

General Meeting – May 2025

Date & Time: Monday 19th May 2025 7:00 pm

Chair: Cassie Wagstaff P&C Vice President

Minutes: Otter.ai meeting recording

Location: In-Person and Online

Senior Campus, Redlands Meeting Room. <https://maps.app.goo.gl/gRNI6kUBmBaQy9e77>

Microsoft Teams [Join the meeting now](#) Meeting ID: 468 318 132 102 4 Passcode: t78DW3wQ

Meeting Agenda

1. Meeting Opening

Welcome and Acknowledgement of Country.

2. Confirmation of Minutes

March GM 2025 minutes to be ratified.

3. Correspondence

Att 1 Corro Register. Correspondence register for tabling and acceptance.

4. Matters arising from previous meeting

Agreed Actions

- **Senior Sports Uniform Policy (Aug-24 Mtg):**
 - a. Lachlan to explore the blocks and/or beliefs held by senior campus staff regarding the policy.
 - b. Lachlan to respond to parent requests for senior students to be allowed to remain in their sports uniform throughout the day, addressing concerns around equity since other student cohorts can travel to and from school in their sports uniform.
- **Junior Campus School Day Proposal (Nov-24 Mtg):**
 - a. Lachlan to investigate bus schedules and evaluate traffic impacts related to the proposed earlier finish time.
 - b. Lachlan to conduct staff surveys in Term 1, with feedback to be shared at a future P&C meeting.
 - c. The Junior Campus Teachers would like to finish the school day five minutes earlier (2:40PM). The start times would be the same, morning assemblies would be shortened. Lachlan to provide update.
- **Dress Code Update (Nov-24 Mtg):** Lachlan to review and ensure the current dress code is uploaded to the school website.
- **Camps and Excursions (Nov-24 Mtg):** Lachlan to finalise and share the 2025 excursions and camps list, including general dates, with the P&C
- **PCYC and Dental Clinic Demolition:** Awaiting approval, expected Easter Holidays.
- **Pool Paint Issue (Feb-25 Mtg):** Lachlan to follow up with QBuild.
- **Yarning Circle Project (Feb-25 Mtg):** Cass to follow up on grants and handprint maintenance on Jnr campus.
- **Yarning Circle Project (Feb-25 Mtg):** Cass to email Tristan re. firepit options.
- **Wish List Funding Applications (Feb-25 Mtg):** Due by 2nd May 2025.
- **Uniform Policy Review (Feb-25 Mtg):** Lachlan to research cost disparity in socks.
- **Meeting Locations (Feb-25 Mtg):** Explore Junior Library for in-person meetings.

- **Competition Participation** (*Feb-25 Mtg*): Deb Cushing to liaise with Lachlan and teachers.
 - a. Deb provided an update at the March general meeting and advised of *Tournament of minds: Optiminds* that Mrs Howie was taking on but she hasn't had a chance to follow up any more after her email to Lachlan.
- **DayMap Notifications** (*Feb-25 Mtg*): Parents encouraged to provide feedback to admin.
- **OHSC re-tender** (*Mar-25 Mtg*): Will make a minute decision at the first General Meeting post AGM. **This Meeting MAY 2025.**

5. Executive Committee's Report and Decisions

- **Annual Operating Plan (AOP) 2025 – Draft for endorsement** - **Att 2 Exec Team to email separately**
- **Approved expenditure / decisions –**
 - a. Swim club website renewal was charged to the debit card with little detail on the transaction so was disputed with the bank and refunded – the charge has since been redone on swim club debit card. - \$192
 - b. P&C QLD Insurance has been paid for the year ahead. - \$3,471.51
 - c. Catering approved for the AGM using money left over from Last years PCYC Donation (\$72.14) plus a P&C contribution of \$73.26 for a total spend of \$145.40
 - d. Mother's day Purchases approved - \$187.17
 - e. Approval for additional top up of debit card for expenses related to the Election day BBQ.
 - f. Approvals for use of \$250 float in MAY 2025 for election day BBQ then the same float used for Mothers day stall.
 - g. Decision to host Mother's day event and before/after school stall (nil class visits).
 - h. Decision to host election BBQ / shared with P&C Swim Club.

6. Treasurer's Report and Financial Statement

Att 3 Treasurer's Report for tabling and acceptance.

7. Sub-Committee Reports and Financial Statements (Swim Club)

Att 4 Swim Club Report for tabling and acceptance.

Att 5 Swim Club Financials for tabling and acceptance.

Discuss / Approve Mural – entrance wall to the pool

8. Working Group Reports

Year 6 Working Group A Messenger group has been set up with interested parents to coordinate fundraising for the Year 6 end-of-year celebrations. Various ideas have been shared, and a meet-up has been suggested, but no formal plans have been made yet. Discussions with the school regarding dates will take place once there is clearer direction from the group. If any other parents are interested in joining or have fundraising ideas to contribute, please reach out.

Grants Working Group Att 6

Fundraising Working Group - No update.

9. Projects and Initiatives

- a) **Yarning Circle** – No update.
- b) **Mural Artwork/Floor Paintings**
- c) **Toilet Transformation Project**
- d) **Wish list funding** – 2025 Round closed 2 May, extended to 9 May – Applications **Att 7 Exec Team to email separately**

10. Second-Hand Uniform Shop

Jan–Feb 2025:

Gross Sales: \$1,536.00

Average Sale: \$39.38

Total Transactions: 39 (approx.)

Mar–May 2025:

Gross Sales: \$190.00

Average Sale: \$23.75

Total Transactions: 8 (approx.)

Returns:

1 return processed for \$10.00

Total Sales (after return): \$1,716.00

Agenda items

- more frequent posts about shop location and requests for donations
- regular posts about prep shirts due to the influx of stock
- Regular posting of links/qr codes as a lot of parents don't know how or where to book
- Need updated and more sturdy racks due to the safety concern of customers as the racks are collapsing.
- informing school community of the free table as well

11. Scholastic Book Club

Book Club Issue 3. Sales \$721. Rewards \$108.15

12. College Principals' Report

13. Motions on Notice

Motion to accept and approve all reports and updates presented.

Motion: To accept and approve all reports and/or updates presented at the general meeting: Executive, Treasurer, Swim Club, Working Groups, Projects, 2nd Hand Uniform Shop, Book Club, and Principal.

To be moved by: Caitlin Taynton

Any objections: Y/N

Approved: Y/N

14. New and General Business

Looking for volunteers -

- **Executive Positions Vacant:** President, Secretary, Assistant Secretary – **Call for NOMINATIONS**
- **Coordinator Positions Vacant:** Toilet Transformation Project – **Call for NOMINATIONS**
- **Always open for nominations – Working Group Members:** Fundraising, Year 6 Graduation and Grants.

15. New Members

T Dodds (parent); C Bagley (Swim Club Volunteer); G Chivileva (parent); L Smith (parent, member renewal); R Grugan (parent, member renewal, grants working group).

Motion: That all new applications for membership be accepted.

To be moved by: Caitlin Taynton

Any objections: Y/N

Approved: Y/N

16. Date of Next Meeting

Next General Meeting: Monday 16th June 7pm – Discuss whether online only is okay with everyone due to the colder weather

17. Close

Meeting closed at X:XX pm.

Dates 2025

P&C General Meetings 2025

Term 1	
January	No General Meeting
February	Monday 17th – 6:30pm
March	Monday 17th – 6:00pm GM. ONLINE ONLY
March	Thursday 27th – 6:00pm Meet & greet and food. Then AGM kick off.
Term 2	
April	Monday 21st – 7:00pm Cancelled due to it being a public holiday
May	Monday 19th – 7:00pm
June	Monday 16th – 7:00pm
Term 3	
July	Monday 21st – 7:00pm
August	Monday 18th – 7:00pm
September	Monday 15th – 7:00pm
Term 4	
October	Monday 20th – 7:00pm
November	Monday 17th – 7:00pm
December	Nil meeting – TBC informal event

College Dates 2025 (known to P&C – should be regularly updated)

Term 1		
May	Friday 23 rd	P&C Day – celebrate your school volunteers
June	Monday 2 nd	Year 12 exam block commences
	Thursday 19 th	Junior Athletics Carnival
	Friday 20 th	Senior Athletics Carnival
	Tuesday 24 th	Artsfest
	Monday 30 th	School Holidays Commence (ends Fri 11 th July)
Term 3		
July	Wed 9 th – Fri 11 th	Year 11 Leadership Camp
	Friday 18 th	High School Musical Performance Night 1
	Saturday 19 th	High School Musical Performance Night 2
		<u>Leaders Parliament House Tour?</u> <u>Junior Cluster Sports Dates?</u>
August	Mon 4 th to Wed 6 th	Year 7 Camp
	Mon 11 th	Redlands Show Holiday (No School today)
	Mon 11 th to Fri 15 th	Science Week, theme “Decoding the Universe – Exploring the unknown with nature's hidden language”
	Wed 13 th to Fri 15 th	Book Fair held in Junior Campus Library
	Mon 18 th to Fri 22 nd	Book Week, theme “Book an Adventure”
September	Wed 28 th to Thu 29 th	Father’s Day Stall
	Monday 1st	Co-Curricular Photos
	Thursday 4th	Arts Night
	Thursday 4th	Father’s Day Stall / Event
	Friday 5th	Father’s Day Stall / Event
	Friday 5th	Student Free Day
	Monday 8th	Year 12 EA mock exam block
	Thursday 11th	R U OK? Day
	Monday 22nd	School Holidays Commence (ends Fri 3rd Oct)
Term 4		
October	Monday 27 th	Year 12 External Assessment block

	Friday 31 st Day for Daniel (dress in Red) Friday 31 st Qld celebrates World Teacher's Day Year 5 camp dates? College Awards nights date?
November	Monday 3 rd Year 11 exam block Monday 17 th Year 12 School Formal Friday 21 st Final Day for Year 12
December	Junior Swimming Carnival dates? "Up Day" Meet your 2026 Teacher date? College Christmas Concert date? Year 6 White Water World trip? Year 6 Graduation date? Monday 15 th School Holidays Commence