

General Meeting – July 2025

Date & Time: Monday 21st July 2025 7:00 pm

Chair: Cassie Wagstaff P&C President

Minutes: Otter.ai meeting recording

Location: **Microsoft Teams** [Join the meeting now](#) Meeting ID: 416 141 488 827 7 Passcode: it6Va2As

Meeting Agenda

1. Meeting Opening

Welcome and Acknowledgement of Country.

2. Confirmation of Minutes

June GM 2025 minutes to be ratified.

3. Correspondence

Att 1 Corro Register Correspondence register for tabling and acceptance.

4. Matters arising from previous meeting

Agreed Actions

- a) **Camps and Excursions** (*Nov-24 Mtg*): June-25 update: Lachlan updated via email post meeting that dates are slowly coming in.
- b) **Dental Clinic Demolition**: June-25 update: Lachlan updated via email post meeting that work is underway June/July school holidays.
- c) **Pool Paint Issue** - (*Feb-25 Mtg*): June-25 update: post meeting we have received further information, will provide at July General Meeting.
- d) **Yarning Circle Project** - (*Feb-25 Mtg*): Previous notes: Cass to follow up on grants and handprint maintenance on Jnr campus. June-25 update: Cass updated via email post meeting, still working with Tristan.
- e) **Uniform Policy Review** - (*Feb-25 Mtg*): Lachlan to research cost disparity in socks. June-25 update: Lachlan updated post meeting via email that he has some feedback and will provide this at the July Meeting. Carry forward to July meeting.
- f) **Uniform Policy** – (*May-25 Mtg*): *Action*: Lachlan to present a formal dress code update for approval at the June meeting, incorporating the navy reward-only bucket hat and the sport uniform clarification. *Nil update*
- g) **Winter Uniform Query** – (*June-25 Mtg*): Boys' Small Size Formal Pants: Cathy to email the College regarding availability of small sizes. Lachlan to provide feedback at July meeting.
- h) **OSHC Tender Process** (June-25 Mtg): Cassie to email Carlie & Lachlan regarding the tender. Awaiting response.
- i) **Competitions Working Group Query** (Deb): (June-25 Mtg): Any outside of meeting discussions?

5. Executive Committee's Report and Decisions

Nil

6. Treasurer's Report and Financial Statement

Att 2 Treasurer's Report for tabling and acceptance.

7. Sub-Committee Reports and Financial Statements (Swim Club)

Att 3 Swim Club Report for tabling and acceptance.

Proposed Draft Motion: To approve the purchase of huge inflatable sprinklers, obstacle items and other items such as hoses, hose splitters etc. required for the colour fun run course up to the amount of [\$XXX] to be deducted from the overall fundraising of the colour fun run.

To be moved by: Amie Baldwin

Any objections: Y/N

Approved: Y/N

8. Working Group Reports

Year 6 Working Group

Grants Working Group

Fundraising Working Group

9. Projects and Initiatives

- a) **Yarning Circle**
- b) **Mural Artwork/Floor Paintings**
- c) **Toilet Transformation Project**
- d) **Wish list funding – 2025 Mega Round acquittals**

10. Second-Hand Uniform Shop

Report from Kass Carter Second-hand Uniform Shop Co-ordinator – Term Update From January 1 to July 13, the uniform shop raised \$2,045. Our top-selling items continue to be the boys' and girls' check shirts, with a particularly high demand for boys' shirts in various sizes.

Suggestions & Initiatives:

- Create a second volunteer position to help increase operating hours, including availability during school holidays.
- Start running a Buy (\$5 basics, \$10 jumpers), Swap & Donate event at the start of each term. This reduces the need for barcode processing, limits overstocking, and gives families the chance to swap uniforms rather than buy.
- Increase visibility of the shop's location and booking link, particularly in Prep parent groups.
- Introduce a lost property callout at the end of each term — any unclaimed items can be added to the free table.
- Launch a Facebook uniform exchange group for families to organise swaps directly.
- Implement a Click & Collect, online ordering system to simplify ordering and make stocktaking more efficient.
- Offer a \$20 Starter Pack (shirt, bottoms, and bonus hat) using P&C stock only, not consignment items — a great option for new families.

Requests:

- More boys' check shirts (various sizes)
- Additional barcode labels for processing stock
- Floor repairs – the silver strip is lifting, creating a safety hazard and an entry point for ants in warmer months
- Pest control checks ahead of spring and summer Thank you for your ongoing support in helping the shop remain accessible, organised, and safe for all families.

11. Scholastic Book Club

Nil update.

12. College Principals' Report

13. Motions on Notice

Motion to accept and approve all reports and updates presented.

Motion: To accept and approve all reports and/or updates presented at the general meeting: Executive, Treasurer, Swim Club, Working Groups, Projects, 2nd Hand Uniform Shop, Book Club, and Principal.

To be moved by: Katrina Hughes

Any objections: Y/N

Approved: Y/N

14. New and General Business

a) Nil

15. New Members

A.Campbell-Williams (parent), M.Thomas (parent).

Motion: That all new applications for membership be accepted.

To be moved by: Katrina Hughes

Any objections: Y/N

Approved: Y/N

16. Date of Next Meeting

Next General Meeting: Monday 18th August 7pm – Junior Campus Library?

17. Close

Meeting closed at X:XX pm.

Dates 2025

P&C General Meetings 2025

Term 1	
January	No General Meeting
February	Monday 17 th – 6:30pm
March	Monday 17 th – 6:00pm GM. ONLINE ONLY
March	Thursday 27 th – 6:00pm Meet & greet and food. Then AGM kick-off.
Term 2	
April	Monday 21 st – 7:00pm Cancelled due to it being a public holiday
May	Monday 19 th – 7:00pm
June	Monday 16 th – 7:00pm
Term 3	
July	Monday 21 st – 7:00pm
August	Monday 18 th - 7:00pm
September	Monday 15 th - 7:00pm
Term 4	
October	Monday 20 th – 7:00pm
November	Monday 17 th – 7:00pm
December	Nil meeting – TBC informal event

College Dates 2025 (known to P&C – should be regularly updated)

Term 3	
July	Wed 9 th – Fri 11 th Year 11 Leadership Camp Friday 18 th High School Musical Performance Night 1 Saturday 19 th High School Musical Performance Night 2 Junior Cluster Sports Dates?
August	Mon 4 th to Wed 6 th – Year 7 Camp Fri 8 th Leaders Parliament House Tour Mon 11 th Redlands Show Holiday (No School today) Mon 11 th to Fri 15 th – Science Week, theme “Decoding the Universe – Exploring the unknown with nature's hidden language” Wed 13 th to Fri 15 th – Book Fair held in Junior Campus Library Mon 18 th to Fri 22 nd – Book Week, theme “Book an Adventure” Wed 28 th to Thu 29 th – Father’s Day Stall
September	Monday 1st Co-Curricular Photos Thursday 4th Arts Night Thursday 4th Father’s Day Stall / Event Friday 5th Father’s Day Stall / Event Friday 5th Student Free Day Monday 8th Year 12 EA mock exam block Thursday 11th R U OK? Day Monday 22nd School Holidays Commence (ends Fri 3rd Oct)
Term 4	
October	Monday 27 th Year 12 External Assessment block Friday 31 st Day for Daniel (dress in Red) Friday 31 st Qld celebrates World Teacher’s Day Year 5 camp dates? College Awards nights date?

November	Monday 3 rd Year 11 exam block Monday 17 th Year 12 School Formal Friday 21 st Final Day for Year 12
December	Junior Swimming Carnival dates? “Up Day” Meet your 2026 Teacher date? College Christmas Concert date? Year 6 White Water World trip? Year 6 Graduation date? Monday 15 th School Holidays Commence