Lachlan/ Karensa	14/07/2022	N/A	Update to be given in normal agenda updates moving forward	No confirmation received as yet from Wave of Change on bin delivery dates for both campuses.
4. COMPLETE	Swim Club Re-opening- P&C has been approached by interested volunteers. Prospective volunteers to be connected so that they may discuss viability prior to nominating at AGM.	Cassie/Brad	20/02/2023	N/A	Swim Club committee reformed at 2023 AGM. New sub-committee aiming for guidelines to be authored and submitted for review prior to May GM.	Cassie connected interested parties with each other and Brad.
4. COMPLETE	C4C Free Dress Drive Day- Term 1 2023. Set for Harmony Day 21/03/23. Karensa to email Lachlan reminder email a fortnight before (send by 07/03/23)	Karensa/ Lachlan	20/02/2023	N/A	Update on funds raised and winning year level to be shared at GM	Lachlan emailed families 10/03/23
4. COMPLETE	AGM 2023- Cass to forward email to Lachlan for distribution. RSVP's to be collected by 16/3/23 for catering purposes. P&C Exec to collaborate with PCYC regarding catering.	Cass/ Lachlan	20/02/2023	N/A	N/A	AGM email sent out by Lachlan on 1/3/23. Discussions happening with PCYC.
4. COMPLETE	Memberships 2023- new & renewing. To be collected prior to 2023 AGM on 20/3/23.	Cassie/ Lauren	20/02/2023	N/A	N/A	New form launched via website 25/02/2023. Included as part of AGM comms from Lachlan 1/3/23
4. COMPLETE	Summary of updates to the P&C Association Constitution- Link provided for members to read in Feb agenda. To be updated for the 2023 AGM.	Cassie	20/02/2023	N/A	N/A	Updates made. Action complete.
4. COMPLETE	Easter Fundraiser 2023- to run in Week 10. Lock in fundraiser type?	Cass	20/02/2023	N/A	N/A	Due to workload and focus on other activities (Movie Night/Disco, AGM and Grants) this action is no longer feasible.
4. COMPLETE	Movie Night/Jnr Disco 2023 - Set for 25/03/23	Michelle/ Exec	20/02/2023	N/A	N/A	Movie Night set to be held on Snr Campus. All plans in place as per postponed 4/2/23 event. Now also incorporating Jnr Disco to run just prior to movie time. Action complete
4. COMPLETE	Queens Jubilee Commemorative Event- must take place by end of March. Installing plaque acknowledging Fed Govt + P&C. Invite Federal MP, school captains, but keep small and simple.	Karen	20/02/2023	N/A	N/A	Event set for 14/3/23. General invitation sent out to school community on 07/02/23. Plaque received from Pacific Trophies on 09/03/23 ready for unveiling. Karen has assembled group of volunteers to assist with setup on morning of.

4. COMPLETE	Sports Aerobics 2023- Cass working with QSA to deliver a before-school program in the hall for junior students.	Cass	28/11/2022	N/A	N/A	Program ongoing for T1
4. COMPLETE	Cool water bubbler at Junior campus Red Area. Michelle to organise quotes etc.	Michelle	25/07/2022	N/A	N/A	Electrician attended site in late February to install power. LH station now fully operational. Any additional updates to be included as part of normal agenda moving forward.
4. COMPLETE	Second Hand Uniform Shop - Payout of completed and partially completed consignments to next occur during Term 4 holidays, as per our new policy to review each term end.	Michelle	28/11/2022	N/A	N/A	Payment authorised 20th February. Action now complete.

Treasurer Report to P&C Meeting 17/04/2023

General Business

March 2023 - March was an exciting month:

- ❖ Movie + Disco Night was a real success, with special thanks to the SMT and Music students for helping on the night and volunteering their time. Also thanks for the HE students for the yummy baked goods. Lastly to all the parents, P&C and School for allowing us to host our very first movie night and disco on Senior campus.
- ❖ Movie Night raffle - donated by local businesses and school families) sold for the value amount.
- ❖ Bunnings sausage sizzle (in Feb) Net Profit \$2,378.30
- ❖ Fence advertising is growing strong with 2 new clients onboarded.
- ❖ Thank you to the school families for the wonderful cash donations to PnC
- ❖ We are getting ready for Mother's Day stall- with purchases already happening....

Bank Reconciliation Statement for the Month of March 2023

Opening Balance (MAIN ACC)		\$88,288.73
RECEIPTS		
Sales	2ndhand Uniform Shop	\$60.00
	Fencing Advertising	\$2,205.00
	Movie Night - Vendors commission (10%-20% net sales)	\$259.50
	Movie Night - Bake Stall	\$116.00
	Movie Night - Square	\$893.95
	Movie Night - Cash Sales (incl \$450 float - cash on hand)	\$1,270.50
	Rafflelink - Movie Night raffle	\$406.35
Fundraising		
	Scholastic Bookclub Issue 2	\$48.00
	Container for change	\$342.00
	Bunnings Sausage Sizzle- cash sales	\$1,328.90
Other	Credit Interest- Commonwealth bank	\$144.39
	Booklist Commission	\$2,592.92
	Family donations (x 3 families)	\$1,010.20
ADD: Total Receipts processed and presented		\$10,677.71
PAYMENTS		
	Funds tfr to DebitCard for Movie Night and Mother's Day stall	\$2,436.95
Mother's Day Stall		
	Smart Gift	\$784.00
	Stomping Elephant	\$730.00
	Abbe Bryant	\$135.20
	Reimburse C. Aldcroft for Amazon purchases	\$88.67
	Reimburse K. Gock for Circonomy purchases	\$97.00
Movie Night		
	GlowStix Australia- Movie Night stall	\$419.10

Reimburse C. Aldcroft for Data card for movie night	\$24.00
Discretionary Funds payment- Bernadette	\$479.91
Bunnings stationary	\$8.00
Wild Web printing for Connection Corridor flyers	\$108.90
Square fees- 2ndhand Uniform	\$1.14
Commbiz fee	\$0.28
Xero	\$44.25
LESS: Total Payments processed and presented	\$5,357.40
Closing Balance (MAIN ACC)	\$93,609.04

Opening Balance (DEBIT CARD)	\$131.21
Transfer from Main Account	\$2,436.95
Kmart refund - Mother's Day stall	\$2.00
ADD: Total Receipts	\$2,438.95
Movie Night	
Coles- Movie Night	\$124.60
Woolworths - Movie Night	\$655.65
Reimburse D. Hsu for ice purchase for movie night	\$27.00
Freeman Party Hire - 2x chafer dishes	\$63.00
Connection Corridor Commemorate Event	
Woolworths - platters and light refreshments	\$152.48
Maridale Bakery - cake	\$70.00
Reimburse C. Howie for purchase of commemorative plant	\$22.98
Mother's Day Stall	
Shein	\$407.22
Kmart	\$87.00
Modern Karis	\$125.00
Amazon	\$60.99
Other	
Plaque for bubblers - Wild Web - "Donated by Swim Club"	\$143.00
Scholastic Book Club Issue 2	\$48.00
LESS: Total Payments	\$1,986.92
Closing Balance (DEBIT CARD)	\$583.24

Overall Financial position of Association (sum of all P&C accounts)

- As at 31st March 2023: **\$94,252.28[^]**

[^] Allocated funds of \$41,513.18 is for the Connection Corridor.

Connection Corridor Budget 2023

SUMMARY	Credit	Debit	Balance
P&C Approved Contribution	\$6,600.00		
Less: Payments made		\$6,600.00	\$0.00
P&C Fundraising	\$21,331.62		
Less: Payments made		\$8,140.65	\$13,190.97
Successful Grants Applications	\$30,000.00		
Less: Payments made		\$1,677.79	\$28,322.21
Total Amount Remaining			\$41,513.18

P&C Approved Contributions		Debit	Credit
Total Budget (approved GM March2021)			\$6,600.00
16.09.21	(Inv 1085) Orterra Pty Ltd- Stage 2 Consultation Fees	\$825.00	
08.10.21	(Inv 3991) Site Surveys Pty Ltd - Partial Site Plan (Inv 1095) Stage 1 Site Visit and Part	\$3,800.00	
12.11.21	Payment for Stage 3 Draft Concept Design	\$1,705.00	
04.12.21	(Inv 228) MINJERRIBAH ELDERS-IN-COUNCIL	\$160.00	
13.05.22	(Part payment Inv 1156) Orterra-consultation	\$110.00	
Total Expenses			\$6,600.00
Balance Remaining			\$0.00

P&C FUNDRAISING (FY21+FY22+FY23)		Debit	Credit
Total Fundraising contribution			
	Fundraising Contributions 2021		\$9,210.18
	Fundraising Contributions 2022		\$8,910.99
	Fundraising Contributions 2023		\$3,210.45
			<u>\$21,331.62</u>
04.12.21	(Inv 1103) Orterra - Final Concept design & report	\$4,345.00	
27.04.22	(Inv 1146) Orterra: Consultation fees	\$236.50	
13.05.22	(Part payment Inv 1156) Orterra-consultation	\$261.25	
27.05.22	(Inv 1162) Orterra (Inv 1163) Orterra. Organisation of First Nations Elders meeting	\$2,090.00	
26.06.22		\$308.00	
08.07.22	(Inv 2406) MINJERRIBAH ELDERS-IN-COUNCIL	\$700.00	
12.07.22	Ferry Trip to Stradbroke Island	\$91.00	
08.03.23	Wild Web printing for commemorative event	\$108.90	
Total Expenses			\$8,140.65
Balance Remaining			\$13,190.97

Successful Grant Applications		Debit	Credit
12.01.22	CS-211-009 Round 1 Conservation Grant		\$10,000.00
30.06.22	Planting Trees for the Queen's Jubilee		\$20,000.00
14.08.22	(Inv 1195) Orterra. New vegetation area	\$990.00	

27.02.23	Pacific Trophies commemorative plaque	\$442.33
06.03.23	Commemorative celebration cake	\$70.00
15.03.23	Light Refreshments - commemorative event	\$32.48
16.03.23	Platters for commemorative event	\$120.00
19.03.23	Plant for commemorative event	\$22.98
Total Expenses		\$1,677.79
TOTAL		\$28,322.21

Treasurer Report to P&C Meeting 15/05/2023

General Business

April 2023 - April was a of month of change and fundraising deliveries, and preparation:

- ❖ Mother's Day stall procurement orders arrived filling up loungerooms and car trunks.
- ❖ Mother's Day raffle - the raffle team secured \$2,143.55 in prize donations. Thank you to the donating local businesses for their generosity and supporting the Connection Corridor Project.

Bank Reconciliation Statement for the Month of April 2023

Opening Balance (MAIN ACC)		\$ 93,609.04
RECEIPTS		
Sales	2ndhand Uniform Shop	\$ 196.00
	Fencing Advertising	\$ 1,323.00
Fundraising		
	Container for change	\$ 49.80
	Movie Night - Humanitix ticket sales	\$ 1,880.00
Other	Credit Interest- Commonwealth bank	\$ 160.58
ADD: Total Receipts processed and presented		\$3,609.38
PAYMENTS		
Funds tfr to DebitCard for Mother's Day stall		\$ 378.15
Mother's Day Stall		
Allure Natural Skincare		\$ 513.09
Square fees- 2ndhand Uniform		\$ 2.78
Xero		\$ 44.25
LESS: Total Payments processed and presented		\$ 938.27
Closing Balance (MAIN ACC)		\$96,280.15

Opening Balance (DEBIT CARD)		\$583.24
Tfr from Main Account		\$378.15
ADD: Total Receipts		\$378.15
Mothers Day Stall		
Amazon		\$36.99
Amazon (not duplicate of above)		\$36.99
Fluffy Crunch		\$387.41
Ebay		\$34.98
Spotlight		60
LESS: Total Payments		\$556.37
Closing Balance (DEBIT CARD)		\$405.02

Overall Financial position of Association (sum of all P&C accounts)

- As at 30th April 2023: **\$96745.17[^]**

[^] Allocated funds of \$41,513.18 is for the Connection Corridor.

Connection Corridor Budget 2023

SUMMARY	Credit	Debit	Balance
P&C Approved Contribution	\$6,600.00		
Less: Payments made		\$6,600.00	\$0.00
P&C Fundraising	\$21,331.62		
Less: Payments made		\$8,140.65	\$13,190.97
Successful Grants Applications	\$30,000.00		
Less: Payments made		\$1,677.79	\$28,322.21
Total Amount Remaining			\$41,513.18

P&C Approved Contributions		Debit	Credit
Total Budget (approved GM March2021)			\$6,600.00
16.09.21	(Inv 1085) Orterra Pty Ltd- Stage 2 Consultation Fees	\$825.00	
08.10.21	(Inv 3991) Site Surveys Pty Ltd - Partial Site Plan (Inv 1095) Stage 1 Site Visit and Part	\$3,800.00	
12.11.21	Payment for Stage 3 Draft Concept Design	\$1,705.00	
04.12.21	(Inv 228) MINJERRIBAH ELDERS-IN-COUNCIL	\$160.00	
13.05.22	(Part payment Inv 1156) Orterra-consultation	\$110.00	
Total Expenses			\$6,600.00
Balance Remaining			\$0.00

P&C FUNDRAISING (FY21+FY22+FY23)		Debit	Credit
Total Fundraising contribution			
	Fundraising Contributions 2021		\$9,210.18
	Fundraising Contributions 2022		\$8,910.99
	Fundraising Contributions 2023		\$3,210.45
			<u>\$21,331.62</u>
04.12.21	(Inv 1103) Orterra - Final Concept design & report	\$4,345.00	
27.04.22	(Inv 1146) Orterra: Consultation fees	\$236.50	
13.05.22	(Part payment Inv 1156) Orterra-consultation	\$261.25	
27.05.22	(Inv 1162) Orterra (Inv 1163) Orterra. Organisation of First Nations Elders meeting	\$2,090.00	
26.06.22		\$308.00	
08.07.22	(Inv 2406) MINJERRIBAH ELDERS-IN-COUNCIL	\$700.00	
12.07.22	Ferry Trip to Stradbroke Island	\$91.00	
08.03.23	Wild Web printing for commemorative event	\$108.90	
Total Expenses			\$8,140.65
Balance Remaining			\$13,190.97

Successful Grant Applications		Debit	Credit
12.01.22	CS-211-009 Round 1 Conservation Grant		\$10,000.00
30.06.22	Planting Trees for the Queen's Jubilee		\$20,000.00
14.08.22	(Inv 1195) Orterra. New vegetation area	\$990.00	

27.02.23	Pacific Trophies commemorative plaque	\$442.33
06.03.23	Commemorative celebration cake	\$70.00
15.03.23	Light Refreshments - commemorative event	\$32.48
16.03.23	Platters for commemorative event	\$120.00
19.03.23	Plant for commemorative event	\$22.98
Total Expenses		\$1,677.79
TOTAL		\$28,322.21



Capalaba Piranhas Amateur Swimming Club

Agenda

Meeting	Swim Club Committee Meeting
Date	24 th April 2023 at 7pm
Location	In-person and Online
Attendees	Amie Baldwin, Alisha Busoli, Niamh Cawley, Karensa Gock, McKinley Swift,
Chair	Amie Baldwin
Minutes	Alisha Busoli

Agenda Item	Outcome	Action
1. Meeting Open		Meeting opened at 7pm,
2. Confirmation of previous minutes	N/A	N/A
3. Wylas Timing Discussion. Quote received for \$6391. <i>How are we going to fund this? What are our options?</i>		Approach the P&C to pay for the timing system and any fundraising we do will be paid to the P&C to cover the cost.
4. Working Bee. <i>Agree a date and what we will do on the day/s</i>	Will need a callout for Volunteers - Need access to FB page, email sent out to parents of the college trailer from Remax Alexandra Hills. List of what needs to be fixed by the school has been supplied to school, waiting to hear back.	Agreed date of 24 th June 2023,
5. Sponsorships ❖ Andersons - flooring	Andersons to supply and install, waiting for approval from school. \$500 from PCYC Waiting to hear back from companies that have been approached.	
6. Swimming Club Sign on Pack. <i>What will we provide and how to fund?</i>	Joining fee increased to \$180	Options for sign on pack to include tshirt, goggles and swim hat
7. Stroke Correction	Shapland have agreed to do stroke correction	Confirm price and day/time
8. Annual Operating Guidelines. <i>Review and approve for submission at May P&C Meeting</i>	Agreed ready to go to P&C	Amie to present at May P&C
9. 2023 – 2024 Business Plan. <i>Review and discuss. Budget to be agreed. Final will be circulated via email for approval following this meeting ready for submission at May P&C Meeting</i>	Agreed, ready to go to P&C	To be presented at May P&C



Capalaba Piranhas Amateur Swimming Club

Agenda

10. 2023 – 2024 Information Booklet. <i>Review and make any amendments to document ready for sign on.</i>	Updated the age to 21	
11. Recap actions and close		Other actions: <ul style="list-style-type: none">• Sponsorship letter to be shared with Niamh• Additional Keys from P&C to be handed to Niamh and McKinley• Bank account access to be provided from P&C Meeting closed at 7.50pm

Capalaba State College P&C Association
Operating Guidelines (2023/2024)
for the
Capalaba State College Amateur Swimming Club
Subcommittee

1. NAME

The name of the clubs shall be the "CAPALABA STATE COLLEGE AMATEUR SWIMMING CLUB" and / or the "PIRANHAS SWIM CLUB", hereinafter referred to as "the club".

2. PURPOSE

- a) To act as a sub-committee of the Capalaba State College Parents & Citizens Association.
- b) To provide services and facilities for amateur swimming at the Capalaba State College Junior Campus Pool.
- c) To teach the skills and techniques to enable swimmers at the club to adapt to training and competition at various levels as well as furnishing swimmers with opportunities for discipline and sportsmanship thus enhancing a healthy participation in swimming and enjoyment in the sport.

3. MEMBERSHIP

- a) The Executive Committee of the club shall consist of the office bearers who must be members of the CAPALABA STATE COLLEGE PARENTS AND CITIZENS ASSOCIATION. The executive committee shall have the power to resolve any urgent administration and or disciplinary matters arising from time to time in conjunction with the CAPALABA STATE COLLEGE PARENTS AND CITIZENS ASSOCIATION and such decisions must be ratified at the next general meeting of the club.
- b) The subcommittee shall consist of at least 4 members of the Capalaba State College P and C Association, elected at the Annual General Meeting at which the subcommittee is established.
- c) The committee of the club shall consist of the honorary members. (See Rule. 13)

4. OFFICER BEARERS

- a) The officers be:
 - i. Chairperson
 - ii. Vice Chairperson
 - iii. Secretary
 - iv. Treasurer
- b) The officers MUST be endorsed by the Association at a duly constituted meeting.
 - i. The officers can be elected at either the meeting at which the subcommittee is established or at the AGM of the Association or,
 - ii. The elected members of the subcommittee can meet to determine who will take on the officer positions and then recommend the appointments to the next general meeting of the Association. These positions are not confirmed until approval by the Association.
- c) Officers of the Association are eligible for election as an officer of the subcommittee.

5. AUTHORITY

- a) The subcommittee will operate under the general supervision of, and be subject to, conditions imposed by the Association and reviewed at each AGM.

- b) The subcommittee is bound by the P&C Association's Constitution and the Accounting Manual for P&C Associations (Accounting Manual).
- c) The subcommittee is authorised to organise, in collaboration with Capalaba Amateur Swimming Club staff, activities necessary to achieve its purpose.
- d) All planned activities must be reported to the Association and approval sought before the activity takes place.
- e) Approval is to be sought at an Association meeting before any funds can be committed or expended.

6. MEETINGS

- a) Meetings of the subcommittee shall be held at least once every month during active season (October – April) and when required during off season.
- b) The quorum for all meetings shall be 3 members.
- c) Matters arising at meetings may be resolved by a majority of votes of members present. The Chairperson, or the person presiding at the meeting, has a deliberative vote and in the event of an equality of votes, a casting vote.

7. REPORTING

- a) The subcommittee shall provide a written report to every general meeting of the Association in the form of minutes of the subcommittee meeting and a copy of the income and expenditure and bank reconciliation. The report should be signed by an executive officer of the Association.
- b) The report must include any resolved matters that are outside of normal operating activities as recommendations for approval by the Association before any action is taken.

8. FINANCE

- a) The subcommittee will be responsible in all its actions to the Association which shall have the right to disband, reorganise or wind up the affairs of the subcommittee.
- b) The subcommittee is authorised to operate a bank account in its name at the same bank as the Association. The account is to be operated by any two of the Chairperson, Vice Chairperson, Secretary or Treasurer.
- c) Proper accounting records shall be kept of all moneys received and expended by the subcommittee.
- d) The subcommittee is responsible for the payment of all expenses from its own funds.
- e) All accounts shall be paid by cheque or electronic funds transfer in favour of the supplier of goods or services.
- f) All cheques are to be crossed and marked 'not negotiable – account payee only' and 'or bearer' crossed out.
- g) The subcommittee Treasurer shall oversee all financial matters including the storage of change or a float and the appropriate counting and banking of money.
- h) Petty cash may be set up for the Treasurer on the impress system.
- i) Surplus funds, in excess of operating capital of \$5,000 shall be paid to the Association at the end of each swim club season after all supplier accounts are finalised. Funds designated for a special purpose will be kept separate by the Association until required for the purpose for which it was designated.
- j) The subcommittee will ensure that the accounts are ready to be audited in conjunction with the audit of the Association's accounts by the same auditor.
- k) The subcommittee will develop an Annual Operation Plan (AOP) and budget for presentation to and approval by the Association.
- l) Approval of the AOP and budget will determine funds that will be used for a special purpose.

9. VOLUNTEERS

The subcommittee:

- a. shall invite volunteers to assist with activities.
- b. is to ensure that any volunteers who are not a parent of a swim club member, has a 'Suitability Blue Card' before including them as a volunteer.
- c. for insurance purposes, will ensure that all non-parent voluntary workers sign in and out of the volunteer register when conducting duties for club events.
- d. shall ensure that all volunteers are made aware of any policies and procedures that apply.
- e. Offer the volunteers the opportunity to become members of the Association and the subcommittee.

10. TENURE

- a. The tenure of the subcommittee is at the discretion of the association.
- b. The Association has the right to dissolve or disband a subcommittee at any time by majority vote at a duly constated meeting of the Association.
- c. Continuation of the subcommittee is subject to an affirmative vote at the AGM of the Association.

11. CHANGES

Rules of the club may be altered at the pre P&C AGM General Meeting, or at a special general meeting called for that purpose. Notice of motion to change the rules must be submitted to the Secretary at least three weeks before this meeting. These notices of motion must be circulated to the members at least two weeks prior to this meeting.

12. CLUB MEMBERSHIP

- a) Swimming membership of the club is open to any person 5 - 21 years.
- b) Application for membership must be made on the prescribed form and handed to the club registrar together with a participation fee. A birth certificate must be sighted before membership will be accepted.
- c) Only swimming members of the club who have paid the participation fee may participate in club night swims, represent the club at carnivals, may participate in Club Championships.

13. HONORARY MEMBERSHIP

- a) Honorary membership is automatically granted to parents and guardians of swimming club members. Other community members over the age of 21 who subscribe to the aims of the club may apply for honorary membership, which can be granted on a simple majority vote of those members present at a general meeting.
- b) Honorary members may participate in the adult swim training squad and swim in all club night events as prescribed in Regulation 19 and will comply with the rules and regulations as they relate to members.

14. LIFE MEMBERSHIP

- a) Life membership may be granted to anyone who has been a member of the club for a minimum of eight (8) years, and has served on the committee, and is considered to have made a significant contribution to the club.
- b) Nominations for life membership must be made in writing by a member and seconded by a further two (2) members, at least one of whom must not be an office bearer. The completed nomination and supporting statement must be presented to the secretary. The decision to grant life membership will be made by the unanimous

vote of the Executive Committee, except that where the nominee is a member of the Executive Committee, that member will be excluded from the vote.

- c) The number of life members granted in any one year shall not be restricted.

15. CONFIDENTIALITY OF RECORDS

The personal data of club members held by the appropriate designated officials shall not be made available to anyone except at the discretion of the Executive Committee or by the direction of the Chairperson.

16. FEES

Annual participation fees and pool entry fees will be charged where applicable, and such fees will be determined by the executive committee as required.

17. CLUB NIGHTS

- a) The Club's competition night will be each **Tuesday commencing at 6.30 p.m. sharp**. The decision to abandon or proceed with club night shall be decided by the Office Bearers. The Tuesday night meet may also be altered at the discretion of the Office Bearers when it clashes with other sporting or community fixtures affecting most regular club night swimmers.
- b) Nominations for club night swims must be lodged at the nomination table on the prescribed nomination cards or preferably online via the club's website no later than 6.15p.m. on the night of the meet.
- c) Nomination cards must be completed in full.

18. IMPROVEMENT POINTS SYSTEM

Swimmers will compete against their own times for points based on their club night swims. Points so gained will accumulate throughout the season and will form the basis of improvement trophy allocations at the conclusion of each season.

- a) Points for freestyle, backstroke, breaststroke and butterfly sprint events will be allocated according to the following schedule:-
- | | |
|---|---|
| • More than 1.59 seconds slower than best time | 1 |
| • Between 0.60 & 1.59 seconds slower than best time | 2 |
| • 0.59 seconds either side of best time | 3 |
| • Between 0.60 & 1.59 seconds faster than best time | 5 |
| • Between 1.60 & 2.59 seconds faster than best time | 6 |
| • Between 2.60 & 3.59 seconds faster than best time | 7 |
| • More than 3.59 seconds faster than best time | 8 |
- b) When a club night swim is cancelled after being partly swum, points will only be allocated for the strokes that have been completed in each division.

19. STROKES & DISTANCES

- a) The club program for the season will include:
- Freestyle, backstroke, breaststroke and butterfly sprint events in two (2) divisions - 25 and 50 metres.
 - There will also be provision for 12.5 meter swims at the beginning of each club night if required for young swimmers to a maximum of three swims at 12.5 metres. Young swimmers must become paid members for more than one trial swim night.

- Individual medley in two (2) divisions - 100 and 200 metres.
 - Distance freestyle in two (2) divisions - 100 and 200 metres.
 - Freestyle and medley relays - 4 by 25 metres.
- b) The strokes to be swum each night will be determined by the committee and listed in the information booklet which will be handed to swimmers at sign-on prior to the commencement of each season.
 - c) All swimmers will start in the same distance they finished in during last seasons' last club night
 - d) Those swimmers who are swimming for the first time will commence the season in the lowest distance in each stroke unless approved by the Executive Committee with proof of a faster seeding time as set in Rule 19(f).
 - e) All swimmers will begin their season on a level playing field and all will receive one (1) point for their first swim in each stroke.
 - f) The following times are to be recorded at a club night meet to qualify for promotion to the distances as shown:-

	25m. to 50m.	100m. to 200m.
Freestyle	24 sec.	
Backstroke	28 sec.	
Breaststroke	31 sec.	
Butterfly	27 sec.	
Distance freestyle		100 sec.
Individual Medley		100 sec.

- g) A swimmer who cannot swim the 100 metres distance freestyle or the 100 metres individual medley in under 150 seconds will not be eligible to nominate again for that event until the swimmer obtains a clearance from the coach or the Executive Committee.
- h) Upon swimming a time that makes a swimmer eligible to progress to a longer distance (refer Rule 19(f), the swimmer will have no option but to go to the longer distance at the next swim in that stroke.
- i) Once having graduated to a longer distance in any stroke (refer Rule 19(f) and Rule 19(g)), a swimmer may not return to a shorter distance unless the age on blocks at championships or carnival is assigned to the shorter distance.
- j) Swimmers graduating to the next distance in each stroke will take all points to their new division. Four (4) points will be awarded for the first swim in the new distance swum in each stroke.
- k) Swimmers may swim in only one division in each event on any one club night.

20. CLUB CHAMPIONSHIPS

- a) The club will conduct championship events in freestyle, backstroke, breaststroke, butterfly, individual medley and distance freestyle.
- b) Championship events will be swum in all ages from 5 to 21 years. Age champions will be named in each age group.
- c) All swimmers aged 9 and under will swim 25 metres in freestyle, backstroke, breaststroke and butterfly championship events, and will swim 100 metres in the individual medley and distance freestyle championship events.
- d) All swimmers aged 10 years will swim 50 metres in freestyle, backstroke, breaststroke and butterfly championship events, and will swim 100 metres in the individual medley and the distance freestyle championship events.
- e) All swimmers aged 11 years and over will swim 50 metres in freestyle, backstroke, breaststroke and butterfly championship events, and will swim 200 metres in the individual medley and the distance freestyle championship events.
- f) Ages for championship events will be calculated according to the actual age of the swimmer on the first day of the championship.

- g) To be eligible to compete in the club championships, a swimmer must swim a minimum of four (4) of the club night swims in the relevant stroke, two (2) medley and two (2) distance freestyle events for which they are nominated.
- h) Club champions will be awarded in the following divisions:-

Junior Girl	-	11 years and under.
Junior Boy	-	11 years and under.
Senior Girl	-	12 years and over.
Senior Boy	-	12 years and over.

- i) Overall club champion - will be the highest points scorer from the four divisions. Ages will be determined as per Rule 20(f).
- j) Club champions will be determined by adding together points gained for the club by the individual swimmer at designated club carnivals (only if able to obtain the relevant data from the host of the carnival) and points gained by the individual swimmer in club championships. For the method of allocating carnival points, see Rule 20(h).
- k) Age champions will be determined by allocating points in club championship finals on the following basis:-

1st	-	7 points.
2nd	-	5 points.
3rd	-	4 points.
4th	-	3 points.
5th	-	2 points.
6th	-	1 point.

21. SWIMMING RECORDS

- a) Club championship records shall be kept in all distances, events and all age groups as set out in Rule 20, and established and broken only at championship swims.
- b) Carnival records shall be kept in all distances and age groups for each event, and can only be established or broken at carnivals. They shall be recorded according to age on the block.
- c) Club records shall be kept in all distances and individual age groups for each event, and can be established or broken only by a financial member of the Capalaba State College Amateur Swimming Club or Piranhas Swim Club at club night swims, and shall be recorded according to age on the block.
- d) Any attempt on a record during a club night swim can only be made if notice is given at the time of nomination. Any swimmer wishing to attempt a record must have recorded a time at a club night swim that conforms with the following:
 - i. 25m all strokes within 2 seconds of existing record.
 - ii. 50m all strokes within 3 seconds of existing record.
 - iii. Distance Freestyle and Individual Medley within 5 seconds of existing record.
- e) For a record to be established or broken, the swimmer must be timed by two (2) timing devices reading 100ths of a second.

22. SUSPENSIONS AND DISQUALIFICATIONS

- a) Members must at all times obey the instructions of any official. Wilful or persistent disobedience of official's instructions or misconduct will result in the suspension of that member by the senior official present at that event.
- b) A suspended member may be summoned before the committee to show cause why membership should not be terminated.

- c) Swimmers may be disqualified, thus losing points in any particular race by the referee or senior official for:
 - i. Failing to swim in accordance with the rules of breaststroke, backstroke and butterfly as defined by Swimming Queensland Association.
 - ii. Breaking on the start as defined by the Swimming Queensland Association.

23. CARNIVALS AND COMPETITIONS

- a) Competitions may be arranged by the committee against other clubs or schools. Dates and times of these will be notified to members as they become available.
- b) *Selection for Events* - For carnivals where the number of swimmers is limited the selection of swimmers to compete in carnival events is to be based on the fastest times for that event, except that where a swimmer cannot equal his/her best time for an event within the next two (2) consecutive club night swims in that stroke, that time will not be used.
- c) The carnival selectors shall select the age groups for each home and away carnival from the following list (depending on the race age format of the club):

5 years & under	6 years	7 years
8 years	9 years	10 years
11 years	12 years	13 years
14 years	15 years	15 years & over
16 years	16 years & over	17 years
17 years & over	18 years & over	all age

- d) *Ages for Home Carnivals*. All swimmers will be selected according to their age at the date of each home and away carnival.
- e) *Carnival Selectors*. Decisions of the carnival selectors will be final and binding in every respect.
- f) *Allocation of Points*
Points will be allocated according to the table below for each of the four strokes regardless of the program at the carnival.

1ST - 7 points	4TH - 3 points
2ND - 5 points	5TH - 2 points
3RD - 4 points	6TH - 1 point

Each swimmer can only gain points for his/her best swim in each stroke.

- g) *Eligibility of Carnivals for Points*.
Points will be allocated for those carnivals which cater to a lower age limit of 6 & under, and an upper age limit of 15 & over.

24. MISCELLANEOUS

- a) Lifeguards will be provided at all competition swims. Competitors who are in trouble should support themselves on one of the lane ropes until help arrives.
- b) There must be absolute silence between the sounding of the referee's whistle and the starter's start command.
- c) Swimming apparel must be of a style and nature acceptable to the committee.
- d) The school grounds are strictly out of bounds unless otherwise notified.
- e) Every child must have an adult responsible for them, otherwise they will not be allowed into the pool enclosure.
- f) All swimmers must wear bathing caps whilst in the pool.

25. CHANGES

Changes to these operating guidelines can be made by recommendation put to a general meeting of the Association or to the AGM of the Association at which the continuance of the subcommittee and the operating guidelines is confirmed.

Date approved:

Name of President: Cassandra Aldcroft

Signature of President:

Subcommittee Chair Name: Amie Baldwin

Subcommittee Chair signature:

P and C Meeting

Monday, 15 May 2023

Principal's Report

I acknowledge the traditional custodians of the land we meet today and pay my respects to their past, present and emerging elders. We recognise their continuing connection to the land, waters and community and extend our appreciation for their contributions to the life of this region.

Welcome to Term Two - thank you for the lovely messages while I was away last week too.

I was lucky to be somewhere tropical and bypass last week's cold snap.

You will notice the work on constructing the new multipurpose hall is progressing.

Seeing a turnout of parents at our Restorative Processes guest speaker in week one was lovely. Sheila, the speaker, did several workshops with classes and a session with the leadership team focussing on increasing the voice and support of the victim in an incident (A process called P3 P3 F3).

News from the Junior Campus

We had lots of submissions from the Junior Campus this month.

1. We had a very successful Easter Hat Parade.
2. After the workshops with Sheila, some teachers practice restorative practice circles in their classrooms and develop their confidence. Changing deep-rooted understanding within a community is a long game. You know I like to count down - week fifteen of one hundred and twenty!
3. Anna has started Athletics training Monday, Wednesday and Friday with reasonable uptake.
4. The Kinetic Energy Dance is on Thursday afternoon. Only small uptake, but very enjoyable. It would be great to get more students involved. \$150 per term.
5. Our refreshed Positive Behaviour for Learning committee has had regional support out for training and currently evaluating processes within the school. Students and staff were surveyed as part of the annual process, and the regional staff will return in two weeks to support the development of an action plan based on the feedback. This is inclusive of Restorative Practices.
6. Formal class observations have been ongoing this term, with teachers getting feedback on their teaching practices.

7. Some staff have also been participating in classroom profiling. A trained Teacher (not a school leader) does the observation and gives confidential feedback. It is an excellent self-reflection tool.
8. The Montessori team started regular meetings with Stuart and Amy to discuss the program looking at improving forest school and the overall program going forward, including a top-up of resources and planning for cycle four. The team have spoken very positively about the revegetation.
9. Basketball starts Friday afternoon (years 4 - 6 for free).

Thanks to the P&C for the Mother's Day stall. The children were super keen to get there and treat their mums.

Early years is a buzz of activity! Our under 8's day is coming up on the 18th of May with some great activities planned for the kids. We have invited our local kindergartens and have some of our senior students coming down to help out. It should be an excellent experience for everyone!

We are also starting a "Books and Blanket" reading program to encourage the oral language of our Prep students. All classes are working on poetry this term, and we have seen some "Amazing Alliteration" used in the students writing.

Lachlan Thatcher
Principal



Capalaba State College

P (07) 3823 9111

F (07) 3823 9100

www.capalabasc.eq.edu.au

School Road
Capalaba QLD 4157
Australia



CAPALABA STATE COLLEGE
PARENTS & CITIZENS ASSOCIATION

Grants Update – April 2023

Active grant-funded projects

Project	Grant	Status	Acquit by	Things we need help with
Connection Corridor – Revegetate Forest school creekline	Redland City Council Conservation Grant \$10,000	Works scheduled over Easter holidays.	13.06.23	
Connection Corridor – Tree planting	Planting Trees for the Queen’s Jubilee \$20,000	Refining scope of tree planting project near Blue area in consultation with college. Planning to procure for works to commence over June/July holidays.	29.09.23	

Upcoming grant opportunities

Grant	Purpose of Grant	Due Date
QLD Mental Health Commission Up to \$10,000	Sponsorship for events/activities that align with Strategic Plan	31.05.23
Gambling Community Benefit Fund Up to \$35,000	Equipment or facility improvements	31.05.23



CAPALABA STATE COLLEGE
PARENTS & CITIZENS ASSOCIATION

Grants Update – May 2023

Active grant-funded projects

Project	Grant	Status	Acquit by	Things we need help with
Connection Corridor – Revegetate Forest school creekline	Redland City Council Conservation Grant \$10,000	Works completed over Easter holidays	13.06.23	
Connection Corridor – Tree planting	Planting Trees for the Queen’s Jubilee \$20,000	Refining scope of tree planting project near Blue area in consultation with college. Planning to procure for works to commence over June/July holidays.	29.09.23	

Upcoming grant opportunities

Grant	Purpose of Grant	Due Date
QLD Mental Health Commission Up to \$10,000	Sponsorship for events/activities that align with funding body’s Strategic Plan	31.05.23
Gambling Community Benefit Fund Up to \$35,000	Equipment or facility improvements	31.05.23