

General Meeting – June 2025

Date & Time: Monday 16th June 2025 7:00 pm

Chair: Katrina Hughes P&C Treasurer

Minutes: **ATTENTION: CALL FOR VOLUNTEER TO DO THE MINUTES & Otter.ai**

Location: **Microsoft Teams [Join the meeting now](#)** Meeting ID: 468 318 132 102 4 Passcode: t78DW3wQ

Meeting Agenda

1. Meeting Opening

Welcome and Acknowledgement of Country.

2. Confirmation of Minutes

May GM 2025 minutes to be ratified.

3. Correspondence

Att 1 Corro Register. Correspondence register for tabling and acceptance.

4. Matters arising from previous meeting

Agreed Actions

- a) **Camps and Excursions (Nov-24 Mtg):** May-25 update: Lachlan advised still yet to finalise and share the 2025 excursions and camps list, including general dates, with the P&C. Pricing meeting this week, so can share in the next week or two. It is getting harder and harder to get camps and excursions done.
- b) **PCYC and Dental Clinic Demolition:** Previous notes: Awaiting approval, expected Easter Holidays. May-25 update: Lachlan advised PCYC is gone and Dental Clinic should be completed next holidays. They were unable to be done at the same time. With Dental Clinic gone they will be able to clean up the garden area, no other plans than leaving it open.
- c) **Pool Paint Issue (Feb-25 Mtg):** Previous notes: Lachlan to follow up with QBuild. May-25 update: Lachlan advised this is low down on the QBuild priority list, last week the school priorities were submitted and it was in the top six for the College's list. Also talked about new toilets. 19 priorities were sent in, the department reviews and identifies where it can be funded through current or upcoming projects. Storm repairs are impacting this process across a lot of schools. Whilst it is high on the College list, it may not be high on the funded list. Interested in P&C helping with grants. Action: P&C move to grant wish list and College to still try to have this work done.
- d) **Yarning Circle Project (Feb-25 Mtg):** Previous notes: Cass to follow up on grants and handprint maintenance on Jnr campus. May-25 update: Cass to provide Tristan with the design sizing of the fire pit cover. Tristan talking to Mr Patterson and there's the possibility they can look at fabricating one for the senior yarning circle. Action: Cass to coordinate with Tristan.
- e) **Uniform Policy Review (Feb-25 Mtg):** Lachlan to research cost disparity in socks. May-25 update: Lachlan updated that they've sent everything off to suppliers for feedback. Keep action open until further updates can be made.
- f) **Uniform Policy (May-25 Mtg):** Action: Lachlan to present a formal dress code update for approval at the June meeting, incorporating the navy reward-only bucket hat and the sport uniform clarification.
- g) **Wish List Applications (May-25 Mtg):** Action: Formal motion to be passed at the June meeting to approve the funding \$800 – Sports Aerobics Leotards (Michelle Goulding) and \$649 – Puzzle Club Program (Bernadette Power). Motion to be moved at June meeting. Cassie has emailed re successful applications. No further applications received, close this round.
- h) **Toilet Transformation Project – Coordinator Identified (May-25 Mtg):** Action: Follow up with Galina regarding interest in coordinating the project. Cassie has spoken to Galina, as has Michelle. Responsibility: P&C Executive.

- i) **Junior Campus Lighting Concern – Follow-Up Required (May-25 Mtg):** Action: Lachlan to follow up with cleaning team regarding ensuring pool light remains on during PCYC pickup times.
- j) **Graduation Gowns – Exploration of Feasibility (May-25 Mtg):** Action: Senior students and staff to explore affordable, reusable gown options and report back with a plan for sustainable implementation and potential fundraising.
Responsibility: Year 12 student reps / Staff / Lachlan to update.

5. Executive Committee's Report and Decisions

- The Purchase of the 4 new clothing racks for the 2nd Hand Uniform Shop as per the AOP
- Decision to run the Election BBQ made
- Decision to change the way the Mothers Day stall was run
- To have new keys cut for the executive team to the safe at a cost of \$19.90

6. Treasurer's Report and Financial Statement

Att 2 Treasurer's Report for tabling and acceptance.

7. Sub-Committee Reports and Financial Statements (Swim Club)

Att 3 Swim Club Report for tabling and acceptance.

8. Working Group Reports

Year 6 Working Group – Debra will give update.

Grants Working Group - Att 4 Grants Report for discussion and Cass A to speak to if in attendance.

Fundraising Working Group -

- The Election day BBQ was held and saw a profit of \$1,824.13 with 10% going to General funds for P&C and the remaining going to Major Projects and wish list funding. The day was a great success thanks to our amazing volunteers who give their time up to help us raise money.
- The Mother's Day stall was run a little differently this year, in part due to the lack of volunteer availability to run the stall during class times. And in part because we wanted to try something a little different in giving the students an event to spend time with their mums. The event was a great success with students and mums enjoying a lovely morning of connection. With the 'coffee, cake and connection' event bringing in \$250, this is a great result of approximately 38 mothers in attendance with their children. The Mother's Day stall and event saw a profit of \$1,142.90 with 10% going to General funds for P&C and the remaining going to the connection corridor funds.
- **Fundraising 'snapshot':**

Term 2		
Athletics Carnival BBQ	Swim Club	19 th June
Misc. Fundraiser	Yr 6 Working Group	TBA
Paint & Sip	Yr 6 Working Group	TBA
Term 3		
Book Fair	School resources through scholastic	August?
Bunnings BBQ (as well as a bake sale and raffle)	Major Projects & Wishlist Funding	17 th August
Father's Day Event – Hamburgers and Handball	Connection Corridor	5 th September
Father's Day Stall	Connection Corridor	2 nd –5 th September
Disco P-6	Major Projects & Wishlist Funding	TBA
Term 4		
Christmas Concert P-3 BBQ	Major Projects and Wishlist funding	TBA

Christmas Raffle	Major Projects & Wishlist Funding	TBA
Colour Fun Run	School Pool Improvements	18 th September
Santa / Christmas Photos	General	TBA
Booklists	General	TBA

9. Projects and Initiatives

- a) **Yarning Circle**
- b) **Mural Artwork/Floor Paintings**
- c) **Toilet Transformation Project**

Motion to endorse new Coordinator

Motion: To endorse Galina Chuvileva as the Coordinator for the Toilet Transformation Project.

To be moved by: Caitlin Taynton or Cassie Wagstaff

Any objections: Y/N

Approved: Y/N

- d) **Wish list funding**

Any further applications received?

Motion to approve Wishlist Funding Applications – Sports Aerobics Leotards and Puzzle Club Program

Motion: To approve the allocation of Wishlist Funding for the following 2025 Mega Round applications:

- \$800 for the purchase of reusable sports aerobics leotards (Michelle Goulding)
- \$649 (incl. GST) for the establishment of an interschool Puzzle Club program (Bernadette Power)

To be moved by: Caitlyn Taynton

Any objections: Y/N

Approved: Y/N

10. Second-Hand Uniform Shop

\$204 in sales during May, New Racks Look Amazing. Kass out of action for June due to personal reasons, open by direct contact appointments only.

11. Scholastic Book Club

Nicole to update and confirm bookfair dates please.

12. College Principals' Report

13. Motions on Notice

Motion to accept and approve all reports and updates presented.

Motion: To accept and approve all reports and/or updates presented at the general meeting: Executive, Treasurer, Swim Club, Working Groups, Projects, 2nd Hand Uniform Shop, Book Club, and Principal.

To be moved by: Caitlin Taynton or Cassie Wagstaff

Any objections: Y/N

Approved: Y/N

14. New and General Business

Looking for volunteers –

- **Executive Positions Vacant:** President, Secretary, Assistant Secretary – **Call for NOMINATIONS**
- **Always open for nominations – Working Group Members:** Fundraising, Year 6 Graduation and Grants.

Parent topic to be raised - Winter uniforms - any possibility of small sizes in boys formal pants?

15. New Members

NIL

Motion: That all new applications for membership be accepted.

To be moved by:

Any objections: Y/N

Approved: Y/N

16. Date of Next Meeting

Next General Meeting: Monday 21st July 7pm online

17. Close

Meeting closed at X:XX pm.

Dates 2025

P&C General Meetings 2025

Term 1	
January	No General Meeting
February	Monday 17 th – 6:30pm
March	Monday 17 th – 6:00pm GM. ONLINE ONLY
March	Thursday 27 th - 6:00pm Meet & greet and food. Then AGM kick-off.
Term 2	
April	Monday 21st – 7:00pm Cancelled due to it being a public holiday
May	Monday 19 th – 7:00pm
June	Monday 16 th – 7:00pm
Term 3	
July	Monday 21 st – 7:00pm
August	Monday 18 th - 7:00pm – in-person in Junior Campus Library
September	Monday 15 th - 7:00pm
Term 4	
October	Monday 20 th – 7:00pm
November	Monday 17 th – 7:00pm
December	Nil meeting – TBC informal event

College Dates 2025 (known to P&C – should be regularly updated)

Term 1		
January	Friday 31 st	Year 7 Friendship Day
February	Friday 7 th	Senior Swimming Carnival
	Wednesday 19 th	School Photos
	Thursday 27 th	Make up photo day
March	Friday 21 st	Harmony Day (dress in Orange)
	Wed 12 th – Mon 24 th	NAPLAN - rescheduled?
	Wednesday 26 th	Mozart to Metallica Concert
	Friday 28 th	Junior Cross Country
	Mon 31 st March to Wed 2 nd April	Year 9 Camp
		Yr 11 & 12 Interschool Gala Sports Day/s?
		Year 7 & 8 Interschool Sports Day/s?
Term 2		

April	<p>Tuesday 1st Parent Teacher Interviews</p> <p>Thursday 3rd Easter Hat Parade – all Junior Campus grades</p> <p>Cluster Sports dates?</p> <p>7th – 18th – School Holidays</p>
May	<p>Friday 2nd Senior Campus Cross Country</p> <p>Thursday 8th Mother's Day Stall / Event</p> <p>Friday 9th Mother's Day Stall / Event</p> <p>Friday 23rd P&C Day – celebrate your school volunteers</p>
June	<p>Monday 2nd Year 12 exam block commences</p> <p>Friday 20th Senior Athletics Carnival</p> <p>Tuesday 24th Artsfest</p> <p>Monday 30th School Holidays Commence (ends Fri 11th July)</p>
Term 3	
July	<p>Wed 9th – Fri 11th Year 11 Leadership Camp</p> <p>Friday 18th High School Musical Performance Night 1</p> <p>Saturday 19th High School Musical Performance Night 2</p> <p>Leaders Parliament House Tour?</p> <p>Junior Cluster Sports Dates?</p>
August	<p>Mon 4th to Wed 6th – Year 7 Camp</p> <p>Mon 11th Redlands Show Holiday (No School today)</p> <p>Mon 11th to Fri 15th – Science Week, theme “Decoding the Universe – Exploring the unknown with nature's hidden language”</p> <p>Wed 13th to Fri 15th – Book Fair held in Junior Campus Library</p> <p>Mon 18th to Fri 22nd – Book Week, theme “Book an Adventure”</p> <p>Wed 28th to Thu 29th – Father's Day Stall</p>
September	<p>Monday 1st Co-Curricular Photos</p> <p>Thursday 4th Arts Night</p> <p>Thursday 4th Father's Day Stall / Event</p> <p>Friday 5th Father's Day Stall / Event</p> <p>Friday 5th Student Free Day</p> <p>Monday 8th Year 12 EA mock exam block</p> <p>Thursday 11th R U OK? Day</p> <p>Monday 22nd School Holidays Commence (ends Fri 3rd Oct)</p>
Term 4	
October	<p>Monday 27th Year 12 External Assessment block</p> <p>Friday 31st Day for Daniel (dress in Red)</p> <p>Friday 31st Qld celebrates World Teacher's Day</p> <p>Year 5 camp dates?</p> <p>College Awards nights date?</p>
November	<p>Monday 3rd Year 11 exam block</p> <p>Monday 17th Year 12 School Formal</p> <p>Friday 21st Final Day for Year 12</p>
December	<p>Junior Swimming Carnival dates?</p> <p>“Up Day” Meet your 2026 Teacher date?</p> <p>College Christmas Concert date?</p> <p>Year 6 White Water World trip?</p> <p>Year 6 Graduation date?</p> <p>Monday 15th School Holidays Commence</p>