

Att 1 Corro Mar Apr	2
Att 2 AOP 2025 DRAFT	4
Att 3 Treasurer Report MARCH APRIL 2025	20
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Att 6 Grants Update	30
Att 7 Wishlist Funding Applications	31

Date	From	To	Subject
2025-03-02T23:55:32+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	🔔 A task was shared with you: URGENT - AGM notice of meeting (Cass Aldcroft)
2025-03-03T08:27:05+00:00	noreply@123formbuilder.com	corro@capalabascpandc.com.au	New P&C Membership Michelle Martin
2025-03-04T01:40:25+00:00	noreply+capalabapiranhas@swimtopia.net	corro@capalabascpandc.com.au	Response please
2025-03-04T02:42:42+00:00	noreply@123formbuilder.com	corro@capalabascpandc.com.au	New P&C Membership Celena Stephen
2025-03-04T03:25:34+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	🔔 A task was shared with you: Securing P&C room (Cass Aldcroft)
2025-03-04T03:31:10+00:00	noreply@123formbuilder.com	corro@capalabascpandc.com.au	New P&C Membership Trish Biggs
2025-03-04T04:40:38+00:00	noreply+capalabapiranhas@swimtopia.net	corro@capalabascpandc.com.au	We are still on!
2025-03-04T09:14:49+00:00	rpacboxoffice@redland.qld.gov.au	grants@capalabascpandc.com.au	RPAC Residency - Expressions of Interest Applications Now Open
2025-03-04T12:09:05+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	🕒 New comment on: Securing P&C room (Cass Aldcroft)
2025-03-04T12:47:50+00:00	noreply@123formbuilder.com	corro@capalabascpandc.com.au	You received a Expression of Interest from Christie Hughes
2025-03-04T12:50:12+00:00	noreply@123formbuilder.com	corro@capalabascpandc.com.au	New P&C Membership Christie Hughes
2025-03-05T00:16:26+00:00	noreply+capalabapiranhas@swimtopia.net	corro@capalabascpandc.com.au	Plenty of Updates
2025-03-05T04:27:09+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	🕒 New comment on: Securing P&C room (Cass Aldcroft)
2025-03-10T05:26:20+00:00	noreply+capalabapiranhas@swimtopia.net	corro@capalabascpandc.com.au	Tuesday 11th March - Cancelled
2025-03-11T12:14:46+00:00	cfree2@eq.edu.au	president@capalabascpandc.com.au;secretary@capalabascpandc.com.au	Swim club canteen and pool water quality
2025-03-11T22:46:01+00:00	chairperson@capalabaswimmingclub.org.au	cfree2@eq.edu.au	Fw: Swim club canteen and pool water quality
2025-03-12T01:22:27+00:00	president@capalabascpandc.com.au	lthat4@eq.edu.au;shoul16@eq.edu.au;tbask4@eq.edu.au	P&C AGM
2025-03-12T01:34:26+00:00	president@capalabascpandc.com.au	lthat4@eq.edu.au	Re: P&C AGM
2025-03-12T01:51:44+00:00	president@capalabascpandc.com.au	lthat4@eq.edu.au	RE: P&C AGM
2025-03-12T08:23:07+00:00	noreply+capalabapiranhas@swimtopia.net	corro@capalabascpandc.com.au	For anyone swimming Saturday
2025-03-12T08:36:28+00:00	president@capalabascpandc.com.au	lthat4@eq.edu.au	Re: P&C AGM
2025-03-12T08:37:20+00:00	lthat4@eq.edu.au	president@capalabascpandc.com.au	Re: P&C AGM
2025-03-12T08:42:59+00:00	lthat4@eq.edu.au	president@capalabascpandc.com.au	Re: P&C AGM
2025-03-12T09:14:54+00:00	cfree2@eq.edu.au	chairperson@capalabaswimmingclub.org.au	RE: Swim club canteen and pool water quality
2025-03-12T23:43:00+00:00	chairperson@capalabaswimmingclub.org.au	cfree2@eq.edu.au	Re: Swim club canteen and pool water quality
2025-03-12T23:52:50+00:00	secretary@capalabascpandc.com.au	cfree2@eq.edu.au	RE: Swim club canteen and pool water quality
2025-03-13T00:31:19+00:00	chairperson@capalabaswimmingclub.org.au	grants@clubsouthside.com.au	Grant Application Capalaba Piranhas Swimming Club
2025-03-13T07:23:38+00:00	corro@capalabascpandc.com.au	members@capalabascpandc.com.au	Update – AGM Rescheduled & General Meeting Changes
2025-03-13T07:34:04+00:00	cass@capalabascpandc.com.au	members@capalabascpandc.com.au	Update – AGM Rescheduled & General Meeting Changes
2025-03-13T07:36:36+00:00	president@capalabascpandc.com.au	social@capalabascpandc.com.au	FW: Update – AGM Rescheduled & General Meeting Changes
2025-03-13T15:50:02+00:00	secretary@capalabascpandc.com.au		RE: February Draft Minutes & March Info
2025-03-14T00:06:27+00:00	cfree2@eq.edu.au	chairperson@capalabaswimmingclub.org.au	RE: Swim club canteen and pool water quality
2025-03-14T01:43:16+00:00	secretary@capalabascpandc.com.au	cfree2@eq.edu.au	Re: February Draft Minutes & March Info
2025-03-14T04:09:46+00:00	noreply+capalabapiranhas@swimtopia.net	corro@capalabascpandc.com.au	Urgent Location Change Club Meet Saturday 15th March
2025-03-14T04:15:08+00:00	chairperson@capalabaswimmingclub.org.au	cfree2@eq.edu.au	Re: Swim club canteen and pool water quality
2025-03-14T05:04:17+00:00	cfree2@eq.edu.au	chairperson@capalabaswimmingclub.org.au	RE: Swim club canteen and pool water quality
2025-03-14T21:48:51+00:00	president@capalabascpandc.com.au	nicole@capalabascpandc.com.au;kass@capalabascpandc.com.au	March Meeting on Monday
2025-03-14T22:15:30+00:00	cass@capalabascpandc.com.au	shoul16@eq.edu.au;lthat4@eq.edu.au;tbask4@eq.edu.au	College Dates 2025.docx
2025-03-21T23:33:43+00:00	noreply@123formbuilder.com	corro@capalabascpandc.com.au	New P&C Membership Elle Stewart
2025-03-22T00:57:23+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	🕒 New comment on: Amie Baldwin (Lost Swim Parker Pool)
2025-03-22T01:00:52+00:00	no-reply@asana.com	corro@capalabascpandc.com.au	🕒 New comment on: Amie Baldwin (Lost Swim Parker Pool)
2025-03-23T01:24:42+00:00	secretary@capalabascpandc.com.au	Capalaba@parliament.qld.gov.au	RE: February Draft Minutes & March Info
2025-03-23T02:27:42+00:00	noreply@123formbuilder.com	corro@capalabascpandc.com.au	New P&C Membership Michaela Young
2025-03-23T02:31:56+00:00	noreply@123formbuilder.com	corro@capalabascpandc.com.au	You received a Expression of Interest from Michaela Young
2025-03-23T03:31:50+00:00	noreply@123formbuilder.com	corro@capalabascpandc.com.au	New P&C Membership Alisha Busoli
2025-03-23T03:39:37+00:00	noreply@123formbuilder.com	corro@capalabascpandc.com.au	New P&C Membership Nicole Nicholls
2025-03-23T03:40:45+00:00	noreply@123formbuilder.com	corro@capalabascpandc.com.au	New P&C Membership Hailey Farr
2025-03-23T03:40:53+00:00	noreply@123formbuilder.com	corro@capalabascpandc.com.au	You received a Expression of Interest from Nicole Nicholls
2025-03-23T03:42:32+00:00	noreply@123formbuilder.com	corro@capalabascpandc.com.au	You received a Expression of Interest from Hailey Farr
2025-03-23T03:43:53+00:00	noreply@123formbuilder.com	corro@capalabascpandc.com.au	You received a Expression of Interest from Hailey Farr
2025-03-23T03:54:37+00:00	noreply@123formbuilder.com	corro@capalabascpandc.com.au	New P&C Membership Kristina Haynes
2025-03-23T03:56:08+00:00	noreply@123formbuilder.com	corro@capalabascpandc.com.au	You received a Expression of Interest from Kristina Haynes
2025-03-23T03:57:46+00:00	noreply@123formbuilder.com	corro@capalabascpandc.com.au	New P&C Membership Alexandra Francis
2025-03-23T03:59:29+00:00	noreply@123formbuilder.com	corro@capalabascpandc.com.au	You received a Expression of Interest from Alexandra Francis
2025-03-23T04:36:07+00:00	noreply@123formbuilder.com	corro@capalabascpandc.com.au	New P&C Membership Lauren Phillips
2025-03-23T05:11:26+00:00	noreply@123formbuilder.com	corro@capalabascpandc.com.au	New P&C Membership Tanieka Claydon
2025-03-23T10:00:19+00:00	noreply@123formbuilder.com	corro@capalabascpandc.com.au	New P&C Membership Katrina Hughes
2025-03-23T10:01:52+00:00	noreply@123formbuilder.com	corro@capalabascpandc.com.au	You received a Expression of Interest from Katrina Hughes
2025-03-23T20:46:31+00:00	noreply@123formbuilder.com	corro@capalabascpandc.com.au	New P&C Membership Nicole Griffiths
2025-03-23T23:10:24+00:00	president@capalabascpandc.com.au	members@capalabascpandc.com.au	REMINDER – AGM This Week (THU) & Membership Forms please
2025-03-23T23:12:44+00:00	president@capalabascpandc.com.au	lthat4@eq.edu.au;tbask4@eq.edu.au;shoul16@eq.edu.au	Fw: REMINDER – AGM This Week (THU) & Membership Forms please
2025-03-23T23:22:49+00:00	noreply@123formbuilder.com	corro@capalabascpandc.com.au	New P&C Membership Tristan Baskerville
2025-03-24T00:36:35+00:00	president@capalabascpandc.com.au	kbarr49@eq.edu.au	Re: Yarning Circles
2025-03-24T00:49:09+00:00	kbarr49@eq.edu.au	president@capalabascpandc.com.au	RE: Yarning Circles

2025-03-24T00:51:32+00:00: cass@capalabascspandc.com.au	chairperson@capalabaswimmingclub.org.au	Members of Sub-Committee
2025-03-24T00:53:54+00:00: cass@capalabascspandc.com.au	grants.wg@capalabascspandc.com.au	Renewing your name against the Grants Working Group
2025-03-24T01:26:04+00:00: noreply+capalabapiranhas@swimtopia.net	correspondence@capalabascspandc.com.au	AGM Thursday
2025-03-24T01:41:49+00:00: noreply@123formbuilder.com	corro@capalabascspandc.com.au	You received a Expression of Interest from Caitlin Taynton
2025-03-24T01:51:13+00:00: noreply@123formbuilder.com	corro@capalabascspandc.com.au	New P&C Membership Tina Stewart
2025-03-24T03:33:39+00:00: noreply@123formbuilder.com	corro@capalabascspandc.com.au	New P&C Membership Bradley Aldcroft
2025-03-24T03:35:54+00:00: noreply@123formbuilder.com	corro@capalabascspandc.com.au	You received a Expression of Interest from Brad Aldcroft
2025-03-24T07:41:37+00:00: noreply@123formbuilder.com	corro@capalabascspandc.com.au	New P&C Membership Samantha Carkeet
2025-03-24T09:21:45+00:00: noreply@123formbuilder.com	corro@capalabascspandc.com.au	New P&C Membership Desma Hsu
2025-03-24T21:44:02+00:00: noreply@123formbuilder.com	corro@capalabascspandc.com.au	New P&C Membership Jessica Woodyard
2025-03-25T03:16:38+00:00: noreply+capalabapiranhas@swimtopia.net	correspondence@capalabascspandc.com.au	RSVP by Friday 28th March
2025-03-25T07:05:57+00:00: no-reply@asana.com	corro@capalabascspandc.com.au	🕒 New comment on: Amie Baldwin (Lost Swim Parker Pool)
2025-03-25T11:48:13+00:00: noreply@123formbuilder.com	corro@capalabascspandc.com.au	New P&C Membership Karen Purdy
2025-03-26T00:26:14+00:00: noreply+capalabapiranhas@swimtopia.net	correspondence@capalabascspandc.com.au	Weekly Update
2025-03-26T00:47:26+00:00: chairperson@capalabaswimmingclub.org.au	Treasurer@capalabascspandc.com.au	Invoice Creation
2025-03-26T04:25:25+00:00: secretary@capalabascspandc.com.au	dominos.capalaba@gmail.com;dalewarrener@gmail.com	Re. Final club night Tuesday 1 April.
2025-03-26T04:50:34+00:00: dominos.capalaba@gmail.com	secretary@capalabascspandc.com.au;dalewarrener@gmail.com	Re: Re. Final club night Tuesday 1 April.
2025-03-26T09:52:19+00:00: president@capalabascspandc.com.au	caitlin@capalabascspandc.com.au;executive@capalabascspandc.com.au	Re: URGENT Exec approval needed - AGM Catering
2025-03-26T10:09:50+00:00: noreply@123formbuilder.com	corro@capalabascspandc.com.au	New P&C Membership Cathy Howie
2025-03-26T11:13:03+00:00: president@capalabascspandc.com.au	lthat4@eq.edu.au	AGM Speaking Notes
2025-03-26T23:44:34+00:00: lthat4@eq.edu.au	president@capalabascspandc.com.au	Re: AGM Speaking Notes
2025-03-27T00:12:19+00:00: noreply@send.xero.com	karensa@capalabascspandc.com.au	Don't miss these exciting Xero updates from March
2025-03-27T00:39:04+00:00: noreply@messaging.squareup.com	uniforms@capalabascspandc.com.au	Square just sent you \$34.44
2025-03-27T04:16:17+00:00: no-reply@asana.com	corro@capalabascspandc.com.au	Unread notifications [capalabasc.eq.edu.au]
2025-03-27T04:33:28+00:00: fionaprivitera@yahoo.com.au	secretary@capalabascspandc.com.au	Second hand uniform shop appointment
2025-03-27T04:58:23+00:00: secretary@capalabascspandc.com.au	fionaprivitera@yahoo.com.au	Re: Second hand uniform shop appointment
2025-03-27T05:36:04+00:00: fionaprivitera@yahoo.com.au	secretary@capalabascspandc.com.au	Re: Second hand uniform shop appointment
2025-03-27T06:05:50+00:00: secretary@capalabascspandc.com.au	fionaprivitera@yahoo.com.au	Re: Second hand uniform shop appointment
2025-03-27T07:02:26+00:00: noreply@123formbuilder.com	corro@capalabascspandc.com.au	New P&C Membership Jeremy Downing
2025-03-27T07:03:03+00:00: noreply@123formbuilder.com	corro@capalabascspandc.com.au	New P&C Membership Kylie Thomas
2025-03-27T08:11:28+00:00: noreply@123formbuilder.com	corro@capalabascspandc.com.au	New P&C Membership Shayla Stevens
2025-04-10T02:00:42+00:00: cassie@capalabascspandc.com.au	CapalabaAO@bunnings.com.au	Re. Mother's Day and future relationship with Bunnings - Capalaba State College P&C
2025-04-13T23:29:47+00:00: CapalabaAO@bunnings.com.au	cassie@capalabascspandc.com.au	RE: Re. Mother's Day and future relationship with Bunnings - Capalaba State College P&C
2025-04-14T03:38:29+00:00: chairperson@capalabaswimmingclub.org.au	Treasurer@capalabascspandc.com.au	Fw: Monty The Monstar Fun Run - Confirmation of Monty's Magical Wonderland Inflatables Capalaba State Junior College
2025-04-21T00:10:14+00:00: cassie@capalabascspandc.com.au	mhlin0@eq.edu.au	Re: Sports aerobics at CSC
2025-04-21T00:13:52+00:00: no-reply@asana.com	corro@capalabascspandc.com.au	🕒 A task was shared with you: Wishlist Funding (Cassie Wagstaff)
2025-04-22T05:30:21+00:00: no-reply@member.containersforchange.com.au	karensa@capalabascspandc.com.au	High-five! A donation is on its way
2025-04-25T01:11:29+00:00: cass@capalabascspandc.com.au	lthat4@eq.edu.au	AGM Minutes - Principal Report
2025-04-27T05:05:41+00:00: no-reply@asana.com	corro@capalabascspandc.com.au	🕒 A task was shared with you: Caitlin taynton
2025-04-27T23:13:24+00:00: cassie@capalabascspandc.com.au	mhlin0@eq.edu.au;executive@capalabascspandc.com.au	Re: Wish list funding
2025-04-27T23:22:23+00:00: CapalabaAO@bunnings.com.au	cassie@capalabascspandc.com.au	RE: Re. Mother's Day and future relationship with Bunnings - Capalaba State College P&C
2025-04-28T08:41:56+00:00: no-reply@asana.com	corro@capalabascspandc.com.au	🕒 New comment on: Wishlist Funding (Cassie Wagstaff)
2025-04-29T01:09:59+00:00: cassie@capalabascspandc.com.au	Mharb15@eq.edu.au	Re. Document for Stuart / Amy to sign please
2025-04-29T04:07:01+00:00: cassie@capalabascspandc.com.au	shoul16@eq.edu.au;tbask4@eq.edu.au	Re. Wishlist funding applications close this Friday!
2025-04-29T13:58:54+00:00: cassie@capalabascspandc.com.au	capalabao@bunnings.com.au	Re. Capalaba State College P&C
2025-04-29T21:18:00+00:00: tyrahnissen@hotmail.com	uniforms@capalabascspandc.com.au	Jnr boys shirt size 20
2025-04-29T23:18:05+00:00: cassie@capalabascspandc.com.au	tyrahnissen@hotmail.com;uniforms@capalabascspandc.com.au	Re: Jnr boys shirt size 20
2025-04-30T05:30:03+00:00: chairperson@capalabaswimmingclub.org.au	Treasurer@capalabascspandc.com.au;corro@capalabascspandc.com.au;caitlin	Report Swim Club End of Season & Colour Fun Run May GM
2025-04-30T07:10:11+00:00: no-reply@asana.com	corro@capalabascspandc.com.au	🕒 A task was shared with you: I Next Week I Mother's Day Arrangements (P&C Exec team)
2025-04-30T11:10:39+00:00: cass@capalabascspandc.com.au	corro@capalabascspandc.com.au	P&C - Your name and email have been removed
2025-04-30T11:19:35+00:00: cass@capalabascspandc.com.au	members@capalabascspandc.com.au;schoolprincipals@capalabascspandc.com	Request for Agenda Items for P&C General Meeting – Monday 19 May, 7pm
2025-04-30T11:30:18+00:00: cass@capalabascspandc.com.au	schoolprincipals@capalabascspandc.com.au	CSC Wish List for Grants / Fundraising

Annual Operating Plan 2025

March 2025 – March 2026

TO BE APPROVED May 2025

AMENDMENTS _____

About CSC P&C

OUR PURPOSE: To support and work in partnership with Capalaba State College, with the school principals and the school community, to promote the best interests of the College, facilitate its development and further improvement, to achieve the best outcomes for students.

Capalaba State College Parents and Citizens Association (CSC P&C), as a statutory body, sets to achieve this through supporting the:

- provision of adequate resources and learning materials to all rooms/facilities to enhance our children's learning in a positive and productive way;
- enhancing the current use of infrastructure and facilities;
- communicating the fundraising needs based on the long-term plans for the school, detailing why the money is required and how it will be spent, and being accountable for the spend;
- providing a forum for school community issues to be raised; and
- providing opportunities for the school community to celebrate together.

The P&C determines its level of involvement and commitment to the school based on the College Principal's plan for the year and what the teaching staff would like to achieve. As well as availability of volunteers.

Focus areas

As a not-for-profit with a potentially enormous scope of work and finite resources, CSC P&C recognises the need to prioritise its efforts to ensure the most efficient and effective approach to its work. Therefore, in pursuing its purpose, P&C has identified the following Focus Areas as key priorities for the period of this Plan.

Learning resources and materials, Classroom projects
Objective: Build and harness the P&C collective capabilities, capacities, and contributions of members.

Infrastructure and facilities
Objective: Build and harness the P&C collective capabilities, capacities, and contributions of members.

Collective Viability (sustainability and resilience)
Objective: Build and harness the P&C collective capabilities, capacities, and contributions of members.

FUNDRAISING FORECAST 2025 with previous years comparative data

In 2024, the P&C achieved approximately \$99,534 in income comprising from all P&C operations and fundraising events. Total income was approximately \$99,534 as there were no successful grants applications. Forecast fundraising in 2025 is \$22,500 and grants target of \$15,000. A breakdown can be found in the table below:

Income Source	2019	2020	2021	2022	2023	2024	Target 2025
Parent Contributions	\$ 285.50	\$ 140.00	\$ -	\$ -	\$ 4,087.00	\$ 4,049.00	\$ 2,000.00
Fundraising & Social	\$ 4,232.07	\$ 2,396.33	\$ 15,700.15	\$ 37,764.75	\$ 62,648.82	\$ 28,741.70	\$ 20,000.00
Containers for Change	N/A	N/A	N/A	\$ 2,717.50	\$ 1,490.70	\$ 223.40	\$ 500.00
2nd Hand Uniform	\$ -	\$ 1,690.20	\$ 3,172.26	\$ 3,131.50	\$ 5,760.00	\$ 4,207.00	\$ 4,000.00
Swim Club	\$ 2,399.14	\$ 3,856.45	\$ 3,146.30	\$ 1,109.00	\$ 19,190.57	\$ 24,637.15	\$ 21,155.00
College Fete / Family Fun Day	\$ 21,242.23	N/A	N/A	N/A	N/A	N/A	N/A
Fence Advertising	\$ 11,344.75	\$ 3,506.25	\$ 7,148.25	\$ 11,466.00	\$ 11,686.50	\$ 10,584.00	\$ 10,000.00
Election BBQs	\$ 526.11	N/A	N/A	\$ 959.02	N/A	\$ 5,029.50	\$ 2,500.00
Commission on Booklists	\$ 2,342.66	\$ 2,611.17	\$ 2,483.99	\$ 2,637.40	\$ 2,592.92	\$ 2,653.85	\$ 2,600.00
Grants	\$ -	\$ 40,985.00	\$ 35,000.00	\$ 30,000.00	\$ -	\$ -	\$ 15,000.00
Year 6 Working Group	N/A	N/A	N/A	N/A	\$ 421.40	\$ 2,015.00	\$ 2,000.00
Total	\$ 42,372.46	\$ 55,185.40	\$ 66,650.95	\$ 89,785.17	\$ 107,877.91	\$ 82,140.60	\$ 79,755.00

KEY GOALS & INITIATIVES 2024 Reflection

- Fundraising target of \$17,760 was exceeded.
- Our great fundraising results have been achieved through the extremely generous contributions from our school families and dedicated volunteers who stepped up to co-ordinate projects and fundraisers.
- Achieved Mural & Artwork outcomes through playground art and wall murals.
- Fence Advertising has seen a few new clients along with continued client signs for sponsorships signs in exchange for the Swim Club new merchandise purchases.
- Increased utilisation of digital solutions, enabling the P&C to better streamline its processes, making dealings with the P&C more accessible for our school community e.g. Square for all our events held, appointment booking system for the 2nd Hand Uniform Shop
- The barcode scanning system in the 2nd Hand Uniform Shop to streamline tagging and selling processes is working wonderfully.
- In progress: Increase P&C community engagement- increase average attendance at P&C meetings to 20 members, increased attendance of fundraising events
- Increased utilisation of the P&C website including events and blog posts throughout 2024.
- Continuation of a partnership with local signwriter Wild Web Print & Sign to assist on

bringing in new fence advertisers and making the procedure smoother.

- Wish List (Discretionary) funding awarded for:
 - Dance Costumes
 - Media Studio Equipment
 - Sandpit toys

KEY GOALS & INITIATIVES FOR 2025

- Fundraising target of \$22,500 and Grants target of \$15,000.
- Continue Toilet Transformation Project college wide to continue momentum after Stage 1 has been completed on Junior Campus.
- Continue the physical implementation of Connection Corridor initiatives including peace poles and explore integrating more first nations culture through totem poles and storytelling (for example, through murals).
- Focus on one main raffle for the end of the school year with a 6 – 8 week ticket sales period to maximise ticket sales. This allows time to source donations without losing favour with our regular donors and to sales.
- Continue working with the Junior Student Management Team as an important stakeholder to feed into P&C activities.
- Increase the role of the P&C in providing opportunities for the Senior SMT for charitable and community give-back and leadership opportunities.
- Re-Launch the Campus welcome booklet for new families.
- Increase awareness and utilisation of the 2nd Hand Uniform shop, increasing donations and stock levels. Achieve stability of volunteers for the shop.
- Increase fence advertising revenue to cover operational expenses.
- Increased recognition of P&C volunteers in our school community.
- Increase P&C community engagement- increase average attendance at P&C meetings to 20 members, increased attendance of fundraising events.

IMPROVEMENT PRIORITIES FOR 2025 (not in order of priority)

See Attachment 1 for more information.

Project Description	P&C Funds Allocated	Project Status
Connection Corridor	P&C contribution \$35,396.23 Raised \$31,732.10 Grants \$30,000.00 Spent \$97,128.33	Project initiated, scoped and landscape architect. Continuing engagements, planning, and fundraising. 2024 focus: Completed creekline vegetation and pathway planning. Yarning circle plans for both campuses complete, installation unable to progress at 2023 due to costing of suppliers, new supplier chosen to progress in 2024. Yarning Circles completed in 2024. Explore integrating more first nations culture through totem poles and storytelling (for example, through murals).
Mural Artwork / Floor Paintings	\$30,000 Raised \$11,460 (mural) \$12,650 (floor)	Scoping project and how to support SMT Jnr Campus. This initiative is about supporting SMT-Jr to complete their goal of artwork. Funding to be via Containers for Change, fundraising, grants and volunteer commitment. Mural artwork scoped – some finer scoping refinements required for example the relocation of the junior yarning circle gives the opportunity for a new mural. Murals completed end of 2024.

	Spent \$11,500	Installation of floor paintings completed. Floor painting \$11,500 (ex GST).
Toilet transformations Junior and Senior campuses	\$10,000 Raised \$750 Spent \$274.31	Scoping project on how to improve the toilets on both senior and junior campus. Will be subject to grant applications / sponsorships / donations / fundraising. PM taken on the role – stage 1 complete on junior campus. Need to scope further and continue.

FUNDRAISING FOR 2025

10% P&C Contribution: 10% of all profits from each fundraiser should be allocated to P&C general funds to assist with the general running of the P&C (e.g. payment of insurance and annual targeted donations)

REMINDER: The following compilation of events will only take place if individuals or groups are willing to take on the responsibility of planning and coordinating them. All members of the P&C are encouraged to consider taking on roles for events as they not only have great fundraising potential, but potential to bring our community together and support the College in many ways.

Fundraising Event	Fundraising Connection	Date	Budget	Float
Term 1				
Term 2				
Election Day BBQ	Major Projects & Wishlist Funding	3 rd May	\$1000	\$250
Mother's Day Breakfast	Connection Corridor	7 th May	\$1000	\$250
Mother' Day Stall	Connection Corridor	7-9 th May (Week 4)	\$3000	\$250
Book Fair	School resources through scholastic	15 – 17 th May (Week 5)	Nil	\$200
Athletics Carnival BBQ	Swim Club	19 th June	\$1000	\$250
Misc. Fundraiser	Yr 6 Working Group	TBA	Nil	Nil
Paint & Sip	Yr 6 Working Group	TBA	Nil	Nil
Term 3				
Bunnings BBQ (as well as a bake sale and raffle)	Major Projects & Wishlist Funding	17 th August	\$1000	\$100
Father's Day Event – Hamburgers and Handball	Connection Corridor	5 th September	\$1000	\$250
Father's Day Stall	Connection Corridor	2 nd – 5 th September	\$3500	\$250
Disco P-6	Major Projects & Wishlist Funding	TBA	\$3000	\$1700
Term 4				

Fundraising Event	Fundraising Connection	Date	Budget	Float
Christmas Concert P-3 BBQ	Major Projects and Wishlist funding	TBA	\$500	\$150
Christmas Raffle	Major Projects & Wishlist Funding	TBA	Nil	Nil
Colour Fun Run	School Pool Improvements	18 th September	NIL	NIL
Santa / Christmas Photos	General	TBA	\$500	\$100
Booklists	General	TBA	Nil	Nil

Other potential fundraising events include: Bake Sales, Trivia Night, Pie Drive

GRANTS

Strategy: Grants as they become available/Grant Working Group members

Outcome: Obtain additional funds for identified projects or items from the wish list (Attachment 2)

2024 Grant Outcomes

Funding Program	Outcome	Project Scope	Status
Gambling Community Benefit Fund	Unsuccessful	Murals	n/a

YEARLY TARGETED DONATIONS TO SCHOOL

See Attachment 3 for more information.

Item	Area of School	Timeframe	Cost
Student Representative Policy	Representative Sport	Ongoing	\$600
WISH LIST (Discretionary) Funding	All	Term 2 & 3	\$6000
Year 12 Graduation Plant	Year 12	Term 4	\$25 Budget
Community Spirit Award	Year 6	Term 4	\$50 Budget
Staff appreciation events	All	All Terms	\$200 Budget
Additional Fundraising	SMT Shirts	Volunteer dependent	Collaboration with school

TRAINING AND SUPPORT FOR 2025

VOLUNTEERS

Strategy	Outcome	Timeframe	Cost
Strategic plan and AOP	To ensure that each volunteer is aware of the P&C Strategic Plan and AOP	As required for new volunteers	\$0
Volunteer sign on forms and student protection risk	After each event, volunteers have signed the volunteer	As required	\$0

management strategy factsheet	form, which includes the student protection factsheet		
Mandatory training program – read document and complete Record of Completion section to give to P&C Executive Committee member for records	Volunteers must complete this process annually to present the Record of Completion when visiting a departmental site.	Annually	\$0

P&C EXECUTIVE

Strategy	Outcome	Timeframe	Cost
First Aid training	Provide First Aid & CPR	June 2025	Up to \$120ea up to 4 attendees
P&C training as available	Attend training where available	When applicable	Usually free
2025 P&C Conference	Provide strategy change and input back to P&C	June 2025	\$600-\$800 per delegate x 4
Strategy Day	Provide strategy change and input back to P&C	August 2025	\$1,000

BUDGET FOR 2025

OVERALL BUDGET FORECAST 2025

Account Name	Forecast 2025
Income	
2nd Hand Uniform Sales	\$4,000.00
Containter for Change	\$500.00
Donation/Gift Income	\$2,000.00
Fence Advertising Income	\$10,000.00
Grant Income	\$15,000.00
P&C Bunnings Sausage	\$3,000.00
P&C Election BBQs	\$2,500.00
P&C Christmas Raffle	\$2,000.00
P&C Disco Sales	\$3,000.00
P&C Fathers Day Stall Sales	\$3,000.00
P&C Krispy Kreme Fundraiser	\$2,000.00
P&C Mothers Day Stall	\$3,000.00
P&C P-3 Xmas BBQ Sales	\$1,000.00
Santa Photos	\$1,000.00
School Book Lists Commission	\$2,500.00
Total Income	\$54,500.00
Expenses	
General and Office Expenses, including internet	\$500.00
2nd Hand Consignment Uniform	\$3,000.00
2nd Hand Uniform Expenses	\$1,000.00
2nd Hand Square Fee	\$70.00
Accounting/Bookeeping Fees	\$990.00
Book Club Fair Float	\$200.00
Commbiz Fees	\$30.00
Donation to Capalaba State College	\$0.00
First Aid Course/Supplies	\$480.00
P&C Bunnings Sausage Float	\$250.00
P&C Bunnings Sausage SQ fees	\$25.00
P&C Bunnings Sausage Supplies	\$1,000.00
P&C Disco Float	\$1,700.00
P&C Disco Square Fee	\$100.00
P&C Disco Supplies	\$3,000.00
P&C Election Sausage Float	\$250.00
P&C Election Sausage SQ fees	\$25.00
P&C Election Sausage Supplies	\$1,000.00

P&C Fathers Day Square Fee	\$40.00
P&C Fathers Day Stall Float	\$250.00
P&C Fathers Day Stall Supplies	\$2,000.00
P&C Krispy Kreme	\$3,000.00
P&C Krispy Kreme Square Fee	\$120.00
P&C Mothers Day Square Fee	\$40.00
P&C Mothers Day Stall Float	\$250.00
P&C Mothers Day Stall Supplies	\$2,000.00
P&C P-3 Xmas BBQ Float	\$250.00
P&C P-3 Xmas BBQ Supplies	\$800.00
P&C Qld Conference x 4 Execs	\$3,450.00
Strategy Day	\$1,000.00
Prep Orientation Day Supplies	\$200.00
Printing & Stationary	\$320.00
Santa Photo Cost	\$500.00
Total General Expenses	\$27,840.00
Other Expenses	
Community Spirit Award	\$50.00
Other Staff appreciation events	\$100.00
Request for Discretionary Funding	\$6,000.00
Student Representative Policy	\$600.00
World Teachers Day Cake Exp 31st OCT	\$100.00
Year 12 Graduation Plant	\$25.00
Total Other Expenses	\$6,875.00
Insurance Expenses	
Public Liability Insurance	\$3,600.00
Total Insurance Expenses	\$3,600.00
Total Expenses	\$38,315.00
Operating Profit	\$16,185.00
Total Other Income	\$15,000.00
Addback: Total Floats (Cash at hand)	\$3,150.00
Total Other Expenses (grant / acquittals)	\$15,000.00
Net Profit/(Loss)	\$19,335.00

SUBCOMMITTEE BUDGET BREAKDOWN 2025/26 (included in main budget):

CAPALABA AMATEUR SWIMMING CLUB 2025/2026 Swim Season

Item	Forecast
INCOME	
Participations	
New Participation - Full Season	
New Participation - Half Season	\$2,100.00
Existing Participants - earlybird re-sign	\$375.00
Existing Participants – re-sign:	\$5,430.00
Fundraising Opportunities	
Bunnings BBQ (7th September 2025)	\$3,000.00
Raffles - Swim Club	\$500.00
Jnr campus BBQ Athletics Carnival	\$500.00
Volunteer	
Dollar Matching hours	\$2,000.00
Sponsorship	
EDB Training	\$750.00
Trevor	\$1,250.00
Harcourts Property Centre	\$1,250.00
Canteen	
Sales turnover (20 weeks @ \$200)	\$4,000.00
TOTAL INCOME	\$21,155.00
EXPENSES	
Software/Subscriptions	
Wylas Timing software 6mth Licence Oct - March (Inclusive)	\$420.00
Swimtopia Software Licence	\$240.00
Swimtopia User Fee (\$2.28 per member - assume 80mbr)	\$180.00
Square Fees	\$250.00
Canteen	
Canteen Reset Beginning of Season (<i>Non-perishables ie paper towel, serveware etc</i>)	\$500.00
Canteen Reset Beginning of Season (<i>Perishables</i>)	\$500.00
Canteen weekly restock perishables (20 weeks @ max of \$150/w)	\$3,000.00
Safety & First Aid	
First Aid Training	\$238.00
First Aid Kits and Supplies	\$100.00
Marketing & Promotion	
Club Promotion signage (<i>Corflute & designed to be reused each season</i>)	\$160.00
Marketing (<i>sign on flyers (info booklets online only) etc</i>)	\$500.00
Equipment	
Kickboards	\$200.00
Leg Floats	\$360.00

Mobile TV Stand Cart including mountable bracket	\$300.00
Scoreboard adapter	\$180.00
Merchandise	
Merchandise - Caps	\$140.00
Merchandise - Goggles	\$200.00
Coaching (potential outsource)	
Swimming Coach (20 weeks @ \$40/hr 1hr /week to assist Bianca)	\$800.00
Fundraising	
BBQ Fundraising start up (Drinks, snags, onions, napkins, sauces etc)	\$1,000.00
Raffle Prizes (meat trays etc)	\$300.00
Events	
Mid season Christmas gift per swimmer (assume 80mbr)	\$800.00
End of Year breakup event and trophy presentation	\$3,500.00
TOTAL EXPENSES	\$13,868.00
CAPALABA AMATEUR SWIMMING CLUB NET PROFIT/(LOSS)	\$7,287.00

*Comments:

- Forecast figures are based on historic actual revenue from previous years (pre-Covid), market research, and/or Executive decision.
- The fundraising targets/events remain subject to Government directive; therefore, these figures may need to be adjusted if unprecedented restrictions are imposed.



CAPALABA STATE COLLEGE
PARENTS & CITIZENS ASSOCIATION

Attachment 1 – Fundraising Projects 2025 – Additional Information

"Connection Corridor" - Fundraising Goal: \$75,000 (fundraising, sponsorships and grants)

There has been an increase in the use of outdoor spaces as an alternative to classroom learning. This has coincided with the introduction in 2020 of the Montessori classes. Current outside learning areas are now also being used by mainstream classes across both the primary and secondary campuses.

The proposed walk links senior to junior campus, with the walk to start/end from behind the Montessori classroom block where the new shed has been built and to run along the side, behind houses, towards where the current Schools Officer shed is and then follow it around to where the current forest school area is.

The walk will continue onto the senior campus ending at the car park. This is a great opportunity to plant this area up with appropriate native plants and create a safe walking area between the campuses. Students already use this area to walk between the campuses and in wet weather, the ground can become very muddy and slippery.

The Schools Officers have highlighted that it becomes hard to mow this area as it is very muddy even with a little bit of rain. Hence, planting up the area with appropriate plants, would help make this area more user friendly and cut out the need to mow some of the area that is causing an issue.

The 'walk' will have various stops along the route where you can stop and:

- use the space as an outdoor classroom – seating of some sort eg. wooden stumps or sandstone
- have various Aboriginal and Torres Strait Islander artworks integrated throughout the walk
- enjoy a sensory garden area
- play musical instruments made of natural materials
- free play in areas (e.g. building cubbies)
- safeguard areas that are left 'natural' and allow for weeding and regeneration and revegetation work only
- provide a reflective area for artwork; reading; quiet work; meditation etc
- highlight seasonal sections for the vegetation
- prepare food in an outdoor working kitchen / wood working shed
- host a yarning circle in an undercover gazebo – yarning circles stage 1 completed in 2024.



CAPALABA STATE COLLEGE PARENTS & CITIZENS ASSOCIATION

"Mural Artwork" - Fundraising Goal: \$30,000 (fundraising, grants and volunteer time)

Both the Junior Campus Student Management Committee and the P&C Fundraising Working Group have separately expressed interest in working towards painting murals on the grounds of the junior campus walls. It is suggested both groups work together towards this common goal. Discussions have occurred with the Junior Campus Principal who is keen to work together, creating a linkage between the P&C Fundraising Activities and the goals of the students. Some finer scoping refinements required for example the relocation of the junior yarning circle gives the opportunity for a new mural.

The Mural Project has had the first instalment completed in 2024 with 4 beautiful Murals created on the Junior campus. We had applied for the Gambling Community Benefit fund but were unsuccessful this time.

The motivation behind the murals is a symbol of connectivity between the students, school and the wider school community; and to inspire students. Mural artworks invite bland and underutilised space within school grounds to be transformed into active and inviting places for both learning and play. The joint venture would be one where the students are actively involved in the planning and execution of the work, leveraging the ideas and values of the wider community and the skills of the P&C volunteers (i.e. artistic skills, obtaining funding / donations).

Playground floor paintings/stencils was requested by 2022 Junior Campus Principal. Eight stencils have been installed in 2024, including the college logo on both junior and senior campuses.

"Toilet Transformation Project" - Fundraising Goal: \$10,000 (fundraising, grants and volunteer time)

Research conducted by Enlighten Education has shown that school toilets that are not clean, pleasant, and safe can impact children's short and long-term physical and mental health, as well as their learning outcomes.

The impact of poor design, maintenance and sanitation can cause a range of problems for students such as:

- Sub-standard toilets (with inadequate cleaning schedules) are making children feel they are not respected or valued at school.
- Poor sanitation, along with restricted access, is creating health problems.
- The poor condition of school toilets is deterring children from drinking sufficient water during the day (to avoid having to urinate). The associated dehydration is impacting on concentration and learning.
- School toilets are being used as a site for hiding out, crying, self-harm and suicide.
- Lack of privacy in school bathrooms is associated with misbehaviour.



CAPALABA STATE COLLEGE
PARENTS & CITIZENS ASSOCIATION

Feedback from parents and children at the school identifies that students are unhappy with the current toilet situation. This results in them 'holding on', drinking less water, being unable to focus in class because they need to go, bringing illnesses home more easily, and being anxious about going to the toilet at school.

Our Toilet Transformation Project aims for students to work together to keep clean, friendly toilet spaces allowing them to feel comfortable and happy to go to the toilet at school. The project can consist of student, parent and staff collaboration, perhaps even a design competition, redecorating the toilets to make them fun, vibrant and inviting.

P&C will provide project management. Students will need to have ownership over the change and will be the main body leading the design with assistance from the College and the P&C. Students and parents will be invited to volunteer to help with the practical work of painting or fundraising with local businesses. Already a number of parents are keen to support the initiative in whichever way they can to improve the situation for their children.

Projects like this are have taken place all over the country, in recognition of the important role a clean, inviting toilet space plays on the education of our children.



CAPALABA STATE COLLEGE
PARENTS & CITIZENS ASSOCIATION

Attachment 2 – Grants 2025 – Wish List

IDEA
Extra TA time for all classroom, across college
Fans in the Senior Campus Hall
Grand-Stand seating for Junior Campus oval and Senior Campus Ovals
Guest speaking for senior development – tax, kids entrepreneur
Healthy Harold program
Lighting and Sound System upgrades in both Junior and Senior Halls (with projectors).
Marketing / Branding school – attract
Mental health and wellbeing programs - support to bring in external providers to deliver to more students
Multicultural support
New Basketball and Volleyball courts Senior Campus – Shade
Orchard
Outdoor area outside library to create an emotional wellbeing space for children with emotions needing to escape from classroom
Outdoor place to connect, classroom and amphitheatre for the arts
Re-Surfacing of the Pool
Rock Climbing program (or additional mental health programs run by school staff)
Seating on Senior Campus – Aluminium Picnic Benches or otherwise.
Shade Sails for Junior and Senior campus over Playgrounds and outdoor equipment
Soft fall rubber to replace the bark on Junior campus playground (1 remains)
Solar heating for swimming pool
STEM and robotics programs – resources
Supporting families into school
Tuckshop Re-fit Junior and Senior campus
Under Cover walkways on Junior Campus linking the Hall and Admin buildings to existing covered walkways so students and staff can get around without getting wet.
Water Tanks
Yarning circle project – finalise (including landscaping)

Attachment 3 – College Targeted Donations – Additional Information

Student Representative Policy

Allocation: up to \$600

An annual contribution of \$600 made available for up to 6 students who represent the college in state or national competition. Students must have achieved this level of competition through an initial involvement at a school level to qualify. An amount of \$100.00 per student is available. If there is any portion of the \$600.00 left over at the end of a calendar year, this amount will not roll over to the following year. All students must apply using the relevant paperwork and be endorsed by a teacher at the College.

Request for Wish List (Discretionary) Funding

Allocation: up to \$6000

1 'Mega' Round 1 2025 closing Friday 2nd May with successful applications determined at Monday 19th May General Meeting

- Purpose to make funding available for initiatives that promote the interests and provide benefit to the College students.
- Teachers and non-teaching staff are welcome to apply for wish list funding. Each round will consist of \$6000, with a limit of up to \$800 per project or resource.
- Applications will be received and reviewed by P&C Executive in consultation with the College Principal with successful applications announced at the corresponding General Meeting.

Year 12 Graduation Plant

Allocation: up to \$25

The P&C purchase and donate a shrub that is low allergen, low scent and low pollen to add to the Year 12 Graduation Garden annually. This plant is purchased and presented in November.

Community Spirit Award

Allocation: up to \$50

An annual award honouring the late P&C life member Natasha Simpson. In 2018, the P&C resolved to present an award annually to a Year 6 student in Natasha's honour. "The Natasha Simpson Memorial P&C Community Spirit Award" will continue to be presented annually in the presence of a member of the P&C Executive and an invitation for a member of Natasha's family to present. Allocation of up to \$50 for the purchase of a trophy with a frame, and the printing and framing of a certificate.

Staff appreciation events

Allocation: up to \$200

A budgeted annual allocation for \$200 to be used for staff appreciation events such as purchasing a cake for world teacher's day, schools officers barbeque, and other staff appreciation events. This budget will cover any of the College's requests for such use.

Additional Fundraising

The P&C will engage (should a volunteer put their hand up to do so) with the Year 5 and Year 12 cohorts in ways to assist with Formal fundraising and Year 6 shirt fundraising. With a large focus on student ownership as facilitated by the Student Management Teams on both campuses. It is recommended that the Student Management Teams propose how the support will look and how to engage the P&C for assistance. This concept encourages co-collaboration and student leadership.



Treasurer Report to P&C Meeting 19/05/2025

General Business

March 2025:

- ❖ March's focus was mainly continuing on setting up the 2025 year for success with a lot of behind the scenes planning going ahead on the plan for the year.
- ❖ The AGM was held and well supported by the members. The new team has now been appointed and are finding their groove well.

April 2025:

- ❖ April saw the continued set up of the Mothers day stall and Morning coffee and cake connection. This went off with a great reception for all who attended. Further reporting on the Profit from the event will be in the next months report.
- ❖ The P & C had the opportunity to hold the Election day BBQ on May 3rd so a lot of planning was done for this event. Which was also a great success due to the dedication of our amazing volunteers.

Bank Reconciliation Statement for the Month of March

Commonwealth Bank

Main P&C Account

Period 01-03-25 to 31-03-25

Opening Balance (MAIN ACC)		\$64,761.90
RECEIPTS		
Sales	2nd Hand Uniform Shop	130.00
	Fencing Advertising	2,205.00
	Booklist Commission	2,913.38
	Book Club	22.00
Other	Credit Interest- Commonwealth bank	137.15
ADD: Total Receipts processed and presented		\$5,407.53
PAYMENTS		

Book Club	76.00
P and C QLD Insurance	3,471.51
Square fees- 2nd Hand Uniform	2.08
Xero	52.50
LESS: Total Payments processed and presented	\$3,602.09
Closing Balance (MAIN ACC)	\$66,567.34

Commonwealth Bank

Main P&C Debitcard Account

Period 01-03-25 to 31-03-25

Opening Balance (DEBIT CARD)	\$495.93
Transfer from main Account	
ADD: Total Receipts	\$-
AGM Catering	53.40
Swim Website renewal WIX	192.00
LESS: Total Payments	\$245.40
Closing Balance (DEBIT CARD)	\$250.53

Bank Reconciliation Statement for the Month of April

Commonwealth Bank

Main P&C Account

Period 01-04-25 to 30-04-25

Opening Balance (MAIN ACC)	\$66,567.34
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RECEIPTS		
Sales	2nd Hand Uniform Shop	60.00
	Fencing Advertising	441.00
	Containers for Change	70.00
Fundraising		
Other	Credit Interest- Commonwealth bank	142.51
ADD: Total Receipts processed and presented		\$713.51
PAYMENTS		
Book Club		22.00
Transfer to Debit Card		341.47
Transfer to Debit Card		572.02
Square fees- 2nd Hand Uniform		0.96
Xero		52.50
LESS: Total Payments processed and presented		\$988.95
Closing Balance (MAIN ACC)		\$66,291.90

Commonwealth Bank

Main P&C Debitcard Account

Period 01-04-25 to 30-04-25

Opening Balance (DEBIT CARD)	\$250.53
Transfer from main Account	341.47
Transfer from main Account	572.02
WIX Swim club website renewal refunded from dispute.	192.00
ADD: Total Receipts	\$1,105.49

Catering for AGM	92.00
Kmart Mothers day purchase	40.00
Temu Mothers day purchase	147.17
LESS: Total Payments	\$279.17
Closing Balance (DEBIT CARD)	\$1,076.85

Overall Financial position of Association (sum of all P&C accounts)

- As at 30th April 2025: **\$ 85,506.29[^]**

Approved Expenses for the March/April Period

- Swin club website renewal was charged to the debit card with little detail on the transaction so was disputed with the bank and refunded – the charge has since been redone on swim club debit card. - \$192
- P&C QLD Insurance has been paid for the year ahead. - \$3,471.51
- Catering approved for the AGM using money left over from Last years PCYC Donation (\$72.14) plus a P&C contribution of \$73.26 for a total spend of \$145.40
- Mother's day Purchases approved - \$187.17
- Approval for additional top up of debit card for expenses related to the Election day BBQ.
- Approvals for use of \$250 float in MAY 2025 for election day BBQ then the same float used for Mothers day stall.

Capalaba Piranhas Amateur Swimming Club

154-164 Mount Cotton Road Capalaba
chairperson@capalabaswimmingclub.org.au
0413 608 096

Capalaba Piranhas Amateur Swimming Club (Swim Club)- Season 2024/2025 & Colour Fun Run Update

Swim Club Report End of Season

1. Season Wrap Up

We have had yet another successful season with the club continuing to welcome new swimmers and we have refreshed our brand. We have a strong committee which will see us start the new season strong with more than 90% of our current swimmers re-signing and paid, for the new season.

As I write this report it is the closing date for the Club Southside Grant applications, we are eagerly awaiting an outcome which is due at the end of May, with this we look to purchase podium blocks, storage crate for training equipment and cleaning equipment (High Pressure Cleaner & Leaf Blower) all items to assist the club throughout the many seasons to come.

We have had Precise Patios & Fencing & JB Electrical come on board again to sponsor the club and have provided funding for professional Sporting Polos which will be provided to our current swimmers and any new swimmers who come on board during 2025 2026 Season along with the volunteers who contribute weekly to the running of the club. The sponsorship will also provide funding for branded Silicone Swim Caps, these will be provided at the canteen for sale. In addition to this we have designed a matching set of Swim Wear which will be available for families to purchase. Orders are currently being taken for Swim Wear, and we will keep a min number of sizes on hand at the club for purchase throughout the season. All of these items will see our club step forward and start to be seen as a true competitor amongst the other local clubs. We thank Trevor & John for their kind donations. In lieu of their donations we have extended their fence signage agreement outside the Pool gate on School Road and their children will continue to be part of our club at no cost.



Our Trophy Event was held on Saturday 12th April, unfortunately the weather turned nasty which seemed to be the theme we had throughout the season. A large thunderstorm came through unexpectedly but the venue was kind enough to provide us with a function room at no cost which meant the awards could continue without disruption. A huge thank you to the Alex Hills Hotel for their support in moving us to a Function Room and making the event even



Capalaba Piranhas Amateur Swimming Club

154-164 Mount Cotton Road Capalaba
chairperson@capalabaswimmingclub.org.au
0413 608 096

more special for our Swimmers. I have been issued with some discount vouchers for Putt Putt which we will use as part of our weekly recognition to our swimmers in the new season.

During the new season we will introduce a couple of extra awards as we had some feedback from families where we all want to see our swimmers progress to the next level by encouraging improvement to Personal Best Times. These extra awards let us still recognise those swimmers who just want to swim their heart out each week and participate in each race to gain points but will also recognise those swimmers who only swim a couple of races as they are focused on quality over quantity.

Roller Door Computer Room. ASANA has been lodged but haven't heard anything, last night of the season the roller door to the "computer" room was off its hinges and we struggled to get it open and then closed again at the end of the night. We had someone crawl in under the roller door to help guide it up and down. This needs to be looked at please as a matter of priority as it is where we store our training equipment, BBQ, Trophy's & Timing System.

Food Spoilage – Cyclone Alfred. As per Kats Treasurers report we had \$273.51 worth of spoilt food from the loss of power to the Club House following Cyclone Alfred. Unfortunately, due to the excess of \$300 we are unable to make a claim for the food spoilage.

Grill'd Local Matters, we have our Jar in at Carindale Grill'd coming up. If passing by and you see our jar please stop in and add your token to our jar.

Colour Fun Run Update

Crazy as it may seem I have put my hand up to be the lead for the Colour Fun Run for 2025. As previously confirmed the Colour Fun Run has been locked in for the 18th September 2025 with Australian Fundraising.

This years event we will only be utilising the items provided by Australian Fundraising, the only thing we will need sorted will be hoses. What's included;

- A Visit from Monty the Monster
- Huge Inflatables (includes two people from Australian Fundraising to set this up)
- Foam Machine – P&C to arrange coverage from insurance company
- Music & Speakers
- Tent with Pool Noodles
- Teardrop Flags
- Running Cones



Capalaba Piranhas Amateur Swimming Club

154-164 Mount Cotton Road Capalaba
chairperson@capalabaswimmingclub.org.au
0413 608 096

Early August we will start promoting the Colour Fun Run with social media ramping up, meetings with teachers to get them on board and we will have a "Giant" Vinyl Fence Banner added to the fence to get people talking about the fun event.

Every participant will be provided with free colourful UV400 Sunglasses along with a rainbow headband. We will also have 5 sets of coordinator crew kits which include t-shirts, tu-tus, wigs, socks and sunglasses. As per previous, prizes awarded to each of the participants based on how much they fundraise, certain tiers of prizes per dollar raised.

We will need volunteers on the day to throw powder & water etc and help set up however all of the "obstacles" are provided by Australian Fundraising, we are hoping this will make it a little easier to manage. A map will be provided closer to the time with where each obstacle will be.

Weekly Prizes to help promote fundraising, each week those who have raised over X amount each week to go into the draw at Parade to win a prize. By increasing the dollar amount each week I hope it will encourage continuous fundraising.

Week 1 (Raised over \$10):	Donut King & Pizza Voucher <i>(Donated from Donut King & Dominos)</i>
Week 2 (Raised over \$20):	\$30 Hamper made from items at Coles ie Snacks, Craft, Toys & Games <i>(2x \$50 Voucher donations from Coles)</i>
Week 3 (Raised over \$30):	\$70 Hamper made from items at Coles ie Snacks, Craft, Toys & Games
Week 4 (Raised over \$50):	Season Membership to the Capalaba Piranhas along with a free Baseball Cap <i>(donated by the Capalaba Piranhas)</i>

Discussions:

Sliming of Teachers: This was a huge hit previously and what child does not want to see their teacher slimed. I know its uncomfortable for teachers to do this but at the end of the day it's just a bit of slime and the kids will absolutely love it. I think we stick with the previous idea of having the highest fundraisers do the sliming but we need teachers to be open to the idea and willing to do it. **How can we get Teachers involved and nominate for the Sliming?**

High School Participation We know they loved the event but how do we get them more involved in the fundraising, we can't just let all the Primary Students do the fundraising but the Senior Students get to do the fun part. **Any suggestions on how we get them more involved? Can we ask them to help run the day and then let them also do the run? Who do I need to speak with at the Senior Campus to get them involved?**

What time can we have the students? Can we have all students down watching from a certain time and each grade runs at a certain time? Who can I work with from the school to make this work?

What are we fundraising for?



Capalaba Piranhas Amateur Swimming Club

154-164 Mount Cotton Road Capalaba

chairperson@capalabaswimmingclub.org.au

0413 608 096

It is important to advise our families what the money we are raising is going to be used for. I would like to open this up for discussion and agreement. Selfishly I'd like to see the money put towards investment in the pool. Ie either contributing to the resurfacing or heating of the pool. Both of these items are costly but hoping it would assist the school with some of the cost. Open to suggestions and would like to have agreement before we launch on where the money will go so that our families know straight up. **Do we utilise Social Media across the School & P&C pages to ask for suggestions on where our families think the money needs to go and then do a vote via Social Media Platform?** Personally I think this gives us two chances to promote what good the P&C is doing for the school and encourage families to be part of it even if its in a small way.





Swim Club Report 202504

CAPALABA STATE COLLEGE AMATUER SWIMMING CLUB	
April 2025 - Main Account	
Opening Balance @ 1 April 2025	\$18,813.73
Deposits	
Canteen Sales	\$328.00
Merchandise Sales	\$780.00
Membership - New Member Full Season	\$0.00
Membership - Early Bird New Season	\$970.00
Membership - Half Season	\$0.00
Fundraising - Easter Raffle	\$190.00
Total Deposits	\$2,268.00
Expenses	
Funds transfer to debit card for purchases	\$329.70
JM Designs INV 33 - Flag	\$100.00
Alex Hills Hotel - INV BBID 467325 - End of Season Event	\$2,969.00
Square Fees	\$45.49
Total Expenses	\$3,444.19
Closing Balance @ 30 April 2025	\$17,637.54

CAPALABA STATE COLLEGE AMATUER SWIMMING CLUB	
April 2025 - Debit Card Account	
Opening Balance @ 1 April 2025	\$528.30
Deposits	
Transfer funds from Swim Main Account	\$329.70
Total Deposits	\$329.70
Expenses	
Dominos - Season Breakup	\$358.00
Total Expenses	\$358.00
Closing Balance @ 30 April 2025	\$500.00

Summary

In April 2025, Swim Club reported total income of \$2,268.00, primarily from sales of rebranded merchandise and early bird memberships. Total expenses were significantly higher at \$3,802.19, driven by costs for the end-of-season event at Alex Hills Hotel and related expenses, including catering and a new club flag. Canteen activity was minimal this month, due to only one club night before breaking for end of season. Despite the deficit for the month, the club maintained healthy closing balances of \$17,637.54 in the main account and \$500.00 in the debit card account, ensuring financial stability going forward.

A heartfelt thank you goes out to Amie, Hailey and the rest of the committee members for their dedication and hard work - It's fantastic to see the club not only continuing for another



Swim Club Report 202504

year but also growing in numbers and gaining recognition within the community. If the 2024/25 season is any indication, the upcoming 2025/26 season is shaping up to be even more exciting and successful!



CAPALABA STATE COLLEGE PARENTS & CITIZENS ASSOCIATION

Grants Update – May 2025

Active grant-funded projects

Project	Grant	Status	Acquit by	Things we need help with
Nil				

Upcoming grant opportunities

Grant	Purpose of Grant	Due Date	For discussion
Pick of the Crop Program open	Getting kids to eat more vegetables and fruit	Open Program	Is the College interested in this?
Gambling Community Benefit Fund - Round 124 Super Round	Grants WG to look at options for both Connection Corridor and the Swim Club to determine what would be a strong grant to put in for.	Open on 9 June 2025 and close on 18 July 2025	Nil discussion for P&C Meeting FYI only

Grants to look out for

Grant	Notes
Redland City Council Community Grants	The 2025/26 Community Grant round dates will be confirmed after the adoption of the 2025/26 budget.

Grants forwarded to College

Grant	Purpose of Grant	Due Date
Australian Science Teachers Association (ASTA) Science Week 2025	Provides grants for school-initiated National Science Week activities.	Closed 26th April 2025



CAPALABA STATE COLLEGE PARENTS & CITIZENS ASSOCIATION

WISH LIST FUNDING (formerly known as *Discretionary Funding*)

MEGA Round 2025 Application Form

The Capalaba State College P&C Association has funding available for initiatives that promote the interests of the school or provide benefit to students at the school. Teachers and non-teaching staff are welcome to apply for discretionary funding.

Rounds used to consist of \$3,000 each, in 2025, we have one round with \$6,000 available. Teaching and non-teaching staff are able to apply for one-off funding of up to \$800 for their project or resource. If your project / resource is above \$800 you are encouraged to still apply as your application may be eligible for partial funding. In this instance, please provide quotes for the entirety of your project / resource cost and ensure you have the means to pay the outstanding amount if your application is successful.

Mega Round 2025 closing Term 2, Week 2, Friday 2 May – with successful applications determined at May GM on 19 May – acquittal due 19 November 2025. (*Please note that the P&C has been advised that the College requires all purchasing plans to be completed by Week 9 of Term 3.*)

How to Apply:

1. Complete the attached form. Include any quotes, photographs etc. and commitment to payment over \$800 as required. Incomplete applications will be ineligible for funding.
2. Discuss and have your application co-signed by the College Principal.
3. **Scan and email your final applications (signed with attachments) by the closing date to executive@capalabascpandc.com.au**
4. You will be notified upon receipt of your application to the P&C.

Purchasing Policy Documentation:

Provision of Quoting documentation should be consistent with the Department of Education's minimum quoting requirements and sourcing requirements <https://ppr.qed.qld.gov.au/pp/purchasing-and-procurement-procedure>

Value of Purchase: \$0-\$5,000 (ex GST)

Obtain at least 1 verbal/internet/catalogue quote. Where a decision is made to obtain more than 1 quote, document offers received and the reasons for selecting a particular quote.

Value of Purchase: \$5,001 - \$20,000 (ex GST)

Obtain at least 2 written quotes from suppliers.

Document offers received and the reason for selecting a particular quote. 2 supplier quote evaluators required.

Requirements of successful applicants:

- Once approval for funding has been granted, we will send a confirmation email with an acquittal check-list. The school is then required to purchase the goods. Once we have receipts and photos of the purchases, which satisfactorily meets our acquittal requirements, we are then able to reimburse the school for the Non-GST inclusive amount.
- Acknowledge the funding source on any digital, printed or promotional material relating to the initiative, including websites. Provide related video and/or photographs to the P&C. You must confirm you have obtained consent from people in the video or photograph to share the material; and
- Complete a final report including a financial acquittal within 6 months from the date of the funding approval. Applicants who fail to meet this requirement will have their funding withdrawn.

Wish List Funding Mega Round 2025 Application Form

Date of request:	24.04.2025
Contact person:	Michelle Goulding
Contact phone (Senior or Junior Campus) & email:	[REDACTED]@eq.edu.au
Brief description of the item to be purchased or activity to be undertaken:	Looking to purchase 1-2 school team sets of sports aerobics leotards for future performances and competitions
Brief description of how this project will support the objectives of the P&C: Promote the interests of the College to facilitate the development and further improvement of the College.	We are looking to make sports aerobics more affordable for our students at CSC. This year we are hoping to build on the sports aerobics interest within our school with performances on parades and awards nights to prepare for competition in 2026. By purchasing a school team set of leotards, it allows us to minimise some costings to the students who wish to compete in future school sports aerobics competitions. Meaning that they will just have to contribute to the competition fees. This is something that I would also like to look into seeing if we reduce in the future (2026)
Proposed benefits to the students, staff and/or community:	Having the alleviated cost of the leotard will I hope encourage parents to support their students interest in sports aerobics, without having to worry about purchasing an initial leotard, but potentially another once their student continues to grow, as we will have a range of sizing within our team set.
Funding amount requested: (Non-GST amount + GST)	\$800
Brief description of sustainability: Will more funds be required at a later date?	The funds will be used to purchase the school sets for this year. There might be funds needed at a later date when we are aiming to compete at competitions as mentioned above, this wouldnt be considered until 2026.
Summary of supporting financial documentation:	I have been in contact with a local Capalaba company that previously made CSC leotards.
If discussed with the College administration team, please write their name.	Stuart Houliston
Signature of person requesting funds:	[REDACTED] 24 / 04 / 2025 Date
Principal's signature:	[REDACTED] 24 / 4 / 2025 Date

By signing this document, you agree to the terms and conditions of P&C Wishlist funding listed on page 1 of this document. You commit to finalising all tasks required to complete the acquittal before 19 November 2025.

**Admin | GMD Active Wear**

To You

3:24 PM

**Capalaba Stat...**
XLSX - 229 KB**GMD Capalab...**
PDF - 1.2 MB

2 attachments (1.4 MB)

[Save attachments](#)

Hi Michelle,

Certainly, please see the info attached & also an order form you may use. I will also pop the key details below.

Garment Pricing:

Girls Aerobics Leotards: \$57.00/each

Boys Aerobics Singlet: \$40.00/each

Boys Aerobics Shorts: \$35.00/each

MOQ (minimum order quantity): 1pc per style**Turnaround time:** 8 weeks**Payment:** 50% deposit required to proceed with your order, remaining balance due prior to final goods shipping

Kind Regards,



Reply



Email



Calendar



Feed



Apps

Wish List Funding Mega Round 2025 Application Form	
Date of request:	1/5/2025
Contact person:	Bernadette Power
Contact phone (Senior or Junior Campus) & email:	Snr campus - 3823 9160 [REDACTED]@eq.edu.au
Brief description of the item to be purchased or activity to be undertaken:	The Interschool Puzzle Club program is designed for students to work in teams of four. The pack includes age appropriate assorted Ravensburger puzzles- including competition puzzles for up to 32 students; Competition instructions & official Timer
Brief description of how this project will support the objectives of the P&C: Promote the interests of the College to facilitate the development and further improvement of the College.	Being part of an interschool competition enables students who may not be involved in interschool sports to represent their school and contribute to the development of House and School pride and spirit. The structure of the Interschool Puzzle Club is highly inclusive, allowing students of all ages and abilities to work together to solve puzzles against the clock. The activity enables students to develop social skills in a safe and
Proposed benefits to the students, staff and/or community:	supportive environment. This type of teamwork helps with confidence building, communication and developing problem solving skills. Students who are members of the club also develop a sense of belonging and enhanced self esteem.
Funding amount requested: (Non-GST amount + GST)	\$590 + GST \$59 Total cost \$649.00
Brief description of sustainability: Will more funds be required at a later date?	If successful, this program will hopefully be funded from the school budget in future years.
Summary of supporting financial documentation:	See attached
If discussed with the College administration team, please write their name.	Kylie Barrett [REDACTED]
Signature of person requesting funds:	[REDACTED] 1 / 5 / 2025 Date
Principal's signature:	[REDACTED] / / 2025 Date

By signing this document, you agree to the terms and conditions of P&C Wishlist funding listed on page 1 of this document. You commit to finalising all tasks required to complete the acquittal before 19 November 2025.

<https://interschoolpuzzleclub.com/packs>



High School

- Age appropriate assorted Ravensburger puzzles:
1 × 200 pieces, 3 × 300 pieces, 4 × 500 pieces
- 8 × 500 pieces Ravensburger competition puzzles for up to 32 students
- Competition instructions
- Timer
- Puzzle Club t-shirt for coordinator
- Interschool Puzzle Club website with uploaded team results and leaderboard
- Guide full of age appropriate games, craft and suggestions for hours of puzzly fun
- Private Facebook group for coordinators to learn, be inspired; share outcomes, feedback and photos.
Also a place where coordinators can network to hold interschool races between schools nearby or online races across the country

\$590 plus GST per year