

# General Meeting Minutes – March 2025

Date & Time: Monday 17<sup>th</sup> March 2025 6:00 pm  
Chair: Cassie Wagstaff P&C Secretary  
Minutes: Cass Aldcroft P&C President  
Location: Microsoft Teams

## Meeting Agenda

### 1. Meeting Opening

Welcome and Acknowledgement of Country. Meeting opened at 6.02pm.

**Attendees:** Cassie Wagstaff, Cassandra Aldcroft, Lauren Phillips, Deb Cushing, Cathy Howie, Desma Hsu, Elle Stewart, Stuart Houlston, Trish Biggs, Amie Baldwin, Shayla Stevens, Caitlin Taynton, Katrina Hughes.

**Apologies:** Jason Colley and Michelle Martin.

### 2. Confirmation of Minutes

February GM 2025 minutes ratified.

### 3. Correspondence

**Att 1 Corro Register.** Correspondence register accepted.

### 4. Matters arising from previous meeting

## Agreed Actions

#### a) Senior Sports Uniform Policy (Aug-24 Mtg):

- a. Lachlan to explore the blocks and/or beliefs held by senior campus staff regarding the policy.
- b. Lachlan to respond to parent requests for senior students to be allowed to remain in their sports uniform throughout the day, addressing concerns around equity since other student cohorts can travel to and from school in their sports uniform.

#### b) Junior Campus School Day Proposal (Nov-24 Mtg):

- a. Lachlan to investigate bus schedules and evaluate traffic impacts related to the proposed earlier finish time.
- b. Lachlan to conduct staff surveys in Term 1, with feedback to be shared at a future P&C meeting.
- c. The Junior Campus Teachers would like to finish the school day five minutes earlier (2:40PM). The start times would be the same, morning assemblies would be shortened. Lachlan to provide update.

#### c) Dress Code Update (Nov-24 Mtg): Lachlan to review and ensure the current dress code is uploaded to the school website.

#### d) Camps and Excursions (Nov-24 Mtg): Lachlan to finalise and share the 2025 excursions and camps list, including general dates, with the P&C

#### e) PCYC and Dental Clinic Demolition: Awaiting approval, expected Easter Holidays.

#### f) Pool Paint Issue (Feb-25 Mtg): Lachlan to follow up with QBuild.

#### g) Yarning Circle Project (Feb-25 Mtg): Cass to follow up on grants and handprint maintenance on Jnr campus.

#### h) Yarning Circle Project (Feb-25 Mtg): Cass to email Tristan re. firepit options.

#### i) Wish List Funding Applications (Feb-25 Mtg): Due by 2nd May 2025.

#### j) Uniform Policy Review (Feb-25 Mtg): Lachlan to research cost disparity in socks.

**k) Meeting Locations (Feb-25 Mtg):** Explore Junior Library for in-person meetings.

**l) Competition Participation (Feb-25 Mtg):** Deb Cushing to liaise with Lachlan and teachers.

- a. Deb provided an update at the meeting and advised of *Tournament of minds: Optiminds* that Mrs Howie was taking on but she hasn't had a chance to follow up any more after her email to Lachlan.

**m) DayMap Notifications (Feb-25 Mtg):** Parents encouraged to provide feedback to admin.

**n) OHSC re-tender (Mar-25 Mtg):** Will make and minute decision at the first General Meeting post AGM.

## 5. Executive Committee's Report and Decisions

Nil

## 6. Treasurer's Report and Financial Statement

Reports attached to minutes (**Att 2**). Kat wasn't able to get her microphone working to speak to the update apologies to the committee.

## 7. Sub-Committee Reports and Financial Statements (Swim Club)

Amie has sent through a report which will be attached to the minutes (**Att 3**). Amie updated that we have 3 more weeks remaining for season – 70 kids signed up – amazing! On Saturday just gone we hosted a Club Meet at the pool – 90 kids participate from Thornlands, Birkdale and Capalaba clubs. Thornlands was original host but power had not been restored. Amie spoke of volunteers who spent their time Saturday morning cleaning up ready to host. The atmosphere was pretty awesome.

End of season event 12<sup>th</sup> April hosted at Alex Hills hotel with putt putt.

New logo has been officially been launched along with new website.

Medals have arrived as well as trophies.

With loss of power Swim Club did loose food, still need to determine about claiming through insurance.

Being a couple of hard years bring the club back but starting to see traction, new committee coming on board and feeling hopeful about the club growing.

Amie wanted to note that the wheel for the pool covers were attached with a lock, unfortunately causing the wheels not to move and roll. Also did not enable the wheel to be used on the second. Able to guess the combination and got the wheel off.

## 8. Second-Hand Uniform Shop

Nil update.

## 9. Scholastic Book Club

In meeting – noted update will be provided in minutes.

Issue 1 Sales \$1132, Rewards \$169.80

Issue 2 are out and due back via loop or cash jnr admin by March 20<sup>th</sup>.

## 10. College Principals' Report

Just finished enrolment tour, logging on just in time for the Principal's report. Busy few weeks including some cyclonic weather to keep on toes

Leadership ceremony, officially recognised leaders for the year.

Debating team has had great success starting the season and working hard to develop their critical thinking skills.

Cyclone had impact, lucky around the College for a smooth transition back to routine despite the short notice, everyone adapted really well. All staff back online from today with some staff not getting any power back til Friday. 1<sup>st</sup> day back had 45 staff offline.

Started naplan testing today, was quite calm and positive today. Noting especially after the disruption last week.

Year 3 did the test in the big hall, which was exciting at the beginning until they realised it was a test and the novelty worn off.

Hosted 4 enrolment tours, really strong interest for 2026, did two four weeks ago, have been aligning them with P&C meetings. Have had lovely questions about how parents can be involved.

Parent Teacher interviews open today hosting Week 10 Tuesday April 1<sup>st</sup>, you can see them in DayMap.

Lachlan is away in Week 10 on holidays.

## 11. Projects and Initiatives

- a) **Yarning Circle** Nil update
- b) **Mural Artwork/Floor Paintings** Cathy would still like to organise a photo of Koko outside of Koko's mural.
- c) **Toilet Transformation Project:** Michelle not renominating for co-ordinator role at AGM. No update applicable.
- d) **Wish list funding** Still scheduled to go ahead for 2<sup>nd</sup> May.

## 12. Grants

Nil update, hopefully can get a committee together at the AGM.

## 13. Fundraising

- a) **Mother's Day and Father's Day event / stall discussion** – Cassie acknowledged they have always been really good. But wanting to try something a bit more casual this year with events. Current executive have been working on ideas.
- b) **Colour Fun Run discussion – Coordinator required** – Coordinator that had put their hand up is no longer able to commit to the role, looking for someone to run this event. A date is booked and there are a lot of documents already developed, just need the person. Caitlin is happy to help with this, but not the background paperwork stuff, and reported she has received some information today. Different company booked than last time, same principle as the last one but this company seems to be a little better to start off with.
- c) **Fundraising Working Group to be re-established** – Cassie wanted to flag a conversation to re-establish this. A working group does not require you to be a member of the P&C, you can simply be a member. Cassie flagging we might re-establish this at the AGM, see if there is any interest in this? As a lot has fallen on a few.

## 14. Motions on Notice

**Motion:** To accept and approve all reports and/or updates presented at the general meeting: Executive, Treasurer, Swim Club, 2nd Hand Uniform Shop, Principal, Projects, Grants and Fundraising (General).

**Moved by:** Lauren Phillips

**Objections:** N

**Approved:** Y

## 15. New and General Business

- a) **OHSC – Tender renewal due** – there was lots of discussion about how hard it is to run a OHSC and the burden it can place on a P&C to run an OHSC. A few members voted against having an OHSC, one member said they wouldn't feel comfortable voting when we have a new committee coming in at the AGM in ten days, there were a few members who didn't raise an opinion. Sounds like moving to a no and Lachlan will prepare in the background. Lachlan confirmed tender contract is 2 years. Amie asked (outside of the tender discussion) if there was any vacation at the school rather than Redlands – Lachlan said no as there's too much construction on site to accommodate, so much work is scheduled in that two weeks to avoid disruption within the school term. Final decision deferred to the next P&C General Meeting.

- b) **Open discussion regarding Executive Positions vacant at AGM** – Cassie giving the group another reminder that the roles are being vacated. Nil questions from members.

## 16. New Members

J.Rex, parent of student.

**Motion:** That all new applications for membership be accepted and automatically resubmitted at the 2025 March AGM.

**Moved by:** Cassandra Aldcroft

**Objections:** N

**Approved:** Y

## 17. Date of Next Meeting

**Next Meeting:** Thursday 27<sup>th</sup> March AGM 6pm – Redlands Meeting Room.

Reminder that the April GM is formally cancelled for the time being.

## 18. Close

Meeting closed at 6:34 pm.

Post meeting – P&C committee members stayed online for a few minutes after as there was a question about swimming straight away

*There were two discussions within the group about what is happening with Swimming. Had interviews today, not sure how they went so can't provide feedback. Also can't charge for swim lessons anymore, goal is to have someone helping, people on site trained and help with parent volunteers. Can be upskilling team in the background. Issue is securing a coach, once know how this afternoon went can do some communications.*

*Caitlin asked about Junior school this Friday? – daughter came home asking about Crazy Hair day? There is Green & Gold for harmony day. Stuart confirmed Friday is also cultural dress as well as green/gold. Also crazy hair day, we have two students with down syndrome, but we've had a crazy sock day (which is what we would normally do), but there is another. Discussed during conversation that daymap wasn't giving us all the details the college thought it was.*

# Dates 2025

## P&C General Meetings 2025

Term 1	
January	No General Meeting
February	Monday 17 <sup>th</sup> – 6:30pm
March	Monday 17 <sup>th</sup> – 6:00pm GM. <b>ONLINE ONLY</b>
March	Thursday 27 <sup>th</sup> - 6:00pm Meet & greet and food. Then AGM kick-off.
Term 2	
April	<del>Monday 21<sup>st</sup> – 7:00pm</del> Cancelled due to it being a public holiday
May	Monday 19 <sup>th</sup> – 7:00pm
June	Monday 16 <sup>th</sup> – 7:00pm
Term 3	
July	Monday 21 <sup>st</sup> – 7:00pm
August	Monday 19 <sup>th</sup> - 7:00pm
September	Monday 15 <sup>th</sup> - 7:00pm
Term 4	
October	Monday 20 <sup>th</sup> – 7:00pm
November	Monday 17 <sup>th</sup> – 7:00pm
December	Nil meeting – TBC informal event

## College Dates 2025 (known to P&C – should be regularly updated)

Term 1		
January	Friday 31 <sup>st</sup>	Year 7 Friendship Day
February	Friday 7 <sup>th</sup>	Senior Swimming Carnival
	Wednesday 19 <sup>th</sup>	School Photos
	Thursday 27 <sup>th</sup>	Make up photo day
March	Friday 21 <sup>st</sup>	Harmony Day (dress in Orange)
	Wed 17 <sup>th</sup> – Fri 28 <sup>th</sup>	NAPLAN
	Wednesday 26 <sup>th</sup>	Mozart to Metallica Concert
	Friday 28 <sup>th</sup>	Junior Cross Country
	Mon 31 <sup>st</sup> March to Wed 2 <sup>nd</sup> April	Year 9 Camp
	Yr 11 & 12 Interschool Gala Sports Day/s?	
	Year 7 & 8 Interschool Sports Day/s?	
Term 2		
April	Tuesday 1 <sup>st</sup>	Parent Teacher Interviews
	Thursday 3 <sup>rd</sup>	Easter Hat Parade – all Junior Campus grades
	Cluster Sports dates?	
	7 <sup>th</sup> – 18 <sup>th</sup> – School Holidays	
May	Friday 2 <sup>nd</sup>	Senior Campus Cross Country
	Thursday 8 <sup>th</sup>	Mother’s Day Stall / Event
	Friday 9 <sup>th</sup>	Mother’s Day Stall / Event
	Friday 23 <sup>rd</sup>	P&C Day – celebrate your school volunteers
June	Monday 2 <sup>nd</sup>	Year 12 exam block commences
	Friday 20 <sup>th</sup>	Senior Athletics Carnival
	Tuesday 24 <sup>th</sup>	Artsfest
	Monday 30 <sup>th</sup>	School Holidays Commence (ends Fri 11 <sup>th</sup> July)
Term 3		

<b>July</b>	Wed 9 <sup>th</sup> – Fri 11 <sup>th</sup> Year 11 Leadership Camp Friday 18 <sup>th</sup> High School Musical Performance Night 1 Saturday 19 <sup>th</sup> High School Musical Performance Night 2 <b>Leaders Parliament House Tour?</b> <b>Junior Cluster Sports Dates?</b>
<b>August</b>	Mon 4 <sup>th</sup> to Wed 6 <sup>th</sup> – Year 7 Camp Mon 11 <sup>th</sup> Redlands Show Holiday (No School today) Mon 11 <sup>th</sup> to Fri 15 <sup>th</sup> – Science Week, theme “Decoding the Universe – Exploring the unknown with nature's hidden language” Wed 13 <sup>th</sup> to Fri 15 <sup>th</sup> – Book Fair held in Junior Campus Library Mon 18 <sup>th</sup> to Fri 22 <sup>nd</sup> – Book Week, theme “Book an Adventure” Wed 28 <sup>th</sup> to Thu 29 <sup>th</sup> – Father’s Day Stall
September	Monday 1st Co-Curricular Photos Thursday 4th Arts Night Thursday 4th Father’s Day Stall / Event Friday 5th Father’s Day Stall / Event Friday 5th Student Free Day Monday 8th Year 12 EA mock exam block Thursday 11th R U OK? Day Monday 22nd School Holidays Commence (ends Fri 3rd Oct)
<b>Term 4</b>	
<b>October</b>	Monday 27 <sup>th</sup> Year 12 External Assessment block Friday 31 <sup>st</sup> Day for Daniel (dress in Red) Friday 31 <sup>st</sup> Qld celebrates World Teacher’s Day <b>Year 5 camp dates?</b> <b>College Awards nights date?</b>
<b>November</b>	Monday 3 <sup>rd</sup> Year 11 exam block Monday 17 <sup>th</sup> Year 12 School Formal Friday 21 <sup>st</sup> Final Day for Year 12
<b>December</b>	<b>Junior Swimming Carnival dates?</b> <b>“Up Day” Meet your 2026 Teacher date?</b> <b>College Christmas Concert date?</b> <b>Year 6 White Water World trip?</b> <b>Year 6 Graduation date?</b> Monday 15 <sup>th</sup> School Holidays Commence